

**Unofficial Minutes
December 15, 2015**

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Marty Ertman, Randy Rossman, Tony Barton, Tracy Hunt and Administrative Assistant Dan Blakeman and County Clerk Cheryl Kregel.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Ertman led in the Pledge of Allegiance.

Approval of Agenda

Commissioner Barton requested to amend the agenda by moving Administrative Assistant Dan Blakeman from 3:30 to 1:30. Commissioner Rossman moved, Commissioner Hunt seconded, to approve the amended agenda. Carried.

Approval of Consent Agenda

Commissioner Ertman moved, Commissioner Rossman seconded, to approve the Consent Agenda items including the minutes from November 17, 2015, minutes from December 1, 2015 and Executive minutes from December 1, 2015, AP Reports & County Clerk receipts for \$11,118.00. Carried.

The meeting recessed at 9:05 a.m. and resumed at 9:21 a.m.

Wyoming Department of Transportation

Joni Kachelhoffer, representative for the WYDOT, updated the Commissioners on a bill presented and discussed rumble bars on the highways.

New Business

Discussion was heard on the process of bids for the newspaper advertising and bid packets for a new phone system for the Courthouse. No action was taken.

Rare Elements

Linda Tokarczyk, representative for RER, sent an email updating the Commissioners on the current projects.

Old Business

Administrative Assistant, Dan Blakeman gave an update on the progress on the Weston County Event Center. Chairman Lambert mentioned he would talk to Janet Perino, Fair Board President on not renting out the facility until the completion of the project.

The meeting recessed at 10:17 a.m. and resumed at 10:26 a.m.

Discussion Items

Colleen Donaldson & J.R. Lewis meet with the Commissioners on the Weston County Youth Exhibit Building. Ms. Donaldson & Mr. Lewis gave different ideas and suggestion pertaining to the construction bid of the youth building.

Weston County Historical Preservation Board

Lucille Dumbrell, chairman of the board, presented the Annual Report. Commissioner Hunt moved and Commissioner Rossman seconded, to approve the signature of the Chairman for the Annual report for the Weston County Historical Preservation. Carried.

The meeting recessed at 11:01 a.m. and resumed at 11:28.

Weston County Attorney

William Curley, Weston County Attorney mentioned the tour of Breakneck Road. Commissioner Rossman moved and Commissioner Barton seconded, to approve the placement in the Breakneck Road Right of Way by the Sweetwater Water District of a 6 inch water pipe ¼ of the way into the road from the West side of the road and 6 foot below the road surface, pending approval of a Utility License from the County. Carried.

Also, the contract between Pinnacle Bank and The County was discussed with Justin Tystad, President of Pinnacle Bank. Commissioner Barton moved and Commissioner Rossman seconded, to authorize the

Chair to sign the Pinnacle Bank Building purchase/sale agreement when it is approved by the County Attorney, to set a closing date for that purchase, and to disburse the funds at closing. Carried.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None were heard at this time.

Recessed at 11:53 a.m. for lunch and resumed at 1:02 p.m.

Board Training

County Clerk Cheryl Kregel stated the board training would be held on January 21, 2016 from 1-5 p.m. per the request of the Commissioners. Dan Blakeman, Administrative Assistant, mentioned that on this same day is a meeting with the State Land & Investment Board for the Commissioners, Clerk and Administrative Assistant. The County Clerk will contact Michelle Pierce, UW to change the date to January 28, 2016 from 1-5 p.m.

Budget Amendment Hearing

Commissioner Rossman moved and Commissioner Ertman seconded to set a Budget Amendment Hearing for January 5, 2016 at 10:00 a.m. to increase the General Fund portion of the Budget for Fiscal Year 2016 by \$15,289.49 because of unanticipated grant amendment from the Homeland Security Weston County Allocation monies to expenditure account 515.10.87.0104000.0515. Carried.

Administrative Assistant

Administrative Assistant, Dan Blakeman updated the Commissioners on grants such as the Impound Building which SLIB has approved, the HVAC in Courthouse and the Sprinkler System projects. Booklets were passed out to the Commissioners for Grant Policies & Procedure Handbooks to look over and will be discussed at a later time.

The meeting recessed at 1:47 and resumed at 1:53 p.m.

Prairie Dogs

Bob & Jean Harshbarger updated the Commissioners on the prairie dog issue in the Thunder Basin Grasslands and gave them population estimates on prairies dogs in the Lower Frog Creek area for 2015.

Department Head Updates

Fran Lehman, GIS Coordinator, update the Commissioners on various easement and subdivision projects that are going on in the county. Gidget Macke, Clerk of District Court was unable to attend and submitted a brief report on the blinds that were installed and the new light switch that was installed. Scott Rager, coordinator for Homeland Security, updated the Commissioners on the Homeland Security County Hazard Mitigation Plan which has been scheduled for January 19, 2016. Melinda Gibson, State Hazard Mitigation officer will be conducting an orientation meeting for the Commissioners. The County currently does not have one. Tina Conklin, Assessor, updated the Commissioners on the Rendition of Oil/Gas Equipment and Business Equipment forms that have been sent out and mentioned the local evaluation is steady for now. Brenda Ayres, Director for the Weston County Library updated the Commissioners on different copiers that will work for the Library. Dan Blakeman, Administrative Assistant, has looked over the Bid Packets for the Shop Floor for Road and Bridge and the EOC Roof. Also mentioned to set up a meeting with Elected Officials for a Finance & Budget issues workshop.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None were heard.

There being no further business to come before the Commissioners, the meeting adjourned at 3:33 p.m.

Bill Lambert
Chairman

Attest:
Cheryl Kregel
County Clerk