

OFFICIAL MINUTES

December 1, 2015

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Marty Ertman, Randy Rossman, Tony Barton, and Assistant Deputy Clerk Melanie Stevens. Commissioner Hunt was absent.

Good of the Order

Commissioner Rossman gave the invocation and Chairman Lambert led the Pledge of Allegiance.

Approval of Agenda

Chairman Lambert added onto New Business the review of the Local Government Liability Pool Ballot.

Commissioner Rossman moved, Commissioner Barton seconded, to approve the agenda with these additions. Carried.

Approval of Consent Agenda

Commissioner Ertman asked to pull the November 17, 2015 minutes from the Consent Agenda. Commissioner Barton moved, Commissioner Rossman seconded, to approve the consent agenda items including the November A/P vouchers, payroll report, signatures on petition and affidavit for tax roll collections and the District Court monthly statement of \$1,113.47. Carried.

Commissioner Ertman asked to add the wording "Discussion was held concerning the timeliness of the Commissioners' minutes. A request for an opinion as to the statutory requirements was asked of the County Attorney. No action was taken" under a Discussion Items heading following the 'Approval of Agenda' portion of the November 17, 2015 minutes. Commissioner Ertman also asked to have the wording "A discussion was held concerning privacy concerns of the restroom located in the basement of the Courthouse" under a Discussion Items heading following the 'Approval of Consent Agenda' portion of the November 17, 2015 minutes.

Commissioner Ertman moved, Commissioner Rossman seconded, to approve the November 17, 2015 regular session minutes as amended. Discussion ensued; Commissioner Barton moved, Commissioner Rossman seconded, to table the approval of the November 17, 2015 regular session minutes as amended until the December 15, 2015 Commissioners meeting where they can review the corrections. Carried.

Public Hearing for Budget Amendment

The hour being 10:00 a.m., Chairman Lambert opened the hearing for the budget amendment. Chairman Lambert called three times for public comment. There being no public comment, the public hearing portion of the budget amendment hearing was closed. Commissioner Rossman moved, Commissioner Barton seconded, to approve the budget amendment increasing the general fund portion of the FY 2016 budget by \$141,000.00 for unanticipated funds for the settlement of the Weston County Event Center to allocate \$20,000.00 to the General financial admin expenditure account 100.00.20.0099000.0000 and \$121,000.00 to the General Miscellaneous Courthouse Preservation Fund expenditure account 100.00.20.0317000.0000. Carried.

Sweetwater Improvement District

Robert Strickland and Tina Conklin, representing Sweetwater Improvement and Service District, along with Ed Nowak, Camp Creek Engineering; came before the Commissioners to discuss installing a waterline in the county right-of-way on Breakneck Road. The Commissioners along with County Attorney Curley would like to have Rick Williams, Road and Bridge Supervisor; review the plans and check out the area before they make their decision.

Homeland Security Report

Scott Rager, Homeland Security Coordinator; reported on the Homeland Security job description progress and posed the question on the need to set up a county mitigation plan. Mr. Rager will set up a conference call with Department of Homeland Security to discuss the details of setting up a mitigation plan during a future meeting. He also informed the Commissioners that he has the new tornado siren but is working thru issues on finding a location to install it.

Old Business

William Curley, County Attorney; briefly discussed the statutes pertaining to the Commissioners meeting minutes and agenda along with the ongoing progress for Title 25 participants. Commissioner Barton mentioned that he is working with the Fair board members in getting specs for repairs on the Youth

Exhibit Building at the Fairgrounds. Commissioners revisited the payment of gratuity in the amount up to 15% of the total bill. Employees are required to pay any of the gratuity over 15%. Commissioner Ertman asked to have Steve Price, Maintenance Manager; inspect the lock on the unisex/handicapped accessible bathroom on the basement level of the Courthouse.

New Business

Commissioner Barton moved, Commissioner Rossman seconded, to approve the Amended Resolution 2015-06 increasing the amount requested for the Courthouse fire alarm and sprinkler project from \$275,000.00 to \$330,000.00 and authorize the Chairman's signature. Carried.

Commissioner Rossman moved, Commissioner Ertman seconded, to approve all nominees on the ballot for the Local Government Liability Pool and to authorize the Chairman's signature and return the ballot. Carried.

The meeting recessed at 11:31 a.m. and reconvened at 11:39 a.m.

Discussion Items

Discussion was held over the upcoming board training and county board appointments. The appointments will be advertised and a letter will be mailed out to the members whose terms will be expiring, asking them to send in their letter of interest to remain on the board.

Visitor Comments

Chairman Lambert opened the floor to the morning visitor comments. None were heard at this time.

The meeting recessed for lunch at 11:43 a.m. and reconvened at 1:00 p.m.

Forest Service District Ranger

Tracy Anderson, USFS District Ranger at Hell Canyon, introduced herself to the Commissioners and answered questions they had for her.

United States Forest Service

Shane Walker, USFS District Ranger, updated on continuing prairie dog management strategy progress, sage grouse issues and work has started with engineers on the repair plans for Turner Reservoir. Mr. Walker also stated that they anticipate re-offering a deck sale this month, if not then firewood permits will be issued.

Voucher Discussion

Mona L. Wineteer, Assistant Deputy Clerk; sought permission from the Commissioners to amend the name for payment on an airport voucher. The voucher was originally made out to pay 'Weston County' and want it to be paid to 'Mondell Airport'. The request was approved.

Commissioner Rossman moved, Commissioner Ertman seconded, to approve the WY DOT voucher for purchasing reject gravel from expenditure account 100.00.20.0041000.0000. Carried.

Road and Bridge Department Report

Rick Williams, Road & Bridge Supervisor; gave a report on the completed culverts on Oil Creek and Skull Creek Roads, starting work on the Clay Spur Road culverts, continuing work on the bridge on Piney Canyon Road, and the Commissioners approval to do a request for proposal to price out new heaters for the old county shop. Mr. Williams and Dan Blakeman, Administrative Assistant; mentioned they're looking for a brush attachment to be used on the county skid steer for snow removal.

The meeting recessed at 2:17 p.m. and reconvened at 2:28 p.m.

County Engineer Report

Jerry Hunt, Weston Engineering; presented the bid packets for the EOC roof and the Weston County shop floor projects for the Commissioners review.

Weston County Event Center

Ray Hunkins, Hunkins Newton Law Firm, joined the meeting via conference call at 2:42 p.m. to discuss the concerns regarding the completed repairs on the Weston County Event Center by Vertex Engineering. The Commissioners sought Mr. Hunkins authorization to contact Paul Reed directly to discuss these concerns. Commissioner Barton moved, Commissioner Rossman seconded, to enter executive session under W.S. 16-4-405 (a)(iii) on matters concerning litigation to which the governing body may be a party to. Carried.

The meeting entered executive session at 2:50 p.m. and returned to open session at 3:01 p.m. The conference call ended at 3:00p.m.

Visitor Comments

Chairman Lambert opened the floor to the afternoon visitor comments. None were heard at this time.

The Commissioners extended an invitation to the public and press to join them for a walk-thru of the Weston County Event Center following the recess of today's meeting.

The approved vouchers are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$2,137.47, Blue Cross Blue Shield, financial admin, \$58,015.23, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$192.00, WC Clerk, financial admin, \$47,144.26, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,175.23, WY Retirement System, financial admin, \$30,807.59, WY Retirement System, financial admin, \$1,321.39, JW Services, financial admin, \$11,061.26, Advanced Communications, supp, \$125.00, ADT, misc, \$104.00, Alpha Communications, tower rent, \$55.00, American Institute of Toxicology, coroner exp, \$150.00, American Red Cross, school exp, \$405.00, AT&T Mobility, communications, \$1,365.18, Bearlodge Engineering & Surveying, engineer services, \$4,540.00, Bill Lambert, mile/trvl, \$69.00, BH Auto Salvage, invstgtns, \$175.80, BH Chemical & Janitorial, brd of prisoners, \$657.09, BH Plumbing, maj repairs, \$1,825.06, BH Power, util, \$2,745.64, Bob Barker Co, brd of prisoners, \$615.17, Bullseye Promotions, brd of prisoners/coroner exp, \$305.15, Byrand Streeter, contract wages/supp, \$1,272.08, C&J Newcastle Hardware, repair/maint/supp, \$750.11, C4 Productions, coroner exp, \$111.00, Cambria Supply, repair/maint, \$231.11, CDW Government, supp, \$105.24, Central WC Solid Waste Dist, cwcswd, \$5,375.00, CharmTex, brd of prisoners, \$1,083.04, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,332.05, Civil Air Patrol Magazine, pub rel, \$395.00, CLT Flooring & Furnishings, maj repairs, \$1,058.70, Consolidated Engineers, engineer srvs, \$730.00, Culligan Water Conditioning, misc, \$28.00, Dan Blakeman, mile/trvl, \$264.50, Decker's Market, janitor supp/ext srvc exp, \$214.88, Denise McGinty, officer equip, \$14.98, Dixon Bros, oil/gas, \$500.13, Double D Obsolete Parts, repair/maint, \$545.40, Elite Online Product, brd of prisoners, \$194.99, Ezdiyworld, brd of prisoners, \$165.00, Fastenal Co, repair/maint, \$210.18, Fisher Sand & Gravel, grvl/rd mtrl, \$9,206.76, Fleet Pride, oil/gas, \$199.32, Focus, focus, \$1,125.00, Frontier Home Ranch & Hardware, repair/maint, \$456.43, Godfrey's Brake Service, repair/maint, \$1,733.32, Golden West Technologies, comp software/p hlth exp/hmlnd sec exp, \$3,654.30, Green's Alignment, veh maint/fuel, \$50.00, Grimms Pump & Industrial Supply, aiport tank maint/ repair/maint, \$678.56, Hansen Equipment, repair/maint, \$748.96, Hemocue America, wic, \$183.00, Hermes Consolidated, oil/gas, \$16,321.00, Hillyard/Sioux Falls, janitor supp, \$98.24, Horning Horning & McGrath, spec attny, \$1,121.71, Hunkins Newton Law Firm, maj repairs, \$2,973.10, IAAO, comm, \$190.00, KASL, p hlth exp, \$826.80, Kelly Philipsen, coroner exp, \$50.00, Lariat Int'l Trucks, repair/maint, \$478.40, Law Enforcement Systems, officer equip, \$132.00, Lori Bickford, p-hlth exp, \$54.24, Matthew Bender & Co, law library, \$46.44, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$24.15, Minuteman Lube Center, veh maint/fuel, \$210.16, Motor Power Equipment, repair/maint, \$1,092.41, Newcastle Ambulance Service, ambInc, \$1,458.33, Newcastle Motors, veh maint/fuel, \$3,075.04, News Letter Journal, print/publ/supp/p-hlth exp, \$6,228.97, Osage Improvement & Srvc Dist, rent, \$300.00, Pitney Bowes, supp, \$774.00, Positive Promotions, p-hlth exp, \$1,562.45, Postmaster c/o R&B, post/freight, \$147.00, Postmaster c/o Sheriff, post/freight, \$281.00, Powder River Energy Corp, util, \$935.42, Power Plan, contract/equip/lbr, \$1,391.79, Randy Rossman, miles/trvl, \$27.60, Ringer Law, special attny, \$493.55, Roadrunner Disposal Service, util, \$60.00, Rods Repair, coroner exp, \$26.64, RT Communications, comm, \$3,512.72, Sanofi Pasteur, p hlth exp, \$319.11, Servall Uniform/Linen Co, misc, \$217.04, ShopKo, supp, \$129.36, SmileMakers, p-hlth exp, \$57.97, Sofia Baeza, janitor, \$2,780.00, Source Gas, util, \$718.53, Stacy Buchholz, ext srvc, \$268.50, Stan Houston Equipment, leased equip, \$1,500.00, Steven Annetts, officer equip, \$12.50, Taser Int'l, officer equip, \$212.91, Texas Refinery, oil/gas, \$666.00, Tony Barton, mile/trvl, \$69.00, Top Office, brd of prisoners/supp/p-hlth exp, \$9,852.18, Tyler Technologies, comp software, \$4,289.85, Uber Geek Computers, repair/maint, \$130.00, UW Extension, ext srvc exp, \$5,833.50, Urbin Law Office, special attny, \$402.14, Verizon Wireless, p-hlth exp, \$182.29, Vicki Hayman, ext srvc exp, \$333.50, VISA, mile/trvl/misc/ext srvc/p-hlth exp, \$2,096.88, WEAFCs, ext srvc exp, \$120.00, West End Water Dist, util, \$60.00, West Payment Center, law library, \$316.50, Western States Fire Prot, maj repairs, \$420.00, WC 4-H Council, ext srvc exp, \$135.49, WC Gazette, p-hlth exp, \$300.00, WC Health Services, misc, \$140.00, WC Natural Resource Dist, nat res haz/garden, \$1,375.00, WC Public Health, supp, \$90.00, WC Road & Bridge, veh maint/fuel, \$2,660.89, WC Sr Services, brd of prisoners/sr citizen, \$10,786.00, Weston Engineering, engineer srvc, \$1,000.00, Wheeler Lumber, lmbtr/clvrts/brdg, \$7,961.60, Wiss Janney Elstner Assoc, equip upgrade, \$6,504.75, Woody's Food Center, brd of prisoners, \$386.13, WY Automotive, repair/maint, \$611.18, WY Behavioral Institute, invol commit, \$2,055.00, WY Dept of Health, p-hlth exp, \$318.00, WY Machinery, repair/maint, \$13,243.77, WY Network, financial admin, \$200.00. Net Payroll, \$150,062.23.

The meeting recessed at 3:12 p.m. and reconvened at 3:35 p.m. at the Weston County Event Center.

Present were Chairman Lambert, along with Commissioners: Marty Ertman, Randy Rossman, Tony Barton, and Deputy Clerk Shawnda Morrison. Commissioner Hunt was absent.

Weston County Event Center

The Commissioners completed a walk-thru of the WCEC checking the progress of the ongoing repair project. Commissioners discussed their concerns with the Vertex Engineering contractor pertaining to filling of the expansion joints. Commissioners also noted display racks being stored in the WCEC and decided it would be communicated to the Fairgrounds manager and the Fair Board chairperson, that they would like to see these stored in another facility at the Fairgrounds during the construction process.

There being no further business to come before the Commissioners, the meeting adjourned at 3:50 p.m.

Bill Lambert

Chairman

Attest: Melanie Stevens

Deputy Clerk