

October 6, 2015

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Marty Ertman, Tracy Hunt, Randy Rossman, County Clerk Cheryl Kregel, and Assistant Deputy Clerk Melanie Stevens.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Ertman led the Pledge of Allegiance.

Approval of Agenda

Commissioner Rossman moved, Commissioner Hunt seconded, to approve the Agenda. Carried.

Approval of Consent Agenda

Commissioner Ertman asked to pull the September 15, 2015 regular minutes and voucher #59522. Commissioner Hunt moved, Commissioner Rossman seconded, to approve the Consent Agenda as amended including the September 15, 2015 executive session minutes, September 22, 2015 special meeting minutes, remaining September A/P vouchers and payroll report, District Court monthly statement \$3,292.47, County Clerk's monthly statement \$13,026.25, and signatures on Petition & Affidavit for tax roll correction. Carried.

Commissioner Ertman asked to add the wording "at no cost to the county" under the afternoon Discussion. The corrected minutes will read as follows: "Commissioner Ertman asked permission to change the courthouse exterior lights to pink, at no cost to the county, for the month of October in support of Breast Cancer Awareness month. The Commissioners supported her request."

Commissioner Ertman moved, Commissioner Rossman seconded, to approve the September 15, 2015 regular session minutes as amended. Carried.

Set Budget Amendment Hearing

Commissioner Rossman moved, Commissioner Ertman seconded, to hold a budget amendment hearing on Tuesday October 20, 2015 at 10:00 a.m. to consider increasing the general fund portion of the 2016 FY budget by \$2,597,543.00 for an unanticipated grant amendment to allocate the monies to the expenditure account 300.00.40.0256000.0000. Carried.

Subdivision Process Discussion

The Planning Board members met with the Commissioners to discuss the land subdivision process, along with the possibility of updating the land use plan.

County Attorney

County Attorney William Curley reported that he is still working on the cancellation of services with KONE, Inc. Attorney Curley also proposed the question regarding the need to pass a resolution to hold public meetings at different locations, and also stated that he would not be signing the Emergency Management Preparedness Grant that was presented by Homeland Security.

Road and Bridge Department Report

Rick Williams gave his Road & Bridge report to the Commissioners along with mentioning the worsening shop floor, requests for cattle guards, and dust issues on Fairview and Mush Creek Roads.

Central Weston County Solid Waste District Board Appointment

Commissioner Rossman moved, Commissioner Ertman seconded, to appoint Kelly Philipson to the CWCSWD Board for the term that expires 2019. Carried.

Commissioner Ertman, at the request of Steven Ladwig, Newcastle City Council member, introduced the board to Mr. Ladwig's proposal for a bill to be introduced to the Wyoming Legislature concerning the 'education and implementation of catch-neuter and release policies'. Commissioner Ertman had advised Mr. Ladwig to take his proposal to WAM and WCCA to seek their support. The Commissioners agreed to the direction Commissioner Ertman advised.

Dan Blakeman, Administrative Assistant; discussed grants that he is currently pursuing.

Scott Rager, Homeland Security; discussed that the Emergency Management Procedure Grant (EMPG) is used for the reimbursement of Homeland Security operating expenses.

Visitor Comments

Chairman Lambert opened the floor to the morning visitor comments. Brenda Ayres, County Librarian; came before the Commissioners for clarification regarding an article that caused concerns of the possible closure of the Weston County Library. The Commissioners assured Ayres that this is not a concern or future plan.

The meeting recessed for lunch at 11:45 a.m. and reconvened at 1:00 p.m.

Discussion

Cheryl Kregel, County Clerk; reminded the Commissioners about the Event Center meeting being held on Thursday, October 15, 2015 at 1:00 p.m. at the Event Center building at the Weston County Fairgrounds.

Suzanne Overman, County Treasurer; proposed the possibility of accepting monthly payments for property taxes. The Commissioners directed Overman to work with County Attorney Curley.

Discussion was also held regarding if mileage reimbursement is based on odometer or map miles.

The meeting recessed at 1:19 p.m. and reconvened at 1:24 p.m.

Voucher Discussion

Commissioner Rossman moved, Commissioner Ertman seconded, to approve voucher #59522 to Tony Barton in the amount of \$34.50 for mileage reimbursement. Carried.

Commissioner Rossman moved, Commissioner Hunt seconded, to approve voucher #59463 to Cheryl Kregel in the amount of \$311.65 for mileage reimbursement. Carried.

Commissioner Rossman moved, Commissioner Ertman seconded, to approve voucher #59551 to Motorola Solutions in the amount of \$8,631.56 for purchase of VHF radios. Carried.

Commissioner Rossman moved, Commissioner Ertman seconded, to approve voucher #59552 to JW Services, LLC in the amount of \$4,749.99 for the Mallo Water Project. Carried.

Sheriff Report

Bryan Colvard, County Sheriff; requested the Commissioners financial support with remodeling the current impound building into a criminal evidence processing building. Commissioner Ertman moved, Commissioner Rossman seconded, to sign a resolution taking \$90,000.00 from 2012-2013 consensus grant 13104 to be put towards the Criminal Evidence Processing Building contingent upon the approval of the other two entities in Weston County with the bid amount not to exceed 10% of the bid presented by Sheriff Colvard. Carried.

Sheriff Colvard asked for authorization to get price quotes for purchasing two county vehicles. The Commissioners approved this request and urged him to get quotes with A&I and WYDOT and follow up at a later time.

The meeting recessed at 2:15 p.m. and reconvened at 2:22 p.m.

Employee Appreciation Day Closures

Commissioner Rossman moved, Commissioner Ertman seconded, to approve being closed all day on Friday, November 27, 2015 and closing at Noon on Thursday, December 24, 2015 for employee appreciation days. Carried.

Weston County Fairgrounds Request

Randee Davies, Fairgrounds Manager; asked permission to purchase a permanent storage unit for the Weston County Fairgrounds. The Commissioners advised using the storage space already available and to follow up with the Fair Board to see if the funding is within their budget.

The meeting recessed at 2:45 p.m. and reconvened at 3:00 p.m.

Liquor License Transfer

Commissioner Hunt moved, Commissioner Rossman seconded, to approve the Pizza Barn's liquor license transfer from Joe J. Gualtieri to Pam Gualtieri. Carried.

Mineral Royalty Grant 09255 Discussion

Commissioner Rossman moved, Commissioner Ertman seconded, to move the MRG 09255 from the EOC project to pursue different avenues of expenditures. Carried.

The meeting recessed at 3:12 p.m. and reconvened at 3:24 p.m.

4-H Program Update

Stacy Buchholz, 4-H/Youth Development Educator; brought in local 4-H members; Bella Potter, Taylor Crinklaw, and JR Graham to talk to the Commissioners about National 4-H Week, Weston County Fair 4-H activities, and the upcoming awards night. The group recited the 4-H pledge for the Commissioners and talked individually about the events they participate in.

The meeting recessed at 3:34 p.m. and reconvened at 3:44 p.m.

Mallo Water Project

Ken Rathbun and Greg Stumpff, informed the Commissioners that the Mallo Water Project was completed at a cost of \$221,225.10, exceeding the original contract amount by \$2,521.90. Commissioner Rossman moved, Commissioner Ertman seconded, to authorize the Chairman's signature on the Mallo Water Project's final paperwork including the advertisement of completion. Carried.

The meeting recessed at 4:03 p.m. and reconvened at 4:16 p.m.

Northern Wyoming Mental Health

John Olenyik, NWMH County Manager; gave an update on services available in Weston County and announced that Paul Dimple is the newly appointed Northern Wyoming Mental Health Executive Director.

County Provided Cell Phones

The Commissioners discussed providing a cell phone for the Administrative Assistant, County Maintenance Manager, and Homeland Security Coordinator positions. This expense is currently budgeted for and practiced by numerous county departments and the Commissioners wish to see this practice continued for these newly acquired positions.

Visitor Comments

Chairman Lambert opened the floor to the afternoon visitor comments. None were heard at this time.

The approved vouchers are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$2,137.47, Blue Cross Blue Shield, financial admin, \$58,750.78, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$194.20, WC Clerk, financial admin, \$47,298.15, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,222.81, WY Retirement System, financial admin, \$30,984.17, WY Retirement System, financial admin, \$1,321.39, Timberline Services, cong-mit, \$120,595.73, WACO, school exp, \$320.00, Kadramas Lee & Jackson, financial admin, \$3,448.53, JW Services, mallo camp, \$38,604.30, Morrison Maierle, airport runway, \$53,005.75, Pitney Bowes, supp, \$774.00, Hermes Consolidated, oil/gas, \$14,724.86, Timberline Services, cong-mit, \$203,614.91, Ad Pro, financial admin/supp, \$2,366.40, ADI Insurance Agency, insurance, \$49,903.00, Alpha Communications, tower rent, \$75.00, API Systems Integrators, repair/maint, \$252.00, AT&T Mobility, comm, \$1,082.06, Bill Lambert, mile/trvl, \$59.80, BH Auto Salvage, investigations, \$287.60, BH Chemical & Janitorial, brd of prisoners, \$829.32, BH Power, util, \$3,851.24, Blue Tarp Financial, new equip, \$1,144.98, Bob Barker Co, brd of prisoners, \$171.96, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, repair/maint, \$283.93, Cambria Car Wash, veh maint/fuel, \$200.00, Cambria Supply, repair/maint, \$1,424.63, Carmen Simon, p-hlth exp, \$219.88, CDW Government, p-hlth exp, \$709.42, Cheryl Kregel, mile/trvl, \$311.65, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,791.73, Clinical Lab of BH, autopsies, \$1,972.00, Comtronix, misc, \$156.00, Culligan Water Conditioning, misc, \$28.00, Cummins Rocky Mountain, contract/equip/lbr, \$2,088.32, Cynthia Crabtree, veh maint/fuel, \$232.35, Dakota Fluid Power, repair/maint, \$233.25, Dan Blakeman, mile/trvl, \$462.30, Decker's Market, ext serv, \$18.92, Dixon Bros, oil/gas, \$327.22, Double D Obsolete Parts, repair/maint, \$233.75, Fastenal Co, repair/maint, \$307.34, Frontier Home Ranch & Hardware, repair/maint, \$309.24, Gateway Auto Supply, repair/maint, \$11.28, Godfrey's Brake Service, repair/maint, \$696.45, Golden West, comp software, \$2,073.80, Great Western Tire, repair/maint, \$3,988.34, Grimm's Pump & Industrial Supply, oil/gas, \$102.00, Grizzly Services, contract/equip/lbr, \$642.60, Hillyard/Sioux Falls, janitor supp, \$264.74, Jacki Hubbard, school exp, \$236.85, John E. Reid & Assoc, school exp, \$550.00, KASL, p-hlth exp, \$684.00, Kelly Philipsen, coroner exp, \$100.00, Lisa K. Finkey, spec attny, \$120.00, Lori Bickford, p-hlth exp, \$197.29, MasterCard, veh maint/fuel/school exp, \$1,571.11, Max Masters, gis land records, \$1,900.00, Melanie Stevens, mile/trvl, \$34.50, MG Oil Co, oil/gas, \$1,925.59, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle Fire Suppression, repair/maint, \$56.79, Newcastle Motors, repair/maint, \$7.24, News Letter Journal, print/publ/supp/p-hlth exp, \$6,896.06, Northern WY Mental Health, mntl hlth, \$2,500.00, Osage Improvement & Service Dist, coroner exp, \$300.00, Plainsman, supp, \$199.55, Pocket Press, supp, \$179.80, Porter Muirhead

Cornia & Howard, financial admin, \$10,000.00, Powder River Energy, util, \$934.61, Power Plan, repair/maint, \$1,973.69, Preventive Health & Safety Division, p-hlth exp, \$28.00, R&S Northeast, p-hlth exp, \$376.75, Randy Rossman, mile/trvl, \$59.80, Rapid Delivery, post/freight, \$51.76, Ringer Law, spec attny, \$625.00, Roadrunner Disposal Service, util, \$60.00, Rocky Mountain Re-Veg, contract/equip/lbr, \$7,395.00, RT Communications, comm, \$2,746.81, Salina Sandoval, ext serv, \$93.15, Sanofi Pasteur, p-hlth exp, \$2,215.07, Servall Uniform/Linen, misc, \$274.38, ShopKo, janitor supp, \$51.13, Source Gas, util, \$166.92, Stan Houston Equipment, leased equip, \$1,500.00, Susan K Overman, mile/trvl, \$336.56, Team Lab Chemical, oil/gas, \$194.00, Texas Refinery Corp, oil/gas, \$1,166.88, Tony Barton, mile/trvl, \$34.50, Top Office, supp, \$937.45, Town of Upton, landfill/comm ctr, \$2,875.00, Tyler Technologies, comp software, \$2,985.39, Ultra Max, equip/ammo, \$2,046.00, Urbin Law Office, sec attny, \$304.16, US Forest Service, util/janitor, \$260.63, Verizon Wireless, p-hlth exp, \$182.33, Vicki Hayman, gas/oil, \$94.88, VISA, misc/mile/trvl, \$1,597.75, Volker's Autobody, veh maint/fuel, \$571.20, West Payment Center, law library, \$316.50, WC Children's Center, chld cntr, \$3,750.00, WC 4-H Council, ext serv exp, \$1,089.24, WC Gazette, p-hlth exp, \$75.00, WC Health Services, invol commit, \$1,615.32, WC Road & Bridge, veh maint/fuel, \$3,139.24, WC Sr Services, brd of prisoners, \$1,664.00, WC Weed & Pest, misc, \$26.50, Weston Engineering, engineer, \$1,000.00, Wiss Janney Elstner Assoc, maj repairs, \$1,998.75, Woody's Food Center, brd of prisoners, \$212.34, WY Automotive, repair/maint, \$1,007.50, WY Behavioral Institute, invol commit, \$1,370.00, WY Coroners Assoc, coroner exp, \$125.00, WY Dept of Health, p-hlth exp, \$318.00, WY Machinery, repair/maint, \$8,823.93, WY Network, financial admin, \$200.00. Net Payroll, \$150,920.00.

There being no further business to come before the Commission, the meeting adjourned at 4:45 p.m.

Bill Lambert

Chairman

Attest: Cheryl Kregel

County Clerk