

OFFICIAL MINUTES

October 20, 2015

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Marty Ertman, Tracy Hunt, Randy Rossman, Tony Barton, County Clerk Cheryl Kregel, and Assistant Deputy Clerk Melanie Stevens.

Good of the Order

Commissioner Barton gave the invocation and Commissioner Hunt led the Pledge of Allegiance.

Approval of Agenda

Commissioner Barton moved, Commissioner Rossman seconded, to approve the agenda. Carried.

Approval of Consent Agenda

Commissioner Rossman moved, Commissioner Barton seconded, to approve the consent agenda items including the October 6, 2015 minutes, signatures on petition and affidavit for cancellations of taxes, and tax roll collection. Carried.

Road and Bridge Department Report

Rick Williams, Road & Bridge Supervisor; reported on the repairs to the bridge on Piney Creek Road, cattle guards on Green Mountain Road, and a request from Linda Hunt to gravel a walking path.

County Engineer Report

Jerry Hunt, Weston Engineering; reported on Timberline Services submitting their second pay request for the completion of work on Green Mountain Road, that Powder River received the paperwork and will contact Hein & Bond to begin working together concerning the historical architectural study and the Courthouse HVAC system, and the bid packets for the EOC roof and county shop floor projects are completed.

County Assessor Report

Tina Conklin, County Assessor; presented the Oil and Gas production evaluations that are current thru June 30, 2015, and talked about the progress with updating the employee handbook.

Public Hearing for Budget Amendment

The hour being 10:00 a.m., Chairman Lambert opened the hearing for the budget amendment. Chairman Lambert called three times for public comment. There being no public comment, the public hearing portion of the budget amendment hearing was closed. Commissioner Hunt moved, Commissioner Ertman seconded, to approve the budget amendment increasing the general fund portion of the 2016 FY budget by \$2,597,543.00 for an unanticipated grant amendment to allocate the monies to the expenditure account 300.00.40.0256000.0000. Carried.

The public hearing for the budget amendment ended at 10:05 a.m.

The meeting recessed at 10:06 a.m. and reconvened at 10:15 a.m.

County Attorney Report

William Curley, County Attorney; reported about the purchase contract for the Pinnacle Bank building, Title 25 application issues, a contract he's drafting with Campbell County Memorial Hospital, and on the Road Identification Project committee. Commissioner Ertman asked that itemized statements be included with Title 25 vouchers. Discussion ensued over a request from Contango Oil & Gas to place a water transfer pipeline in the county road right-of-way on Mush Creek Road. Attorney Curley and Rick Williams, Road & Bridge supervisor; are not comfortable granting this request due to weed work needing done, county liability issues, landowners' access, and lack of details in Contango's requests.

Old Business

Discussion ensued regarding complaints heard regarding advertised repair bids. The Commissioners agree that all future advertised bids need clear details as to what repairs are being bid on so these can be compared equally.

New Business

Commissioner Rossman moved, Commissioner Ertman seconded, to approve Kim Conzelman's request for appointment to the Weston County Library Board for the term that expires in 2018. Carried.

Discussion Items

Cheryl Kregel, County Clerk; discussed the letter from the Senior Housing Task Force.

The Commissioners decided the Mallo pickup will go to the Weston County fairgrounds and the pickup from the fairgrounds will go to the impound yard.

The meeting recessed at 10:54 a.m. and reconvened at 11:13 a.m.

Weston County Public Health Nurse Contract

Lori Bickford, Public Health Nurse; came before the Commissioners for the annual renewal of the Weston County public health nurse Emergency Preparedness contract with Crook County. The Commissioners unanimously supported her request.

Sheriff Report

Sheriff Colvard came before the Commissioners to request the purchase of two pickup trucks. Discussion ensued; Commissioner Rossman moved, Commissioner Ertman seconded, to approve the purchase of three 2016 Chevrolet LT 2500 HD pickup trucks from Newcastle Motors in the amount of \$38,553.00 per vehicle, from account 100.00.20.0051000.0000 for the Sheriff's department. Commissioners Rossman, Ertman and Barton voted Yea. Commissioners Lambert and Hunt voted Nay. Carried.

Visitor Comments

Chairman Lambert opened the floor to the morning visitor comments. None were heard at this time.

The meeting recessed for lunch at 11:45 a.m. and reconvened at 1:00 p.m.

Voucher Discussion

Commissioner Rossman moved, Commissioner Ertman seconded, to approve voucher #59553 to Century Companies in the amount of \$1,947,998.25 for pay request 3, voucher #59554 to J.W. Services in the amount of \$48,301.55 for the Mallo Camp water project, voucher #59555 to Bearlodge Engineering in the amount of \$500.00 for the Mallo Camp water project, voucher #59558 to Century Companies in the amount of \$107,932.86 for pay request 4, voucher #59559 to Morrison Maierle, Inc. in the amount of \$42,490.92 for invoice #155622, and voucher #59556 to Sofia Baeza in the amount of \$2,770.00 for Septembers janitorial services. Commissioner Barton abstained from voting citing a conflict of interest. Carried.

Administrative Assistant Report

Dan Blakeman, Administrative Assistant; discussed the county credit card was used to purchase the security door for the County Attorney's office and the repairs needed in the main floor women's bathroom. Blakeman asked to go into executive session to discuss a personnel issue. Commissioner Hunt moved, Commissioner Rossman seconded to enter executive session under W.S. 16-4-405 (a)(ii). Carried.

The meeting entered executive session at 1:30 p.m. and returned to open session at 1:55 p.m.

Weston County Extension Office

Vicki Hayman, Weston County Extension Office; introduced Michelle Pierce as the University of Wyoming Community Development Educator and answered questions on extension office vouchers.

The meeting recessed at 2:17 p.m. and reconvened at 2:22 p.m.

Planning and Zoning Subdivision Exemption

Commissioner Rossman moved, Commissioner Barton seconded, to approve the Dysart-Kummerle request for exemption of subdivision rules and regulations. Carried.

Discussion

Linda Hunt discussed the walking path and connected grants with this project. Commissioner Barton moved, Commissioner Hunt seconded, to authorize Road & Bridge to spread gravel for the walking path between public health and the fairgrounds at no cost. Carried.

Commissioner Hunt moved, Commissioner Barton seconded, approving reimbursement of gratuity on credit cards of 15% or less for employees on county business, any amount above 15% being the cost to the employee. Commissioner Ertman voted Nay. Carried.

Cheryl Kregel, County Clerk; mentioned the purchase of a new set of indexing books for recording documents at a cost of \$5,980.00 and the needed updates to the courthouse phone system, including conference call capabilities. Quotes will be presented to the Commissioners.

Commissioner Ertman noted the picture hanging in the Commissioners room was hers and will be taken with her at the end of her term.

Employee Appreciation Bonus

The employee appreciation bonus for all county employees will be given after December 1, 2015. Weston County fairgrounds and library managers need to submit a voucher with the December vouchers including net pay, social security, Medicare, and federal taxes.

Rare Element Resources

Mike Finn, RER, gave an update to the Commissioners on the progress with continuing projects, environmental work and shared RER's appreciation of the county's continued support.

Weston County Event Center

Commissioner Barton moved, Commissioner Rossman seconded, to authorize the chairman's signature on two Vertex contracts pending the receipt of payment and approval from Ray Hunkins, Hunkins Newton Law Firm. Carried.

Visitor Comments

Chairman Lambert opened the floor to the afternoon visitor comments. None were heard at this time.

There being no further business to come before the Commission, the meeting adjourned at 3:15 p.m.

Bill Lambert

Chairman

Attest: Cheryl Kregel

County Clerk