

Minutes for April 7, 2015 Commissioners Meeting

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with following Commissioners present: Bill Lambert, Marty Ertman, Randy Rossman, Tracy Hunt, Tony Barton and County Attorney William Curley. Also present County Clerk Cheryl Kregel.

Approval of Agenda

Chairman Lambert added to Old Business: Courthouse Cooling and heating. Discussion items added were: Board of Equalization and an Executive Session and an addition to the Consent Agenda was MES Retention Invoices to advertise for 41 days. Commissioner Ertman moved to remove the Burn Restriction Resolution from the Consent Agenda and add to the New Business. Commissioner Rossman moved to accept the amended Agenda and Commissioner Ertman seconded. Motion carried.

Local Government Liability Pool (LGLP)

Bill Miller, for LGLP, met with the Commissioners to discuss meeting laws, and going into executive session for financial and personnel issues.

Vouchers were next on the agenda.

Call to Order

Chairman Lambert called the meeting to order at 10:00 a.m. Commissioner Rossman led the delegation in the invocation and Commissioner Hunt led the Pledge of Allegiance.

Budget Hearing Amendment

Chairman Lambert opened the Budget Hearing Amendment for County Attorney Budget to discussion. Treasurer Overman asked if this would be enough and Attorney Curley thanked the Commissioners. Public comment closed at 10:03 a.m. Commissioner Rossman moved and Commissioner Hunt seconded to increase 100.00.06.0089000.0000 Weston County Attorney's Expense for unanticipated expenses of \$12,000.00 from line item 100.00.20.0099000.0000 which is the Financial Administration expenditure account. Motion carried.

The meeting recessed for a short break at 10:05 a.m. The meeting resumed at 10:15 a.m. with all present.

Focus

Donna Howard, coordinator for Focus, reported to the commissioners that the organization will be presenting a Crime Victim Rights Week event on Tuesday April 21, 2015 at the Senior Center at 6:00 p.m. to raise awareness for crime victims rights.

Rare Element Resources

Mike Finn of RER met with the commissioners on the EIS schedule for the Forest Service, and anticipated the start of mining would be great for Upton and surrounding areas.

Weston County Insurance

Shawnda Morrison, Asst. Deputy Count Clerk, went over new information on the upcoming change in the insurance the County provides for employees. She presented different options for insurance and mentioned the possibility of VSP Eye Care. Commissioner Barton asked Ms. Morrison to look further in to the Eye Care and more on the insurance. This will be reported on at the next meeting.

Weston County Extension Office

Stacy Buchholz introduced a Month of the Military Child Proclamation. Commissioner Ertman moved to have the Chairman sign the proclamation and Commissioner Rossman seconded. Motion carried. Stacy thanked them for their support and reminded them to wear purple on April 15 in support.

The meeting recessed at 10:55 a.m. for a short break. The meeting resumed at 11:05 a.m.

Weston County Courthouse Architectural Condition Assessment

Lucille Dumbrill, Chair for the CLG, and Fran Lehman showed a detailed project budget to the Board. Federal Dollars available are \$4140.00, In Kind Match \$1000.00, cash \$1920.00, Weston County's match is \$1000.00 totaling \$7060.00. Commissioner Barton moved and Commissioner Ertman seconded to sign the Architectural Assessment. Motion carried.

Vouchers

Commissioner Rossman moved to approve the vouchers and Commissioner Ertman seconded. Motion carried.

Meeting was recessed at 11:19 a.m. for a short break and resumed at 11:23 a.m. with all present.

Sheriff Department

Sheriff Bryan Colvard meet with Commissioners on the license renewal and maintenance support, which had been paid from a Homeland Security Grant. Sheriff Colvard stated the cost will be \$24,255.00, of which the County would pay \$14,000.00 as the City of Newcastle paid \$10,255.00. Commissioner Ertman moved to pay for the computer maintenance out of line item 100.00.20.0099000.0000 Financial Administration expenditure account. Commissioner Rossman seconded and motion carried.

Visitor Comments

Chairman Lambert opened up discussion for visitor comments. Weston County Assessor Tina Conklin mentioned in two weeks her office will be sending out tax evaluations, and asked the Commissioners not to answer any questions about specific evaluations. She said to please send them to her office so they can properly answer the questions and no complications would arise. No further visitor comments were heard.

The meeting recessed at 11:55 a.m. for lunch and resumed at 1:00 p.m. with all present except Commissioner Hunt.

Weston County Event Center

Ray Hunkins, Weston County Attorney for the Event Center, had a telephone conference with the Commissioners with the latest updates on the Event Center. There was discussion on the two insurance companies that are negotiating on the Center. Dan Hart Patrol's insurance got an estimate from Vertex. Commissioner Barton moved to give Ray permission to contact the project architect to proceed with the contract. Commissioner Rossman seconded. Motion carried.

Consent Agenda

The consent agenda: Move the MES invoices to New Business as item letter D. Commissioner Ertman moved to accept the consent agenda, which included the minutes of 3/17/15, receipts and earnings for the month of March, payroll & A/P reports, sign a petition for tax cancellation and for Chairman Lambert to sign the SLIB for Mallo Water Tank Phase II and also the West End request for a catering permit for the NRA Banquet on May 2, 2015. Commissioner Rossman seconded. Motion carried.

District Court

Gidget Macke, Clerk, reported on the remodeling part of the jury room and adding padlocks to the judge's chamber.

Commissioner Hunt joined the meeting at 1:45 p.m.

West End Liquor License

Jennifer Dykstra and Rhonda Gordon, owner of the West End Lounge questioned the Commissioners of the possibility of Ms. Dykstra being put on the liquor license for West End

Lounge and possibly have the license in her name. Attorney Curley would like to visit with both Jennifer and Rhonda on the matter.

Old Business

Commissioner Barton moved to approve the following appointments: Craig Drevecky to the Weston County Historical Preservation Board and Nicole McFarland and Mathew Ramsey to the Weston County Planning Board. Commissioner Ertman seconded. Motion carried. The maintenance position resumes will be discussed at the next meeting from 3-5 p.m. on April 21, 2015. Commissioner Ertman moved to authorize sending out Thank You letters to the applicants and let them know what will be happening. Commissioner Barton seconded. Motion carried. Commissioner Barton moved to go ahead and advertise and begin the bid process for the design built package from Jerry Hunt, Engineer Contractor for Weston County, on the Courthouse cooling and heating system. Commissioner Rossman seconded. Motion carried.

New Business

Commissioner Hunt moved to accept with regret Delbert Stickling's resignation from the Central Weston County Solid Waste Disposal District and to advertise for the position in the local newspapers and Commissioner Rossman seconded. Motion carried.

Executive Session

A motion was made by Commissioner Hunt, seconded by Commissioner Barton, to enter executive session under Wyoming Statute 16-4-405 (a) (iii) on matters concerning litigation to which the governing body is a party or proposed in litigation to which the governing body may be a party. Motion carried. The meeting entered executive session at 2:25 p.m. and returned to open session at 3:11 p.m. with all present. Commissioner Ertman moved to authorize County Attorney Curley to construct a formal contract and to reinstate Sofia Baeza for her business to continue cleaning for the county. Commissioner Rossman seconded. Motion carried. The department head she will report to was put under discussion items for the next meeting.

Burn Restriction

Commissioner Ertman moved to have Chairman Lambert sign the Burn Restriction Resolution 15-02 and it was seconded by Commissioner Rossman. Motion carried.

Teckla Osage Rapid City

Phillip Dunne and Mark Carda, representatives of Black Hills Power, Inc., met with the Commissioners to update them on the Certificate of Public Convenience and necessity for a 230 kV Transmission line and associated substation modifications. The meeting for Public Hearing will be on May 2, 2015 at 9:00 A.M. in Cheyenne.

Energy Efficient Lightening

Jerry Hunt, Contract Engineer for the County, signed off on the invoices so the County may pay Mining and Electrical Services, LLC (MES) for services rendered. There will be a 41 day advertising period and payment will be made on May 25, 2015. Commissioner Barton moved to advertise and Commissioner Ertman seconded. Motion carried.

Discussion Item

Various issues were discussed but no action was taken. Items discussed were: Buffalo Creek Traffic Study, the Administrative Position has received four resumes so far, Attorney Curley has a draft for board removal procedures but is still working on the packet.

Agenda

Commissioner Barton moved to set the cut-off time for the agenda at 4:30 p.m. the Thursday before the next Commissioner meeting. If an important appointment should need to be added, the Clerk is to contact either the Chairman or Vice-Chairman and get approval. Commissioner Rossman seconded. Motion carried.

Homeland Security Grants

Scott Rager, Homeland Security Coordinator, met with the Commissioners on grants. It was mentioned that these were not budgeted. Commissioner Ertman moved to set a budget hearing for May 5, 2015 at 10:00 a.m. for the following grants: Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Law Enforcement and Terrorism Prevention (LETPA) for \$6,239.65, Coroner Allocation of State Homeland Security Grant Program for \$2,505.00 and DHS Weston County for \$36,027.75 and to advertise the hearing. Commissioner Rossman seconded. Motion carried.

Weston County Courthouse Cooling and Heating

Chairman Lambert visited with Jerry Hunt, Engineer, on the advertising bid package. It is a design/build package with the selected firm doing the appraisal of the existing system with recommendations and designs for the preferred method. No action was taken.

Vouchers

The following vouchers were paid by the county: 066 NCPERS, payroll ded, \$256.00, AFLAC, payroll ded, \$1,787.67, Blue Cross Blue Shield, financial admin, \$54,887.94, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,462.00, WEBT, financial admin, \$189.80, Weston County Clerk, financial admin, \$46,080.41, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,584.55, WY Retirement System, financial admin, \$29,235.70, WY Retirement System, \$1,290.14, Jessica Anson, financial admin, \$144.70, AT&T Mobility, comm, \$309.26, Kadrmas Lee & Jackson, traffic study, \$16,994.54, News Letter Journal, attny exp, \$3,295.64, Top Office Products, attny exp/supp, \$6,321.05, Larry Honebrink, repair/maint, \$2,092.70, Interpretive Graphics, mallo, \$801.95, Newcastle Motors, veh maint/fuel, \$259.51, Pitney Bowes Inc, supp, \$774.00, Ad Pro, supp, \$3,628.82, Advanced Communications, officer equip, \$645.00, Alco Pro, brd of prisoners, \$375.00, Alpha Communications, radio exp, \$165.00, American Welding & Gas, repair/maint, \$290.80, AT&T Mobility, comm, \$1,660.56, B&H Photo Video, financial admin, \$695.85, Bill Lambert, mile/trvl, \$60.00, BH Chemical & Janitorial, brd of prisoners, \$302.26, BH Plumbing, equip upgrade/repair/maint, \$6,211.07, BH Power, util, \$3,057.27, Brownell's Inc, officer equip, \$123.39, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, repair/maint, \$226.16, Cambria Supply, repair/maint, \$227.06, Casey Thorson, janitor supp, \$300.00, CDW Government, brd of prisoners/p-hlth exp, \$466.59, Central WC Solid Waste Dist, cwcswd, \$1,875.00, Cheryl Kregel, misc, \$59.88, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,932.68, Cleaning Unlimited, repair/maint, \$360.00, CLT Flooring & Furnishings, repair/maint, \$1,868.15, Comtronix, misc, \$156.00, Culligan Water Conditioning, misc, \$15.00, Decker's Market, supp, \$167.71, Double D Obsolete Parts, repair/maint, \$912.30, Drug Education Press, p-hlth exp, \$155.00, Election Systems & Software Inc, print/publ, \$1,418.94, Fastenal Company, repair/maint, \$177.76, Fisher Sand & Gravel, gvl/rd mtrl, \$17,263.16, Frontier Home Ranch & Hdwe, repair/maint, \$383.87, Gateway Auto Supply, new equip/repair/maint, \$351.83, Godfrey's Brake Service, repair/maint, \$113.66, Golden West Technologies, financial admin/p-hlth exp, \$7,985.00, Great Western Tire Co, repair/maint, \$10,558.52, Hemocue America, wic, \$183.00, Hillside Pharmacy, financial admin, \$24.95, Jodi Brooks, wic, \$12.75, John's Electric, repair/maint, \$349.85, KASL, p-hlth exp, \$773.40, Kelly Philipsen, coroner exp, \$100.00, Kone Inc, repair/maint, \$543.06, Kreislers Inc, wic, \$119.40, LA Publishing, wic, \$243.89, Law Enforcement Targets, school exp, \$201.73, Leighton's Garage, youth services, \$128.99, Lichen Research Center, comp software, \$1,000.00, Local Govt Liability Pool, insurance, \$24,990.00, Lori Bickford, p-hlth exp, \$181.29, MasterCard, veh maint/fuel, \$910.21, Matco Tools, repair/maint, \$405.85, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas, \$1,937.09, Minuteman Lube Center, veh maint/fuel, \$91.58, Moore Medical LLC, p-hlth exp, \$1.43, National Public Safety Info Bureau, pub rel, \$144.00, Neve's Uniforms Inc, uniforms, \$372.26, Newcastle Ambulance Service, invol commit/ambulance, \$4,410.85, Newcastle Chamber of Commerce, chmbr, \$900.00, Newcastle Motors, veh maint/fuel, \$360.36, News Letter Journal, supp, \$6,994.71, Noble Medical Inc, brd of prisoners, \$129.35, Nutrition Matters Inc, wic, \$168.00, Office Ally, p-hlth exp, \$19.95, Osage Ambulance, ambulance, \$4,375.00, Osage Improvement & Service Dist, coroner exp, \$300.00, Plainsman, supp, \$153.45, Powder River Energy Corp, util, \$1,314.63, Productivity Plus Acct, repair/maint, \$75.12, Public Safety Center, brd of prisoners, \$495.10, Randy

Rossman, miles/trvl, \$24.00, Roadrunner Disposal Service, util, \$60.00, Rod's Repair, veh maint/fuel, \$60.00, RT Communications, comm, \$4,723.66, Salina Suess-Baker, ext srvc exp, \$47.00, Satellite Tracking of People LLC, youth services, \$184.00, Servall Uniform/Linen Co, misc, \$275.04, Shawnda Morrison, school exp, \$170.00, Shopko, brd of prisoners, \$289.97, Shred's, misc, \$744.75, SmileMakers, wic, \$24.96, Sofia Baeza, janitor supp, \$2,412.55, Source Gas, util, \$1,922.67, Tony Barton, mile/trvl, \$60.00, Top Office Products, supp, \$678.27, Town of Upton, community ctr/landfill, \$2,875.00, Tyler Technologies, school exp, \$14,318.56, Ultra Max, new equip, \$2,413.00, Upton Ambulance, ambulance, \$4,375.00, Urbin Law Office, special attny, \$475.28, Verizon Wireless, p-hlth exp, \$181.45, VISA, p-hlth/ext srvc exp, \$500.49, WACO, school exp, \$300.00, Wayne Erickson Family Dental, financial admin, \$553.00, WCTA, misc, \$100.00, Wesco Gas, util, \$890.27, West End Water District, util, \$60.00, West Payment Center, law library, \$316.50, West River International, repair/maint, \$2,286.69, WC 4-H Council, ext srvc exp, \$143.82, WC Gazette, p-hlth exp, \$140.62, WC Natural Resource Dist, nat res haz/garden, \$625.00, WC Road & Bridge, veh maint/oil/gas, \$2,055.36, WC Sr Services, sr citizens/brd of prisoners, \$8,146.00, WC True Value, repair/maint, \$73.82, Weston Engineering, engineer srvs, \$1,000.00, Whirlwind Services, janitor supp, \$260.00, Windshield Doctor, repair/maint, \$90.00, Wireless Advanced Communications, equip prchs/veh maint/fuel, \$11,715.49, Woody's Food Center, brd of prisoners/ext srvc exp, \$253.20, WY Automotive, repair/maint, \$742.18, WY Dept of Health, p-hlth exp, \$318.00, WY Machinery, oil/gas/repair/maint, \$10,656.48, WY Network, financial admin, \$200.00, WY State Bar, supp, \$41.00. Net Payroll, \$146,905.57.

There being no further business to come before the Commissioners, the meeting adjourned at 4:52 p.m.

Attest: Cheryl Kregel
County Clerk

Bill Lambert
Chairman