

Minutes April 21, 2015

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. in the Commissioner's Room in the Weston County Courthouse. Present were: Bill Lambert, Marty Ertman, Randy Rossman, Tracy Hunt and Tony Barton. Also present was Weston County Clerk Cheryl Kregel.

Call To Order

Chairman Lambert called the meeting to order with Commissioner Rossman giving the Invocation and Commissioner Barton leading the Pledge of Allegiance.

Approval of Agenda

Chairman Lambert requested to add Mallo Camp Change Order to 10:30 a.m. and to sign the dispatch contract at 11:30 a.m. for the Sheriff's Department and Ray Hunkins will call at 12:55 p.m. Remove license for the West End on the Old Business and for New Business set Budget times instead of hearings. Commissioner Rossman moved to approve the amended agenda and Commissioner Barton seconded and motion carried.

Weston County WEBT Fiscal Year 2015-2016

Shawnda Morrison, Deputy Clerk spoke to the Commissioners on the new charges for the employees insurance. Commissioner Barton moved to include Vision with Insurance and authorize the Chairman to sign the acceptance agreement. Commissioner Rossman seconded and motion carried.

The meeting recessed at 9:20 a.m. for a short break and resumed at 9:27 a.m.

Road and Bridge

Rick Williams spoke with the Commissioners on upcoming road projects and equipment needing fixed. Gravel was also mentioned and Commissioner Ertman said to fill out the project form for gravel. Also mentioned that Timberline Services will be adding a new gravel pit up North at Four Corners.

Homeland Security

Scott Rager, Homeland Security Coordinator presented:

1. Homeland Security quarterly jurisdictional report for review and explanation of the report. Commissioner Hunt moved to approve and Commissioner Rossman seconded and motion carried.
2. Weston County Local Emergency Planning Committee Response Plan of review and explanation of the by-laws and plan. Adoption and signing of the by-laws will be needed by June. A decision will be made by the next meeting on May 5, 2015.
3. Initial plans to conduct a table top exercise to evaluate the evacuation of the Weston County Courthouse and continuity of government operations.
4. Trying to establish a Wyoming Inter-County Mutual Aid Agreement. The Commissioners will look this over and give their opinion. No action taken.

Natural Resources Conservation Services (NRCS)

Lacey Gurine and Gene Norman spoke with Commissioners on their budget. NRCS spent \$35,000.00 for hazardous waste last year and this is a 1/3 of their budget. Commissioner Ertman mentioned to put in a request for provider service by May 1 in time for the budget.

Mallo Camp Water Tank Phase II

Gregg Stumpff, Gideon Dixon of the Mallo Camp Board and Kenneth Rathburn of Bearlodge Engineering and Surveying spoke with the Commissioners on the water tank project. Commissioner Barton excused himself from the discussion as his company is a proposed subcontractor on the project. The project for the Water Tank Phase is short \$27,000.00 and asked if the Commission could help with their budget. The Commissioners stated they would make a decision later in the day.

County Attorney Curley joined the meeting at 11:00 a.m.

Weston County Treasurer

Treasurer Susan Overman spoke with the Commissioners on prepaids that the county currently does. She questioned the payments and asked Attorney Curley to look into this. Commissioner Barton moved to table the discussion and seconded by Commissioner Ertman and motion carried.

Sheriff Department

Sheriff Colvard and Weston County Fire District Manager Daniel Tysdal asked to lift the Fire Ban for 72 hours for Weston County that had gone into effect on April 17, 2015. Also present were: Hale Redding, District Court Clerk Gidget and Ronnie Hien.

Sheriff Colvard also talked to a couple different contractors on the evidence building and getting estimates. Commissioner Rossman moved to have the Chairman sign the Dispatch Agreement with the City and the County. Commissioner Hunt seconded and motion carried.

Visitor Comments

Chairman Lambert opened the meeting to the visitor comments and none were heard.

The meeting recessed at 11:45 a.m. for lunch and resumed at 12:55 p.m.

Weston County Event Center.

Ray Hunkins, Attorney for Weston County spoke with the Commissioners on the estimate by Vertex on the Weston County Event Center. Mr. Hunkins would like to a meeting with all involved around May 1. Mr. Hunkins stated time is of the essence and mediation is called for in the contract between the County and Paul Reed Construction. No action was taken and accept the recommendation per Ray. It was agreed to go forward with Ray and a mediator. Mr. Hunkins will move forward and keep the Board informed.

Attorney Curley join the meeting at 1:17 p.m.

Weston County Dust Control Bid Packets

The Commissioners opened the four bid packets that were presented. The four bidders were as follows:

1. Earl Les Merrill's bid proposal was as follows: \$186,787.50 for Green Mountain Road, \$210,355.00 for Old Highway 85 and \$177,620.00 for Grieves Road for a total bid of \$574,672.50.
2. Timberline Services bid proposal was as follows: \$94,102.05 for Green Mountain Road, \$159,905.00 for Old Highway 85 and \$135,290.00 for Grieves Road for a total of \$389,297.50.
3. Coleman Construction bid proposal was as follows: \$209,947.50 for Green Mountain Road, \$273,203.39 for Old Highway 85 and \$237,216.11 for Grieves Road for a total of \$720,367.00.
4. Dan Hart Patrol's bid proposal was as follows: \$138,273.00 for Green Mountain Road, \$174,175.00 for Old Highway 85 and \$152,204.00 for Grieves Road for a total of \$464,652.00.

The Commissioner Ertman moved to tentatively award the Dust Control and road repair to Timberline Services and Commissioner Rossman seconded and motion carried.

Road and Bridge

Rick Williams brought the gravel form for the Chairman to sign and will add the proper amount as soon as the figures are given. Commissioner Ertman moved to sign the County Road Fund Project Eligibility Certification form on the Bruce Road to spot gravel approximately five miles starting 2 miles south of Highway 450. Commissioner Rossman seconded and motion carried.

The meeting recessed at 2:06 p.m. for a short break and resumed at 2:12 p.m.

Consent Agenda

Commissioner Rossman moved to approve the minutes and the executive minutes from the previous meeting with Commissioner Barton seconded. Motion carried.

Old Business

1. Commissioner Barton will bring information to the next meeting.
2. Contract for cleaning person will be coming before the board per Attorney Curley. Contract will be revised and updated according to the work load.
3. Procedure to submit vouchers from Hospital staff on Title 25 will be submitted only to the attorney.
4. Website was discussed by County Attorney Curley and asked if he could visit with Dave Lerner to suspend emails until further notice.

New Business

1. Commissioners will set a time to review the applications for Administrative Assistant position.
2. Courthouse A/C and Heating will be taken care of Jerry Hunt, County Engineer.
3. Review Assessment of Roll per Assessor Tina Conklin and a certificate of report of taxing authorities. Will be mailing out evaluations and asked to make sure they send all questions to the Assessor's Office.
4. Commissioner Rossman moved to set the Budget meeting dates for May 26, June 9 and June 23 and to be from 9:00 a.m. to 5:00 p.m. and be advertised as Special Meetings. Commissioner Ertman seconded and motion carried. Will advertise the Budget workshops in paper and on the website.
5. Courthouse Security will have a budget hearing set at a later time.

Mallo Camp Water Tank Phase

The Commissioners discussed where to have the monies come from for the budgeting of Mallo Camp Water Tank Phase. Commissioner Barton excused himself from the process as his company is a proposed bid subcontractor on the project. Commissioner Ertman moved to budget \$26,000.00 for the water treatment and Commissioner Rossman seconded. Aye: Commissioners Rossman and Ertman. Nay: Commissioners Hunt and Lambert. Motion failed. Commissioner Hunt moved to give \$23,000.00 from line item 100.00.20.0099000.0000 from the General Financial Administration. Commissioner Rossman seconded and motion carried.

Job Description and Supervisor

Commissioner Hunt asked Rick Williams if he would be ok with the supervisor position. Maintenance person will be around all buildings except Mallo Camp. Commissioner Ertman mentioned Assessor Tina Conklin to supervise and she had agreed. Commissioner Ertman moved to go into Executive Session Statute 16-4-405 (a) (ii) to consider the appointment, employment, right to practice or dismissal of public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session, the governing body may deliberate on its decision in executive session. Commissioner Rossman seconded and motion carried.

The Commissioners went into Executive Session at 3:36 p.m and returned to regular session at 4:00 p.m.

Commissioner Barton moved to have a special meeting at 6:00 p.m. on April 29 for the maintenance position. Commissioner Rossman seconded and motion carried. Advertising for the Special Meeting will be on KASL, the website and signs on the doors of the Courthouse and let newspapers know. The Commissioners will have seven applicants to choose from.

There being no further business before the Commission the meeting adjourned at 4:08 p.m.

Attest:

Cheryl Kregel
County Clerk

Bill Lambert
Chairman

