

June 2, 2015

The regular meeting of the Weston County Commissioners convened at 9:01 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Bill Lambert, Tony Barton, Tracy Hunt, Marty Ertman, Randy Rossman, County Clerk Cheryl Kregel and Assistant Deputy Clerk Melanie Stevens.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

Approval of Agenda

Chairman Lambert requested additions be made to the Consent Agenda by adding the approval of the regular and executive session minutes from May 19, 2015 and adding the approval of vouchers. He noted that Ray Hunkins would not be joining the meeting at 1:15 p.m. and the Board would use that time to hold discussion regarding the mediation that took place on May 28, 2015 pertaining to the Weston County Event Center. He added Discussion Items at 4:00 p.m. today including issues pertaining to the Agenda layout, a letter from the Department of Workforce Services, and the possibility of the County purchasing additional office space. Commissioner Barton moved, Commissioner Rossman seconded, to approve the agenda as amended. Carried.

North East Wyoming Economic Development Coalition

Dell Atkinson, Executive Director, NEWEDC, introduced himself and gave updates on projects they are currently working with in Weston County, including Kitty Moats in Osage and the Logistics Center in Upton. He spoke on a variety of services they have available to the county, yearly fees for services, and touched base on grants they have available.

The meeting recessed at 10:41 a.m. and reconvened at 11:00 a.m. All present. County Attorney Curley joined the meeting.

Mallo Camp

William Curley, County Attorney, Mallo Camp board members, Ted Ertman, Larry Cole, Gideon Dixon, and Greg Stumpff, along with Mark Pring, Executive Director, Local Government Liability Pool (LGLP), came before the Board to discuss matters pertaining to Mallo Camp. Attorney Curley asked that the commission move into executive session for further discussion. Commissioner Hunt moved, Commissioner Rossman seconded, to enter executive session under W.S. 16-4-405 (a)(iii) on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party. Carried.

The meeting entered into executive session at 11:02 a.m. and returned to open session at 11:49 a.m. with all present.

Sheriff's Department Report

Sheriff Bryan Colvard answered questions the Board members had regarding building repairs, updates to security, and the K-9 Unit. Sheriff Colvard informed the Board that he had no new information on the roof repairs project and that the asbestos assessment should be done soon. He discussed with the Board that he would be working with Northern Wyoming Mental Health in the upcoming future.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None at this time.

The meeting recessed for lunch at 12:01 p.m. and reconvened at 1:01 p.m. All present.

Approval of Consent Agenda

Commissioner Ertman asked to pull the May 19th regular meeting minutes from the Consent Agenda. Commissioner Barton moved, Commissioner Ertman seconded, to approve Consent Agenda items including approving payroll signatures, Cancellation Taxes and Rental Agreement for Circuit Court, two catering permits for the West End, signing District Court monthly statement of \$1,541.13, signing County Clerks monthly statement of \$13,482.28, approving the May 19, 2015 executive session minutes, and approving vouchers. Carried.

Commissioner Ertman asked the following corrections be made to the May 19, 2015 regular session minutes. Under Salt Creek Road to strike the wording "Chairman Lambert suggested" changing to "The Board suggested", strike the wording "they contact" changing to "The Ackerman's would contact", strike the wording "all parties involved" changing to "Rick Williams, Road and Bridge Supervisor, and County Attorney Curley". The corrected minutes should read as follows "The Board suggested the Ackerman's

would contact Rick Williams, Road and Bridge Supervisor, and County Attorney Curley concerning issues discussed and present the Commissioners in writing with all requests". Commissioner Ertman also asked the following correction be made to the Discussion Items. Strike the wording "Chairman Lambert discussed" changing to "The Board discussed". The corrected minutes should read as follows "The Board discussed a letter regarding courthouse security, a response letter from BLM, a letter from the Wyoming State Public Defender and one from the Black Hills Regional Multiple Use Coalition". Commissioner Barton moved, Commissioner Rossman seconded, to approve the regular session minutes as amended. Carried.

Weston County Event Center

The Board discussed that on May 28, 2015 at 9:00 a.m. at the Wyoming State Bar Offices mediation was held regarding the Weston County Event Center. Commissioner Barton, Commissioner Hunt, Chairman Lambert, and Commissioner Ertman all attended the mediation. A response deadline was set for June 12, 2015.

County Attorney

County Attorney Curley, requested that all Title 25 applications be filed with the County Attorney's office before being filed with the Clerk's office for payment under W.S. 25-10-112 (d). Discussion ensued; The Board agreed to this request. County Attorney will draft a revised State Public Defenders Contract for the upcoming year.

Wyoming Business Council

Dave Spencer, WBC, updated the Commissioners on projects that they were working with in Weston County. He informed the Board that the Kitty Moats renovations should be done mid-June and urged the Board members to stop by to see it. He offered assistance with grant writing and agreed to pass on any information on upcoming workshops.

Old Business

The Board discussed John and Sharron Ackerman's proposal letter regarding their portion of Salt Creek Road. Discussion ensued; The Board asked County Attorney Curley to look further into this and report back to the Commission at the June 16, 2015 meeting.

Cheryl Kregel, County Clerk, will get together with Jerry Hunt, Contract Engineer, to determine the dates on the HVAC bid packets. The bid packets will be advertised as soon as the dates have been decided.

Timberline Services returned their contract and it will be reviewed by Jerry Hunt as soon as he is available.

New Business

The Board discussed the proposal from Kone Inc., for the needed repairs to the county courthouse elevator. Discussion ensued; the Board decided to get additional estimates and make a decision after more information is available.

The meeting recessed at 2:16 p.m. and reconvened at 3:00 p.m. All present.

Central Weston County Solid Waste District - Osage

Joe Woods and Cynthia Crabtree, CWCSWD, previously requested at the May 19, 2015 regular session Commissioners meeting, the Commissioners support a request for funding \$87,500.00 for the 25% match needed for State Grant funding to begin building a transfer station. Joe Woods was present at today's meeting along with Cynthia Crabtree joining by phone, they answered additional questions pertaining to the amount of funds the CWCSWD currently has available. Commissioners Barton and Hunt both discussed conversations they had with Craig Mcomie, WY DEQ, on options involved in regards to funding the transfer station. They both stated that Craig Mcomie supported the funding for the CWCSWD transfer station. Lengthy discussion ensued; Commissioner Hunt moved, Commissioner Rossman seconded, to allocate \$40,000.00 to CWCSWD to be used for part of the 25% match of the grant for building the landfill transfer station. That money will come out of the Consensus Account 355.50.54.0183000.0000 contingent upon the approval of the resolution for the consensus funding. If it fails the \$40,000.00 will be paid out of the Administrative account 100.00.20.0099000.0000. Any monies given to CWCSWD pursuant to this resolution will be returned to the county if CWCSWD does not receive the state grant. Carried.

Commissioner Ertman moved, Commissioner Rossman seconded, to approve the signatures of all Board of County Commissioners on a resolution which will be sent to both municipalities and to the state for

approval to allocate \$40,000.00 out of the County Wide Consensus funding to the CWCSWD to pay a portion of the 25% match to receive their grant. Carried.

The board of Commissioners discussed creating a county wide landfill district while leaving the CWCSWD as their own district. Commissioner Barton presented a resolution to the Board to create a county wide landfill district exclusive of the boundaries of the current CWCSWD. Commissioner Ertman moved, Commissioner Barton seconded, to table the approval of the resolution until the regular meeting scheduled on June 16, 2015 to give the Board and County Attorney the opportunity to review. Carried.

Discussion

The Board held discussion regarding the Agenda layout and rules pertaining to scheduling County meetings. The Board discussed a letter received from the Department of Workforce Services regarding Workers Compensation for elected officials and agreed to table the discussion until June 16, 2015. Commissioner Hunt moved, Commissioner Rossman seconded, to enter executive session under W.S. 16-4-405 (a)(vii) to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price. Carried.

The meeting entered into executive session at 4:24 p.m. and returned to open session at 4:38 p.m. with all present.

Approve Vouchers

Commissioner Barton moved, Commissioner Ertman seconded, under the motion to approve the Consent Agenda, the approval of vouchers. Carried. They are as follows:

066 NCPERS, payroll ded, \$256.00, AFLAC, payroll ded, \$2,053.87, Blue Cross Blue Shield, financial admin, \$56,480.66, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,662.00, WEBT, financial admin, \$189.80, Weston County Clerk, financial admin, \$44,447.85, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,503.67, WY Retirement System, financial admin, \$28,334.38, WY Retirement System, financial admin, \$1,290.14, Hermes Consolidated Inc, oil/gas, \$36,436.91, Bearlodge Engineering & Surveying, mallo water tank, \$8,080.00, Ad Pro, supp, \$2,620.58, Advanced Communications, comm, \$50.00, Allstate Peterbilt, repair/maint, \$85.89, Alpha Communications, veh maint/fuel/tower rent, \$1,555.00, American Welding & Gas, repair/maint, \$20.00, AT&T Mobility, comm, \$1,179.73, Barb Munger, elctn exp, \$10.88, Barbara J. Lebsack, elctn exp, \$134.88, Becky Hadlock, misc, \$5.00, Bill Lambert, mile/trvl, \$434.00, BH Auto Salvage, financial admin, \$405.35, BH Chemical & Janitorial, brd of prisoners, \$102.97, BH Plumbing, repair/maint, \$2,497.02, BH Power, util, \$2,950.81, Bob Barker Co, brd of prisoners, \$164.43, Bullseye Promotions, misc, \$570.00, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, brd of prisoners, \$74.83, Cambria Supply, repair/maint, \$386.63, Casey Thorson, janitor supp, \$570.00, Catherine Beck, elctn exp, \$131.25, City of Newcastle, util/dispatch/circuit crt/pub def/p-hlth exp, \$7,326.27, Connie James-RN, wic, \$47.33, Connie Tooman, elctn exp, \$116.75, CSI Forensic Supply, invstgtns, \$124.52, Culligan Water Conditioning, misc, \$15.00, Cynthia Crabtree, coroner exp, \$61.10, Dan Bush, veh maint/fuel, \$85.00, Debbi Piper, elctn exp, \$144.50, Decker's Market, janitor supp/ext exp, \$391.34, Diebold Inc, misc, \$473.00, Dixon Bros, oil/gas, \$509.25, Double D Obsolete Parts, repair/maint, \$922.28, Dwan E. Lemay, attny exp, \$29.25, Eddie's Truck Center, repair/maint, \$231.80, Ellen Butts, elctn exp, \$98.63, Fastenal Company, repair/maint, \$63.77, Fisher Sand & Gravel, grvl/rd mtrl, \$1,679.57, Frontier Home Ranch & Hardware, repair/maint, \$99.66, Gary Lebsack, elctn exp, \$134.88, Gateway Auto Supply, repair/maint, \$572.04, Glock Professional, school exp, \$500.00, Gloria Riehemann, elctn exp, \$191.25, Godfrey's Brake Service, repair/maint, \$1,265.35, Golden West Technologies, comp software, \$1,010.30, Grant Writing USA, school exp, \$1,090.00, Great Western Tire, repair/maint, \$239.95, Grimm's Pump & Industrial Supply, repair/maint, \$180.20, Harris Govern Ft Collins User Group, repair/maint, \$150.00, Hillyard/Sioux Falls, janitor supp, \$114.50, Hopkins Medical Products, p-hlth exp, \$222.60, James Tooman, elctn exp, \$136.75, Jodi Brooks, wic, \$337.31, Karen Carter, elctn exp, \$113.13, KASL, p-hlth exp, \$882.00, Laura Bock, elctn exp, \$159.25, Leslie Townsend, elctn exp, \$153.50, Linda Engle, elctn exp, \$10.88, Lori Bickford, p-hlth exp, \$135.85, Lyle Signs, Imbr/clvrts/brdg, \$502.66, Lynda R. Black, attny exp, \$165.00, Marlene Dixon, elctn exp, \$116.38, MasterCard, school/supp, \$925.27, Max Masters, gis land records, \$1,900.00, Mining Electrical Service, supp, \$419.64, Moore Medical LLC, p-hlth exp, \$146.33, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle High School, misc, \$400.00, Newcastle Motors, veh maint/fuel, \$747.59, News Letter Journal, print/publ/supp, \$5,231.45, Office Ally, p-hlth exp, \$19.95, Osage Improvement & Service Dist, coroner exp, \$300.00, Phil's Tire, hmlnd sec exp, \$928.16, Phyllis Sundstrom, elctn exp, \$10.88, Plainsman, new equip, \$1,205.58, Powder River Energy Corp, util, \$973.88, Productivity Plus Account, repair/maint, \$237.00, R&S Northeast LLC, p-hlth exp, \$50.98, Randy Rossman, mile/trvl, \$48.00, RC Emergency Services, financial admin, \$378.00, Regional Health, autopsies, \$406.00, Reserve Acct-Pitney Bowes, post/freight, \$1,511.00, Ringer Law PC, special attny, \$366.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,494.32, Safety Kleen,

misc, \$361.11, Servall Uniform/Linen Co, janitor supp, \$274.38, ShopKo, janitor supp, \$469.24, SmileMakers, p-hlth exp, \$267.88, Sofia Baeza, janitor, \$2,300.00, Source Gas, util, \$535.23, Stacy Buchholz, ext exp, \$326.60, Stine Electronics, coroner exp, \$1,420.00, Tammy Cleverdon, elctn exp, \$10.88, Team Lab Chemical Corp, oil/gas, \$193.00, Timberline Services, grvl/rd mtrl, \$26,837.17, Tony Barton, mile/trvl, \$90.00, Top Office Products, brd of prisoners/misc, \$1,872.51, Tyler Technologies, comp software, \$19,884.22, Ultra Max, school exp, \$389.00, Unemployment Tax Division, unemployment, \$567.00, Upton Ambulance, ambulance, \$4,375.00, Urbin Law Office LLC, special attny, \$749.09, Verizon Wireless, p-hlth exp, \$181.47, Vicki Hayman, ext exp, \$81.00, Vilas Pharmacy, jail medical, \$24.95, VISA, hmlnd sec exp, \$186.47, West End Water District, util, \$60.00, Western States Sheriff Assoc, pub rel, \$100.00, WC Childrens Center, chld ctr, \$3,750.00, WC Health Services, misc, \$85.00, WC Peace Off Assoc, supp, \$300.00, WC Road & Bridge, veh maint/fuel, \$2,591.39, WC Sr Services, brd of prisoners, \$3,064.00, WC Weed & Pest, supp, \$83.66, Weston Engineering, engineer srvs, \$1,000.00, Woody's Food Center, brd of prisoners, \$288.18, Worden Funeral Directors, invol commit, \$1,000.00, WY Automotive Co, repair/maint, \$231.26, WY Co Commissioners Assoc, mile/trvl, \$300.00, WY Co Assessors Assoc, school exp, \$215.00, WY Dept of Health, p-hlth exp, \$318.00, WY Division of Criminal Investigation, mile/trvl, \$25.00, WY Network, financial admin, \$200.00, WY Sheriffs Assoc, pub rel/youth services, \$587.00. Net Payroll, \$143,478.50.

There being no further business to come before the Commission, the meeting adjourned at 4:40 p.m.

Bill Lambert

Chairman

Attest: Cheryl Kregel

County Clerk