

Official Minutes
June 21, 2016

The Weston County Commissioners convened at 9:00 a.m. with Chairman Lambert presiding. Commissioners present were: Marty Ertman, Tony Barton, Randy Rossman, Tracy Hunt, Administrative Assistant Dan Blakeman, County Clerk Cheryl Kline and County Attorney William Curley.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Barton led in the Pledge of Allegiance.

Approval of Agenda

Commissioner Barton moved and Commissioner Rossman seconded the approval of the agenda with the amendment of "setting a budget hearing for the Budget of FY 2016-2017" under New Business. Motion carried.

Approval of Consent Agenda

Commissioner Barton moved and Commissioner Rossman seconded to approve the consent agenda which includes the budget workshop minutes of June 14, 2016 and executive session minutes from June 7, 2016, minus the minutes from June 7, 2016. Motion carried.

Approval of Minutes from June 7, 2016

Commissioner Barton moved and Commissioner Ertman seconded the approval of the Minutes from June 7, 2016 with the following changes: Under USDA's Farm Service Agency Commissioner Barton did not oppose the letter being written just the general idea and changed to "discussion was heard", also change the word "effecting" to "affecting". Under New Business Commissioner Ertman seconded to approve the dues for 2017 and under Old Business Commissioner Ertman moved to adopt a resolution and not Commissioner Hunt and also change Fire Warden from Fire Marshall. Motion carried.

Weston County Road & Bridge

Rick Williams, Supervisor for Road and Bridge, updated the Commissioners on various projects that will be facing the county in the future.

Administrative Assistant

Dan Blakeman, Administrative Assistant gave an update on the monies awarded Weston County for the Fire Alarm & Sprinkler System Grant from SLIB. Also discussion was heard on the Law Enforcement agreement with the City of Newcastle and County Attorney William Curley discussed the contract with the Board. Also Mr. Blakeman would like to go into Executive Session later in the day.

Budget Amendment Hearing

The hour being 10:00 a.m., Chairman Lambert opened the hearing for the budget amendment. Chairman Lambert called three times for public comment. There being no public comment, the public hearing portion of the budget amendment hearing was closed. Commissioner Rossman moved and Commissioner Ertman seconded to approve the reimbursement of the General Misc. Courthouse Preservation Fund from the CLG Historical Preservation Architectural Grant for FY 2015-2016 for \$17,486.40. Motion carried.

The meeting recessed at 10:03 a.m. and resumed at 10:13 p.m.

Old Business

Discussion was heard on letter on non-renewal for cleaning contract that had been sent to Sofia Baeza Cleaning Services, dues for WCCA and letter to Governor Mead on drought. No action was taken.

Weston County Employee Handbook

Gidget Macke, met with the Commissioners on the final draft with a few changes per Bill Miller's suggestions for the Employee Handbook for Weston County. The handbook was approved at the June 7, 2016 meeting and will go into effect on July 1, 2016. Commissioner Rossman moved and Commissioner Ertman seconded to appoint Cheryl Kline and Shawnda Morrison from the Clerk's office as the Human Resource contact. Motion carried.

The meeting recessed at 10:40 a.m. and resumed at 10:42 a.m.

Weston County District Court

Gidget Macke, Weston County District Court Clerk, met with the Commissioners on the Cooperative Agreement with the State in which cuts are involved and the \$351.00 is not in the contract.

Commissioner Rossman moved and Commissioner Barton seconded to authorize the Chairman's signature on the Cooperative Agreement for Family Services, District Court and the County to pay \$351.00 a month for child support. Voting "Yea" were Commissioners Rossman, Ertman and Barton. Voting "Nay" was Commissioner Hunt. Motion carried.

The meeting recessed at 10:50 a.m. and resumed at 10:58 p.m.

Weston County Fairgrounds

Ellen McKenzie, Fairgrounds Manager met with the Commissioners on various projects pertaining to the fairgrounds with recent activities and upcoming activities. Also, maintenance on water truck and will visit with Rick at Road & Bridge. Updates were heard on the Weston County Event Center opening and the progress on the beginning of fixing the youth building roof.

Weston County Sheriff Update

Sheriff Colvard presented the Commission with the Agreement for the Law Enforcement Center and the City of Newcastle which is due July 1, 2016. Discussion was heard and County Attorney Curley will need to look into a new contract and get it going forward. The agreement is usually for 10 years.

New Business

Commissioners all signed the voucher to approve a prepay in the amount of \$360.00 to the Wyoming Department of Transportation for 72 license plates at \$5.00 per plate for the county vehicles.

Commissioner Hunt moved and Commissioner Barton seconded to approve the reappointment of Tom Bruce to the 6th Judicial Child Support Authority Board and write a letter thanking Mr. Bruce for his past service. Motion carried. Also advertising will be done for Airport Board, Weston County Library Board and Lodging Tax Travel Board and billing information concerning the Extension office's rent and utilities. It was determined the bill has been paid already. Commissioner Ertman moved and Commissioner Barton seconded to set the Budget Hearing for FY 2016-2017 which is open to the public for Monday, July 18, 2016 at 7:00 p.m. in the Commissioners Room. Motion carried. Also, discussion was heard on the Law Enforcement Center agreement with the City of Newcastle. A contract was found and will need to be updated per the County Attorney.

Weston County Attorney

William Curley, County Attorney for Weston County, met with the Commissioners on using the County credit card to purchase items for the attorney's office. Discussed was the Agreement for Services for the Law Enforcement Center with the County and the City of Newcastle.

Visitor Comments

Chairman Lambert opened the floor to public comments. Vicki Hayman and Staci Buchholz of the Weston County Extension Office met with the Commissioners on Crook County increasing the allocation for Mallo Camp for the 4-H Camp and presented the information. There being no further public comments. The visitor comments were closed.

The meeting recessed at 11:53 a.m. and resumed at 1:00 p.m.

FY 2016-2017 Budget Discussion

Discussion was heard on the upcoming FY 2016-2017 Budget for the County and many ideas were presented.

Audit Discussion

Discussion was heard on the auditors and the dollar amount that is charged the county. The Commissioners will be sending out RFP for new Auditors for the County.

The meeting recessed and 2:10 p.m. and resumed at 2:40 p.m.

Rawhouser Subdivision

Commissioner Rossman moved and Commissioner Ertman seconded to approve the signature of the Chairman on the subdivision split for Randy Rawhouser. Motion carried.

The meeting recessed at 2:48 p.m. and resumed at 3:00 p.m.

At 3:02 p.m., Commissioner Hunt moved and Commissioner Barton seconded to enter into Executive Session per W.S. 16-4-405 a) ii) for personel. Motion carried. Commissioners Lambert, Rossman, Ertman, Barton, Hunt, Administrative Assistant Dan Blakeman, County Clerk Cheryl Kline, County Attorney William Curley were all present. The meeting went back into regular session at 3:34 p.m. with all present.

Dan Blakeman, Administrative Assistant addressed the Commissioners for guidance on the heat condition in the Courthouse. With the air conditioning not in working condition yet, he stated the heat in the building is miserable. They will possibly have the cooling system in by Friday. Chairman Lambert had stated "Do what you have to do". Mr. Blakeman thanked the Commissioners.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None were heard at this time.

There being no further business to be brought before the Board. The meeting was adjourned at 3:37 p.m.

Bill Lambert
Chairman

Attest:
Cheryl Kline
County Clerk