

July 7, 2015

The regular meeting of the Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Bill Lambert, Tony Barton, Tracy Hunt, Marty Ertman, Randy Rossman, County Clerk Cheryl Kregel and Assistant Deputy Clerk Melanie Stevens.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Hunt led the delegation in the Pledge of Allegiance.

Approval of Agenda

Chairman Lambert requested additions be made to the agenda by adding Marilyn Schmoker on at 9:00 a.m. and the 1:15 p.m. Agenda Item was changed to set the public hearing date for the County Budget. Commissioner Rossman moved, Commissioner Hunt seconded, to approve the amended agenda. Carried.

Resignation of Weston County Fair Board Member

Marilyn Schmoker came before the Commissioners and read her letter of resignation from the Weston County Fair Board, effective July 7, 2015 at 5:00 p.m. She cited family matters along with illegal activities being conducted, upsetting meetings, and personally receiving vicious verbal attacks. The Board extended their appreciation for her service. No action was taken.

Accounts payable vouchers were reviewed by the Board.

Commissioner Lambert turned the meeting over to Commissioner Ertman to cover his absence for the remainder of the morning session.

Public Hearing for Planning Board

The hour being 10:00 a.m., Commissioner Ertman opened the hearing for the Revised Subdivision Exemption Verification Form. Commissioner Ertman called three times for public comment. There being none, Commissioner Barton moved, Commissioner Rossman seconded, to approve the Subdivision Exemption Verification Form as submitted by the Weston County Planning and Zoning Board. Carried.

The meeting recessed at 10:04 a.m. and reconvened at 10:15 a.m.

Salt Creek Road Petition

The Board along with County Attorney Curley discussed a petition Bill Lunney had dropped off regarding Salt Creek Road. At this time the petition was found to be inadequate under W.S. 24-3-101. No action was taken. Commissioner Hunt will contact Mr. Lunney to inform him of the issues regarding the petition and inform him that County Attorney Curley would gladly assist him with any further questions regarding this matter.

County Road Utility License Resolution

County Attorney Curley informed the Commissioners that an agreement had been reached between both Weston County and RT Communications, Inc. on the County Road Utility License Resolution. The Chairman will sign the resolution, as voted on at the June 16, 2015 regular session meeting, once Elizabeth Zerga, Attorney for RT Communications, signature has been received.

The meeting recessed at 10:35 a.m. and reconvened at 11:00 a.m.

Visitor Comments

Commissioner Ertman opened the floor to visitor comments. None at this time.

The meeting recessed for lunch at 11:18 a.m. and reconvened at 1:00 p.m. Commissioner Ertman turned the meeting back over to Commissioner Lambert for the afternoon session.

Approval of Consent Agenda

Commissioner Ertman asked to pull the executive session minutes from June 23, 2015 from the Consent Agenda. Commissioner Rossman moved, Commissioner Barton seconded, to approve the Consent Agenda items including the regular session minutes from June 16, 2015, the special budget meeting minutes from June 23, 2015, Commissioners signatures on A/P vouchers and June 2015 payroll report, a catering permit for the Flying V August 1 – 8, 2015 and the Chairman's signature on the Coroners quarterly report. Carried.

Set Public Budget Hearing for FY 2016

Commissioner Ertman moved, Commissioner Rossman seconded, to set the public budget hearing for July 20, 2015 at 7:00 p.m. to be held in the Commissioners room at the Weston County Courthouse. Carried.

Discussion Items

Commissioners Ertman discussed with the Board that she had been working with Lucille Dumbrill on the Request for Proposal SHPO Grant rough draft that will be used for various repairs needed on the Weston County Courthouse. Ms. Dumbrill had not presented a final copy as of today's meeting.

Commissioners Rossman and Barton discussed the LEPC meeting that was held on June 24 at the Newcastle Fire hall that they both attended along with Commissioner Lambert. Discussion included plans set forth in case of possible future natural disasters in Weston County. The next LEPC meeting will be held on July 29th at 7:00 p.m. at the Kitty Moates Complex in Osage.

The Board discussed a voucher for yearly dues of \$1,000.00 from the American Land Council. Commissioners Ertman and Rossman spoke about the services and support the ALC provide. This voucher will be approved with the rest of the June vouchers. Melanie Stevens invited the Commissioners to attend the county employee pot-luck lunch on July 31, 2015 at the Weston County Courthouse. Commissioner Hunt moved, Commissioner Ertman seconded, to reappoint Bob Hartley to the Northern Mental Health board. Carried. Commissioner Barton moved, Commissioner Hunt seconded, to accept Paul Hollands resignation with regret from the WC Library Board. The Board vacancy will be posted. Linda Hunt dropped off a request for a letter of support for the city. The Commissioners ask that she come visit with them at the next regular session meeting. Numerous citizens of Weston County came before the Commissioners to voice concerns regarding the fairgrounds and ongoing problems between Fair Board Members. The Board listened to concerns but also voiced the importance of fairness in that both sides and parties have the chance to be heard at the same time. Jeannette Knight, Fairgrounds secretary, discussed her reasoning for resigning with the Board. The Commissioners expressed their regret in her decision and thanked her for everything she's done.

William Curley

County Attorney Curley discussed with the Commissioners a resolution he drafted allowing him to appoint special deputies in case of a conflict of interest or absence of the County and Deputy Attorneys. Commissioner Rossman moved, Commissioner Barton seconded, to approve the Resolution No. 15-04 concerning the appointment of special prosecution. Carried.

Weston County Travel Commission

Norma Shelton came before the Commissioners to give the Weston County Travel Commissions budget report. WCTC does plan on asking for the 4% lodging tax again in 2016. Shelton also spoke on numerous ways that the WCTC promotes tourism, from billboards to ads in WY and SD travel guides, and even postcards placed at numerous locations. The Board thanked her for her time and her detailed budget report.

Administrative Assistant position

Commissioner Rossman moved, Commissioner Barton seconded, to advertise and hold a special meeting on Monday, July 13th 2015 at 7:00 p.m. in the Commissioners Room at the Weston County Courthouse to discuss and possibly hire an Administrator. Carried.

Weston County Event Center

Ray Hunkins, Hunkins Newton Law Firm, joined the meeting via conference call at 3:04 p.m. to discuss the Weston County Event Center. Commissioner Hunt moved, Commissioner Rossman seconded, to enter executive session under W.S. 16-4-405 (a)(iii) on matters concerning litigation to which the governing body may be a party to. Carried.

The meeting entered executive session at 3:06 p.m. and returned to open session at 3:25 p.m. with all present. Commissioner Hunt moved, Commissioner Ertman seconded, to authorize our representative to issue a Notice of Default to Paul Reed Construction. Carried. The conference call ended at 3:30 p.m.

Old Business

County Attorney Curley will review the KONE Elevator contract and a letter to discontinue service. Commissioner Barton moved, Commissioner Hunt seconded, to authorize the chairman's signature on a letter of termination for the KONE services contract following County Attorney Curley's review. Carried. NEWEDC sent a request for funding. The Commissioners decided they would not be funding NEWEDC and that a letter stating so would be sent out. The County Attorney did not have any updates regarding the WIC Contract he's currently revising. Lengthy discussion was heard regarding the procedure of board

members removal. Commissioner Rossman moved, Commissioner Barton seconded, to approve the procedure for the removal of board members. Carried. The Board asked County Clerk Cheryl Kregel if she has received any applications for the CWCSWD or the WCSWD Board. None have been received at this time.

The meeting recessed at 1:37 p.m. and reconvened at 2:01 p.m. All present.

New Business

No new business was brought before the Board at this time.

Approve Vouchers

Commissioner Ertman moved, Commissioner Rossman seconded, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$2,053.87, Blue Cross Blue Shield, financial admin, \$55,083.35, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,662.00, WEBT, financial admin, \$189.80, WC Clerk, financial admin, \$47,544.40, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,708.91, WY Retirement System, financial admin, \$30,607.11, Hermes Consolidated Inc, oil/gas, \$17,394.42, Hunkins Newton Law Firm, financial admin, \$25,000.00, Mining Electrical Service, lighting, \$6,200.81, Pitney Bowes Inc, supp, \$774.00, Bearlodge Engineering & Surveying, mallo, \$3,825.00, Mining Electrical Service, lighting, \$8,855.00, Hermes Consolidated Inc, oil/gas, \$37,982.80, Kadrmas Lee & Jackson, traffic study, \$11,341.89, 21 Electric LLC, contract/equip/lbr, \$507.50, Action Communications Inc, radio exp, \$3,675.00, Ad Pro, supp/hmlnd sec, \$423.12, Al Cornella Refrigeration, p-hlth exp, \$193.60, Alpha Communications, tower rent, \$55.00, American Lands Council, financial admin, \$1,000.00, American Welding & Gas Inc, repair/maint, \$16.11, AT&T Mobility, comm, \$1,117.04, Bill Lambert, mile/trvl, \$120.00, BH Chemical & Janitorial, brd of prisoners, \$2,116.33, BH Plumbing, bldg/equip/repairs, \$2,184.25, BH Power, util, \$3,116.55, Bob Barker Co, brd of prisoners, \$59.53, Bridget Helms, school exp, \$92.00, Bulldogger Services Inc, new equip, \$64,600.00, Bullseye Promotions, supp, \$962.50, Butler Machinery Co, contract/equip/lbr, \$985.00, Byrand Streeter, contract wage, \$1,158.75, C&J Newcastle Hardware, supp, \$764.95, Cambria Supply, repair/maint, \$1,478.18, Carmen Simon, post/freight, \$39.00, Casey Thorson, janitor supp, \$260.00, Central WC Solid Waste Dist, cwcswd, \$1,875.00, Cheryl Kregel, new equip, \$308.18, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,379.71, Comtronix, misc, \$156.00, Crook County, comp software, \$10,750.00, Culligan Water Conditioning, misc, \$34.50, Cynthia Crabtree, coroner exp, \$2,079.32, Decker's Market, misc, \$132.05, Dixon Bros Inc, oil/gas, \$180.07, Double D Obsolete Parts, repair/maint, \$156.09, Dragon, search & rescue, \$1,800.00, Eddie's Truck Center, repair/maint, \$45.88, Fisher Sand & Gravel, grvl/rd mtrl, \$17,431.60, Focus, focus, \$1,125.00, Frontier Home Ranch & Hardware, repair/maint, \$291.26, Gateway Auto Supply, repair/maint, \$3,179.44, Godfrey's Brake Service, repair/maint, \$717.35, Golden West Technologies, comp software, \$2,264.60, Great Western Tire Co, repair/maint, \$7,493.46, Grimms Pump & Industrial Supply, repair/maint, \$1,485.35, Hansen Equipment Co, financial admin, \$756.71, Hopkins Medical Products, p-hlth exp, \$375.50, Inmark LLC, p-hlth exp, \$174.25, John Lambert II, supp, \$7.20, Johns Electric, repair/maint, \$1,445.08, Johnson Co Healthcare Center, wic, \$100.00, KASL, p-hlth exp, \$811.80, Kelly Philipsen, coroner exp, \$400.00, Kone Inc, bldg/equip upgrade, \$3,384.13, Larry Honebrink, mallo, \$1,200.00, Leightons Garage, veh maint/fuel, \$90.00, Lexis Nexis/Matthew Bender, attny exp, \$759.96, Lichen Research Center, comp software, \$1,000.00, Lisa K. Finkey, special attny, \$540.00, Lone Pine Law LLC, special attny, \$621.24, Lori Bickford, p-hlth exp, \$146.58, MasterCard, misc, \$1,153.85, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$25.00, Minuteman Lube Center, veh maint/fuel, \$68.00, Moore Medical LLC, p-hlth exp, \$138.79, Neve's Uniforms Inc, new equip, \$58.90, Newcastle Ambulance Service, invol commit/ambInc, \$4,359.56, Newcastle Motors, veh maint/fuel, \$705.62, News Letter Journal, print/publ/supp/p-hlth exp, \$9,225.75, Northern WY Mental Health, mntl hlth, \$2,500.00, Osage Ambulance, ambInc, \$4,375.00, Osage Improvement & Srvc Dist, coroner exp, \$300.00, Postmaster c/o Attorney, office exp, \$76.00, Postmaster c/o R&B, post/freight, \$147.00, Postmaster c/o Sheriff, brd of prisoners, \$245.00, Powder River Energy Corp, util, \$922.15, Power Plan OIB, repair/maint, \$96.24, Productivity Plus Acct, repair/maint, \$913.58, Randy Rossman, mile/trvl, \$48.00, Rapid Delivery, post/freight, \$27.60, Record Supply Inc, repair/maint, \$10.69, Roadrunner Disposal Service, util, \$60.00, Rocky Mountain, repair/maint, \$4,783.23, Round Up Feed & Ranch Supply, Imbr/clvrts/brdg, \$143.32, RT Communications, comm, \$2,456.61, Salina Suess-Baker, ext serv exp, \$81.00, Salt Lake Wholesale Sports, officer equip, \$1,021.60, Servall Uniform/Linen Co, janitor supp, \$360.39, Sherry Worden, coroner exp, \$350.00, ShopKo, brd of prisoners, \$174.20, ShopKo Pharmacy, jail medical, \$60.09, Shred's, misc, \$562.75, Sirchie Finger Print Labs Inc, invstgtns, \$1,788.12, Sofia Baeza, janitor, \$3,300.00, Source Gas, util, \$268.50, Stacy Buchholz, ext serv exp, \$77.00, Stine Electronics, coroner exp, \$1,335.50, Timberline Services, grvl/rd mtrl, \$53,470.61, Tony Barton, mile/trvl, \$120.00, Top Office Products, supp/p-hlth exp, \$2,376.49, Town of Upton, landfill/comm cntr, \$2,875.00, True North Steel, Imbr/clvrts/brdg, \$36,770.91, Tyler Technologies, comp software, \$700.00, University of WY Extension, ext serv exp,

\$5,649.00, Upton Co-op Assn, Imbr/clvrts/brdg, \$15.70, Urbin Law Office LLC, special attny, \$839.58, US Forest Service c/o Citibank, ext serv exp, \$591.88, Verizon Wireless, p-hlth exp, \$182.21, Vicki Hayman, ext serv exp, \$76.00, VISA, school exp, \$1,163.51, Voelker's Autobody, hmlnd sec exp, \$1,205.91, WACO, school exp, \$270.00, Wesco Gas, util, \$1,329.29, West End Water District, util, \$60.00, West Payment Center, law library, \$316.50, WC 4-H Council, ext serv exp, \$1,083.46, WC Health Services, invol commit, \$6,779.01, WC Humane Society, humane soc, \$750.00, WC Natural Resource Dist, nat res haz/garden, \$625.00, WC Road & Bridge, veh maint/fuel, \$3,051.71, WC Sheriff's Office, petty cash, \$46.13, WC Sr Services, sr citizens/brd of prisoners, \$10,028.00, WC Weed & Pest, repair/maint, \$512.82, Weston Engineering Inc, engineer srvs, \$1,000.00, Whirlwind Services, coroner exp, \$612.50, William Curley, trvl/miles, \$496.19, Wiss Janney Elstner Assoc Inc, maj repairs, \$7,562.75, Woody's Food Center, brd of prisoners/supp, \$399.39, WY Automotive Co, repair/maint, \$426.34, WY Dept of Health, p-hlth exp, \$318.00, WY Guardian Ad Litem, special attny, \$1,082.94, WY Law Enforcement Academy, coroner exp, \$1,305.00, WY Machinery Co, repair/maint, \$48,995.23, WY Network, financial admin, \$250.00, WY Peace Officers Assoc, pre-employment, \$160.00, Net Payroll, \$150,745.18.

There being no further business to come before the Commission, the meeting adjourned at 4:18 p.m.

Bill Lambert

Chairman

Attest: Cheryl Kregel

County Clerk