

**From:** WCC Clerk [<mailto:wcclerk@rtconnect.net>]

**Sent:** Wednesday, March 18, 2015 2:19 PM

**To:** Bill Lambert; Marty Ertman; Randy Rossman; Tony Barton; Tracy Hunt

**Subject:** Here is the Job Description for the WC Administrator

Here is the draft of the Administrator. Please look it over and let me know if it is what you are thinking or if anything needs changed. Need to have it done by tomorrow so I can get it to the paper.

Thank you

Cheryl

Cheryl Kregel

Weston County Clerk

[cheryl@westongov.com](mailto:cheryl@westongov.com)

1 West Main

Newcastle, WY 82701

(307)746-2684

(307)746-9505 Fax