

August 4, 2015

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Tony Barton, Tracy Hunt, Randy Rossman, County Clerk Cheryl Kregel, Commissioners Administrative Assistant Dan Blakeman, and Assistant Deputy Clerk Melanie Stevens.

#### **Good of the Order**

Commissioner Rossman gave the invocation and Commissioner Hunt led the Pledge of Allegiance.

#### **Approval of Agenda**

Chairman Lambert requested changes to the Agenda by adding Ron Brunner on at 10:00 a.m., an executive session discussion at 4:15 p.m., and Dan Blakeman's at 4:30 p.m. Commissioner Hunt moved, Commissioner Rossman seconded, to approve the amended agenda. Carried.

#### **Weston County Solid Waste District**

Ron Brunner came before the Commissioners at the request of Commissioner Hunt to talk about his experience with starting up a solid waste landfill in Wisconsin. Brunner mentioned his interest in serving on the WCSWD board to help get it started. His request for the WCSWD board will be reviewed at the August 18, 2015 meeting.

#### **New Business**

Tina Conklin, County Assessor, presented the 2015 Tax Mill Levies for Weston County. Commissioner Rossman moved, Commissioner Hunt seconded, to approve the 2015 Tax Mill Levies for Weston County. Carried. Cheryl Kregel, County Clerk, asked to remove the dead tree from the Weston County Library grounds. County Attorney Curley will arrange for a specialist to examine the tree before removing it.

The meeting recessed at 11:03 a.m. and reconvened at 11:14 a.m.

#### **Discussion**

Dan Blakeman, Assistant Administrator, requested that the Commissioners allow himself, Commissioner Ertman, Fran Lehman, and Alice Tratebas to get together to narrow down the Courthouse Historical Architectural proposals and return to the Commissioners with the best proposal at the August 18, 2015 meeting.

#### **Courthouse Historical Architectural Proposal**

Lesley Gilmore, CTA Architects & Engineers, joined the meeting via conference call at 10:30 a.m. to discuss the proposal they presented for the Weston County Courthouse. The Commissioners explained that all proposals will be reviewed by a group of individuals who will report back to the Commissioners August 18, 2015. The conference call ended at 11:00 a.m.

The meeting recessed at 11:23 a.m. and reconvened at 11:30 a.m.

#### **Courthouse Historical Architectural Proposal**

Kurt Dubbe, Dubbe Moulder Architects, joined the meeting via conference call at 11:30 a.m. to discuss the proposal they presented for the Weston County Courthouse. The Commissioners explained that all proposals will be reviewed by a group of individuals who will report back to the Commissioners August 18, 2015. The conference call ended at 11:50 a.m.

#### **Visitor Comments**

Chairman Lambert opened the floor to visitor comments. Suzie Overman, County Treasurer, informed the Commissioners the insurance company had totaled out the county van due to hail damage. The Commissioners allowed Overman to go and look at vehicles and report back with prices.

The meeting recessed for lunch at 12:07 a.m. and reconvened at 1:10 p.m.

#### **Approval of Consent Agenda**

Commissioner Hunt moved, Commissioner Rossman seconded, to approve the Consent agenda items including the District Court monthly statement \$1808.87, County Clerk's monthly statement \$13,621.00, Catering permit for Flying V August 14-16, regular session minutes from July 21 and July 29, 2015, public budget hearing minutes from July 20, 2015, executive session minutes from July 20, July 21, and July 29, 2015, Circuit Court contract, and the July A/P vouchers and payroll report. Carried

#### **Discussion**

Discussion ensued regarding purchasing another building, which departments would be moved there, and what renovations along with costs, would be needed. A group will get options and costs together and revisit this discussion on August 18, 2015.

### **Pizza Barn**

Pam Gualtieri, spokesperson for the Pizza Barn, asked for approval to serve alcohol on their outdoor patio. Commissioner Hunt moved, Commissioner Barton seconded, to approve Pizza Barn's request for serving alcohol on the enclosed outdoor patio. Carried

### **Personnel Discussion**

Chairman Lambert requested an executive session to discuss county personnel. Commissioner Rossman moved, Commissioner Barton seconded to enter executive session under W.S. 16-4-405 (a)(ii) to consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or changes brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session, the governing body may deliberate on its decision in executive session. Carried.

The meeting entered executive session at 2:00 p.m. and returned to open session at 2:14 p.m.

### **Weston Engineering**

Chairman Lambert signed the notice from Powder River Heating. Commissioner Barton mentioned to Jerry Hunt, Weston Engineering that bids for the architectural proposal are being reviewed and then they will continue negotiations with Powder River. Hunt also touched on Timberline Services coming in under budget and the county shop floor issues.

The meeting recessed at 2:38 p.m. and reconvened at 2:57 p.m.

### **Weston County Event Center**

Ray Hunkins, Hunkins Newton Law Firm, joined the meeting via conference call at 2:59 p.m. to discuss the Weston County Event Center. Hunkins stated that he informed Dan Murphy, Attorney for Paul Reed Construction, that the Commissioners have agreed to the Scope of Repairs. Hunkins received an email on August 3, 2015 from Murphy that these conditions were acceptable as long as Hunkins withdraw the Notice of Default and the bonding companies weren't informed. Commissioner Barton moved, Commissioner Rossman seconded, to enter executive session under W.S. 16-4-405 (a)(iii) on matters concerning litigation to which the governing body may be a party to. Carried.

The meeting entered executive session at 3:12 p.m. and returned to open session at 3:21 p.m. The conference call ended at 3:20 p.m.

### **Sheriff Report**

Bryan Colvard, County Sheriff, and Jim Owens, Newcastle Chief of Police, asked for support on the Wyoming Association of Sheriffs and Chiefs of Police (WASCOP) "Marijuana Education and Awareness" project. Commissioner Rossman moved, Chairman Lambert seconded, to support the WASCOP project. Discussion ensued; Commissioner Hunt moved, to table the motion until August 18, 2015. Carried. Colvard spoke about using grant funding for the security modifications to Circuit Court including adding additional security cameras. Sheriff Colvard also discussed future needs for storage space.

### **Rescind of Request for WCSWD Board**

Bob Hartley came before the Commissioners to rescind his request for placement on the WCSWD Board.

### **Discussion**

Dan Blakeman, Administrative Assistant, informed the Commissioners that he will be out of the office August 13-17, 2015 and also October 1-5, 2015 for previously scheduled obligations.

The meeting recessed at 4:19 p.m. and reconvened at 4:30 p.m.

### **Courthouse Historical Architectural Proposal**

Randy Hein, Hein & Bond, came before the Commissioners to discuss the proposal they presented for the Weston County Courthouse. The Commissioners explained that all proposals will be reviewed by a group of individuals who will report back to the Commissioners August 18, 2015.

The approved vouchers are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$2,172.95, Blue Cross Blue Shield, financial admin, \$56,169.63, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,662.00, WEBT, financial admin, \$199.85, WC Clerk, financial admin, \$48,103.91, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,257.51, WY Retirement System, financial admin, \$30,285.70, WY Retirement System, financial admin, \$1,365.09, WY Retirement System, financial admin, \$1,055.87, 21 Electric LLC, misc, \$1,685.00, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,088.85, Bill Lambert, mile/trvl, \$120.00, BH Auto Salvage, invstgtns, \$225.50, BH Chemical & Janitorial, brd of prisoners, \$343.19, BH Plumbing, repair/maint, \$2,132.31, BH Power, util, \$3,640.11, Bullseye Promotions, misc/p-hlth exp, \$111.34, Byrand Streeter, contract wage, \$1,158.75, C&J Newcastle Hardware, supp, \$683.28, Cambria Supply, repair/maint, \$609.62, CDW Government, p-hlth exp, \$825.40, Century Companies, airport runway, \$294,984.00, City of Newcastle, util/dispatch/circuit crt/pub def/p-hlth exp, \$7,450.65, Clinical Lab of the BH, coroner exp, \$1,629.00, Connie James-RN, wic, \$112.50, Control Solutions, p-hlth exp, \$284.65, Culligan Water Conditioning, misc, \$28.00, Cynthia Crabtree, coroner exp, \$1.42, Dan Blakeman, veh allow, \$225.00, Decker's Market, supp, \$153.19, Dixon Bros, oil/gas, \$338.42, Double D Obsolete Parts, oil/gas, \$493.64, Faber Group Synergy, p-hlth exp/cit, \$5,000.00, Fleet Pride, repair/maint, \$111.13, Frontier Home Ranch & Hardware, repair/maint, \$403.78, Gateway Auto Supply, veh maint/fuel, \$131.59, Globalstar USA, hmlnd sec exp, \$2,313.89, Golden West Technologies, p-hlth exp, \$2,163.77, Hansen Equipment Co, repair/maint, \$119.15, Hayman & Associates, financial admin, \$425.00, Hermes Consolidated Inc, oil/gas, \$36,449.27, Hillyard/Sioux Falls, janitor supp, \$23.27, Jodi Brooks, wic, \$8.99, KASL, p-hlth exp, \$769.00, Kelly Philipsen, coroner exp, \$250.00, Komen Wyoming Affiliate, p-hlth exp, \$2,697.95, Lisa K. Finkey, spec attny, \$165.00, Martha L. Ertman, mile/trvl, \$140.00, MasterCard, mile/trvl, \$109.84, Matthew Bender & Co Inc, law library, \$142.10, Max Masters, gis land records, \$1,900.00, Minuteman Lube Center, veh maint/fuel, \$68.00, Morrison Maierle Inc, airport runway, \$50,491.30, National Sheriffs Assoc, pub rel, \$56.00, Neve's Uniforms Inc, officer equip, \$81.94, Newcastle Ambulance Service, jail medical, \$715.00, Newcastle Fire Suppression, repair/maint, \$111.79, Newcastle Motors, repair/maint, \$478.58, News Letter Journal, supp, \$57.99, Noodle Soup of Weingart Design, p-hlth exp, \$391.75, Oil City Operating, repair/maint, \$267.93, Osage Improvement & Srvc Dist, coroner exp, \$300.00, Park Nicollet Institute, p-hlth exp, \$313.68, Plainsman, supp, \$1,520.07, Pocket Press, supp/officer equip, \$89.90, Powder River Energy Corp, util, \$875.36, Power Plan OIB, repair/maint, \$14.56, Preventive Health & Safety Division, p-hlth exp, \$70.00, Rabe Elevator, repair/maint, \$204.20, Randy Rossman, mile/trvl, \$48.00, Rapid Delivery, post/freight, \$27.61, Reserve Acct-Pitney Bowes, post/freight, \$3,175.00, Ringer Law PC, special attny, \$168.00, Roadrunner Disposal Service, util, \$60.00, Robert J. O'Neil, special attny, \$1,218.75, Rocky Mt Info Network, pub rel, \$50.00, RT Communications, comm, \$2,679.66, Safety-Kleen Corp, misc, \$361.11, Servall Uniform/Linen Co, misc, \$237.99, ShopKo, supp/p-hlth exp, \$440.69, Sirchie Finger Print Labs Inc, invstgtns, \$78.53, Sofia Baeza, janitor, \$2,860.00, Source Gas, util, \$160.57, Tina Conklin, supp, \$236.66, Tony Barton, mile/trvl, \$90.00, Top Office Products, supp/brd of prisoners, \$1,778.47, Tyler Technologies, comp software, \$34,254.01, Urbin Law Office, special attny, \$194.56, US Forest Service c/o Citibank, ext srvc exp, \$34.92, Verizon Wireless, p-hlth exp, \$182.19, Vicki Hayman, ext srvc exp, \$22.56, VISA, mile/trvl, \$259.02, Voelker's Autobody, bldg/equip upgrade, \$7,302.40, WD Larson Co LTD, repair/maint, \$703.98, West End Water District, util, \$60.00, West Payment Center, law library, \$708.00, WC 4-H Council, ext srvc exp, \$1,179.18, WC Gazette, misc, \$28.00, WC Road & Bridge, veh maint/fuel, \$3,530.29, WC Sr Services, brd of prisoners, \$2,156.00, WC True Value, supp, \$9.49, Weston Engineering, engineer srvc, \$1,000.00, Wiss Janney Elstner Assoc, maj repairs, \$1,627.50, Wolf Autostarts, srch & rscue, \$960.00, Woody's Food Center, brd of prisoners, \$273.57, WRS Group LTD, p-hlth exp, \$524.05, WY Automotive, repair/maint, \$916.98, WY Co Commissioners Assoc, school exp, \$4,256.00, WY Dept of Health, p-hlth exp, \$16,372.30, WY Network, financial admin, \$200.00, Net Payroll, \$153,261.43.

There being no further business to come before the Commission, the meeting adjourned at 5:15 p.m.

Bill Lambert

Chairman

Attest: Cheryl Kregel

County Clerk