

Weston County Board of Commissioners
UNOFFICIAL MINUTES
August 2, 2016

The Weston County Board of Commissioners convened at 9:00 a.m., Bill Lambert presiding. Present were Commissioners Randy Rossman and Tracy Hunt. Also present were Deputy Clerk Shawnda Morrison, and County Clerk Jill Sellers. Administrative Assistant Dan Blakeman joined the meeting at 9:15 a.m.; Commissioner Tony Barton at 9:52 a.m.

GOOD OF THE ORDER

Commissioner Rossman gave the invocation, and all joined in the Pledge of Allegiance.

VOUCHERS

Commissioners reviewed vouchers for approval.

Commissioner Rossman asked why County Attorney Curley had a Post Office box for mail (\$80 per year) when the Post Office delivers mail daily to the Courthouse. County Attorney Curley stated that the Post Office delivers the mail to the Clerk's office, and sometimes the mail received needs to be delivered directly to the County Attorney to maintain confidentiality, and because they are often awaiting time-sensitive correspondence. No further discussion. Commissioner Rossman moved to approve the vouchers for payment; Commissioner Barton seconded. Discussion from Commissioner Hunt asking about the voucher to WCCA; it had been voted on at the previous meeting to be paid. Vote was taken. Carried.

ROOFING BIDS

Administrative Assistant Blakeman reported that the companies (three roofing companies and two general contractors) that assessed the roof, reported that it was more of a general contracting project, versus a roofing project. The notice to bid will be resubmitted, hoping to award a bid on September 6, 2016.

APPROVAL OF AGENDA

Commissioner Barton moved to approve the agenda; Commissioner Rossman seconded. No discussion. Carried.

CONSENT AGENDA

District Court \$1,391.50 and County Clerk \$9,795.00. And the Weston County Children's Center service agreement. Commissioner Rossman moved to accept the consent agenda; Barton seconded. Carried.

PREDATOR BOARD APPOINTMENT

One letter of intent was received from Jason Williams; it was presented to the Board for consideration. Commissioner Rossman moved to appoint Jason Williams to the Sportsman's position on the Predator Board; Commissioner Barton seconded. No discussion. Carried.

Break at 10:15 a.m.; reconvened at 10:25 a.m.

COUNTY ASSESSOR

Assessor Tina Conklin presented the Mill Levy report. All entities that can levy mills have done so, and each are at their maximum. Commissioner Rossman moved to approve the 2016 Mill Levy; Commissioner Hunt seconded. No further discussion. Carried.

APPROVAL OF MINUTES

Commissioner Barton moved to approve the minutes of July 15, July 18 minutes on the budget hearing; and the minutes of July 19, excluding the July 18 minutes on the Clerk position; Commissioner Rossman seconded. Carried.

Regarding the unofficial minutes of July 18, Commissioner Barton requested that the time in and out of executive session be added to the minutes, also that no action was taken. The minutes of July 18 will be added to the next meeting for approval with said changes.

AUDIT DISCUSSION

Deputy Clerk Morrison reported that six companies were contacted as auditors. There is no current auditor in place, as the agreement was never signed by the Board to keep the previous auditor. Deputy Clerk Morrison retrieved the contract with Porter, Muirhead, Cornia & Howard, CPA of Casper for review. Further discussion awaited County Attorney Curley's presence beginning at 11:00 a.m.

Break at 10:47 a.m.; reconvened at 11:00 a.m., with County Attorney Curley present.

Administrative Assistant Blakeman requested an executive session on an employee issue.

Commissioner Barton moved to go into executive session per W.S. 16-4-405(a)(ii); Commissioner Rossman seconded. No discussion. Carried. Meeting room was cleared at 11:01 a.m. for executive session business.

Executive session ended at 11:35 a.m., and open meeting was reconvened.

POLICY DISCUSSION

County Attorney, County Clerk and Administrative Assistant will review policy regarding compensation time vouchers. The County will benefit from the clear policy that can be uniformly enforced. Commissioner Hunt suggested that a presentation that showed the supervision breakdown of all departments, and where compensation time would hit the budget, would be helpful. Commissioner Barton suggested that it needs to be determined by each department, which is the current practice. Commissioner Lambert would like consistency across the departments as to how it will be handled, because ultimately it comes back to the Commissioners. County Clerk Sellers accepted the task of creating table to explain the details.

AUDITORS

County Attorney Curley reported that he had reviewed the contract with Porter, Muirhead, Cornia & Howard, CPA of Casper, and suggested it would be good to proceed for the 2016 audit. Rossman moved to approve the Chairman to sign the contract with PMC&H of Casper; Barton seconded. No further discussion. Carried.

Commissioner Lambert opened the floor for public comment. There were none.

Adjourned for lunch at 11:47 a.m.; reconvened at 1:00 p.m.

FOREST SERVICE UPDATE

Shane Walker from the Forest Service first expressed his best wishes for Daniel Tysdal and John Orban for the injuries they sustained in fire service.

Walker reported that the Forest Service is currently deployed and engaged in firefighting; they are anticipating higher than normal fire dangers in August. Big fires have caused them to request national assistance, but they are maintaining resources to adequately respond to needs here. Fire restrictions are in place. They are strategically placing assets for local contingencies. They are considering suggestions and talking with residents for controlled burns, timber sales, managing fuels and being proactive. They are looking at options to be able to control fires so they do not become the large-scale, damaging fires that have been fought recently. Better solutions are being researched. They are also looking to possibly get some post and pole contracts, to help control fuels. Commissioner Barton asked Walker to look into weed control. Walker stated they have contracts in place; he will follow up with the contractors for weed control.

Commissioner Rossman complimented Walker for the attention paid to address the fire control problems, but also recommended a clean-up plan following fires, where the aftermath needs to be at least bulldozed into piles and possibly removed at some point, in order to make it accessible for ranchers. Commissioner Hunt recommended that Walker make acquaintance with saw mill owner in Hulett named James Neiman, as his forest management opinion would be beneficial for perspective.

Commissioner Lambert asked for an update on the prairie dog control request of February 2016. Walker reported that they are doing a lot of control in this part of the country. Their control efforts have been beyond poisoning, to include fencing and planting of brush to control and conceal areas. Efforts include 1100 acres for poisoning; 15 miles of fence, i.e., electric fence. Plans include a lethal plan followed with non-lethal work like collapsing burrows to deter recolonization, i.e., keeping it simple, men with shovels. According to Walker, the best time to address prairie dog control is around mid-October to December or January. They are coordinating with Fish and Game to make educated determinations.

Walker also reported that they sent out a request in June to all the grazing association members, asking for their participation and input; they received 17 responses. Looking to have pesticide applicant list out, including on public notice, asking for applications. Their consensus was to do two contracts: one for lethal and one for non-lethal control. Walker stated that the Forest Service is looking to make an IDIQ contract, so that there is a list of pre-qualified contractors to address problems. It would allow for approving specific contractors to respond to requests more quickly, as most of the contract details would be pre-coordinated and preapproved.

Following the above discussion, Commissioner Lambert reasked his question: What has been done in response to the formal complaint issued in February 2016?

Walker responded that the Forest Service is working with Jim Darlington to see what will work for that area. Nine people submitted requests for assistance; the Forest Service has not responded to all of them, as each of them did not meet the criteria for poisoning. They still have not actually gone out to the landowners. They have been conducting workshops, so there has been some contact, but a targeted response has not happened.

Commissioner Barton presented that the resolution was brought forward because the prairie dog problem was serious enough that they brought it to the federal level. Commissioner Lambert stated that a response of some kind should have been more timely; it should not have taken eight months or more, for an initial response.

Commissioner Hunt said that the damage from prairie dogs is as potential as that of a forest fire. So, why hasn't the Forest Service been as responsive to this potential problem, as it would be to a fire? Commissioner Hunt further suggested that the Forest Service studying the issue does not solve the landowner's problem. Walker stated that they are figuring out how to best implement at the local level. They are focusing on boundary efforts and he believes the program is in better shape than one year ago. The bureaucracy makes progress slow, but Walker believes they are on the right track.

Walker stated that they have been in contact with Sears, Checketts, and Harshbargers. They are trying to use the contract(s) to make a strategic plan, and they are not in a position to be any more responsive than they have been in this instance; it is a long-term planning and coordination process. They met some federal Grasslands representatives, along with Commissioners Ertman and Rossman and Administrative Assistant Blakeman in May; it was an eye-opener for the federal representatives to learn of the damage that prairie dogs can cause to lands. Commissioner Hunt asked if they have heard anything about plagues; no plague but maybe small pockets of losses. Use of liquid propane as a control method was discussed. Commissioner Hunt asked if they are doing anything with World Wildlife Fund to address flea control; Walker offered to help Commissioner Hunt identify projects under or associated with World Wildlife Fund.

WCSWD UPDATE

County Attorney Curley reported on the public debate to happen on public website. He is awaiting responses from other attorneys. The initial response is that it is not a problem, but we must make sure we are not advocating one way or another. It must be monitored for appropriate discussion. It is a commonly used forum. The website service is awaiting direction from the Board. County Attorney Curley recommended to proceed. Commissioner Hunt will coordinate with the website manager, Dave Lerner.

Deputy Clerk Morrison reported a message from Brian Pischke of WCSWD; WCSWD had a work session and another scheduled for next week. They plan to have cost information available to the public by Sep 1, 2016. The language is not yet available for inclusion of the WCSWD on the ballot. County Attorney Curley will contact Brian Pischke to coordinate.

SURETY BONDS

County Attorney Curley reported that the Board can expect a proposal from the Treasurer and County Clerk, and perhaps the Assessor and the Coroner, under W.S. 18-3-101(a) to issue bonds allowable for assistants and deputies.

Some bonds are set by statute; some are set by statute if the Board doesn't set a different limit; some bonds are set by considerations of the County officers. Structural issues include whether bonds will be issued to individuals, and as State or County bonds. County Attorney Curley's legal opinion: Weston County is currently fine. However, his recommendation is that it is time to update our bonding to respond to current practices. Commissioner Barton requested that County Attorney Curley find out if others have had to use a bond, and how it functioned.

Regarding the petition to revoke the Two Elk permit, County Attorney Curley visited with Campbell County, Carol Seeger, who reported that Weston County has received all the money it's going to get. No action recommended.

ROAD IDENTIFICATION PROJECT

County Attorney Curley presented RIP Phase 2. The RIP in Weston County is a process by which we will know, clearly and by the record, what is a County road or not; and we will further know if we need vacate roads by the appropriate process. The process will identify and determine if a road needs to be altered or maintained to make the County compliant. RIP Phase 2 contains no County roads, but the RIP process will be used to verify that. The committee anticipates no time wasted on road investigation as there appear to be none; the committee encourages greater attendance at public meetings. RIP Phase 3 is next, with various roads to review. Its initiation will then be requested. Commissioners Barton and Rossman reviewed the map presented. The RIP map will only contain County roads.

Commissioner Barton motioned to approve Resolution #2016-09 (Townships, 43, 44, 45 and 46, and North 68 West); Commissioner Rossman seconded. No further discussion. Carried.

COUNTY SHERIFF

Sheriff Colvard reported that he has discussed the contracts for prairie dog control with Shane Walker of the Forest Services. Prairie dog colonies are eroding the land; and little grass is left in some areas. Issues are being called into the Sheriff's Office, especially landowners who feel they are not being heard at the association meetings. Any actions regarding the 4W Ranch are going slowly and deliberately, as the Forest Service is reportedly concerned about litigation. Sheriff Colvard has serious concerns about the Forest Service response to the problem and the numerous requests for help from landowners. Commissioner Barton asked what would happen if our County Weed and Pest took care of it as a County effort. Concerns about violating Forest Service rules from their rulebook were discussed. Sheriff Colvard reported that vehicles registered to Thunder Basin Grassland Prairie Ecosystem Association have been on some private lands, at least twice in recent months.

WCHLSC APPOINTMENT

Sheriff Colvard is going to advertise for a part time, on-call deputy to do the WCHLSC job. He reviewed all the duties with Scott Rager and Becky Hadlock. He cannot justify a full time position. He will convene an interview board of other coordinating agencies. The position will remain at the Courthouse. Sheriff Colvard will maintain the position in the interim, carrying the Homeland Security cell phone. He will also maintain the door security at the Courthouse, plus he has also trained other deputies on the door security. He will also ensure the cleaning service code is up to date.

Sheriff Colvard has notified the State Homeland Security of the lapse in the position, and how it is being covered in the interim.

Morrison asked Sheriff Colvard if he receives the email of when the flags should be lowered; those emails are sent to Homeland Security and are now forwarded to the Sheriff's Office. Sheriff Colvard will forward those notices to the County Clerk.

Break from 3:33 p.m., reconvened at 3:39 p.m.

ROAD AND BRIDGE

Rick Williams reported on the priority list for the CMAQ Grant applications: Grieves Road is number one on the list with 5000 tons of gravel were laid. The Morrissey Road is the second with 5000 ton of gravel laid. Fiddler Creek is the third one, which they may not complete because the first two projects will consume most of the budget. 500 tons of gravel are needed to touch up Fiddler Creek.

Administrative Assistant Blakeman reported that CMAQ needs a visit, to arrange engineering support, otherwise the County loses about \$300,000 in funding.

Commissioner Hunt moved that the County engage the services of Mike Oakley of HDR Engineering of Gillette to procure necessary engineering support for pending and future CMAQ projects; Commissioner Rossman seconded.

Discussion proceeded regarding Jerry Hunt and the needs to notify him that he will no longer be engaged on this project, so there is no double-spending on CMAQ. Commissioner Barton asked if the County should continue Jerry Hunt's current \$1000 per month contract.

Commissioner Lambert returned to the motion. Commissioners voted. Carried.

It was determined that Jerry Hunt's contract is not exclusive, however, he needs to be contacted to discuss details of his projects. Commissioner Lambert will contact Jerry Hunt to begin discussion.

Administrative Assistant Blakeman reported that all three CMAQ applications must have resolutions. Becky Hadlock is working on the resolutions, and they must be ready before the next meeting. Deputy Clerk Morrison stated that they will be Resolutions 10, 11, and 12.

Commissioner Barton moved to authorize the Chairman's signature on the CMAQ (Grieves, Morrissey and Fiddler Creek Roads (Resolutions 10, 11, and 12)); Commissioner Rossman seconded. No further discussion. Carried.

Rick Williams continued on the cattle guard request from a realtor; Williams has not heard anything further on this request. Discussion of the road continued.

Williams also reported that Road and Bridge is slowly mowing.

Commissioner Barton asked about the policy development for cattle guards and dust suppression. Williams reported that Campbell County has a good example. Administrative Assistant Blakeman offered to take that for action.

Commissioner Lambert suggested that if citizens purchase the dust suppression supplies, could Road and Bridge apply it? Commissioner Barton suggested that some oil field contractors could apply magnesium chloride to roads, possibly under contract. Williams will investigate details and report back options and cost estimates.

DISCUSSION

Deputy Clerk Morrison reported that the Pinnacle Bank building agreement stated that they would vacate the building as of Aug 1, 2016, or begin rent on that property. Rent bill for \$1500 to Pinnacle Bank, as of Aug 1, 2016. It will also require signage; ideas for naming the building were requested.

Commissioner Rossman suggested "Weston County Courthouse Annex," which according to County Attorney Curley, would allow for meetings to be held there and still legally be covered as a Courthouse location. Commissioner Lambert asked for bids for signage.

Commissioner Barton asked if the building is basically move-in ready. Administrative Assistant Blakeman said some renovation is needed; a couple of walls to create separate office spaces. He further suggested that planning consideration should also be based on grants, hoping to use SLIB grants. Commissioners reviewed the prospective plans for renovation. Discussion ensued on which departments and courts to move on an interim basis, prior to renovations and during the remodeling of the third floor of the Courthouse. Sundance also offered to house courts temporarily; Commissioner Barton asked for cost breakdown for that option.

There is room for the Extension Service and the courts at the bank building. Administrative Assistant Blakeman reported that the space for the Extension Service will not be ready for them until October at the earliest. Pinnacle Bank plans to vacate the building on Sep 15, 2016. Drop dead vacate date is November 30, 2016. They are responsible for all insurances. County insurance is effective September 1, 2016.

Commissioner Lambert directed Commissioner Barton and Administrative Assistant Blakeman to collaborate to make recommendations on renovations and costs, in order to determine move schedule, primarily for the Extension Service.

Regarding the Board appointment ad, Commissioner Lambert suggested that it should go in the newspaper once a month, or possibly every other month. Removing the weekly ad would save money. Board agreed to advertise it once a month.

The contracted website ad will be terminated at the end of the current two-year contract, and will not be renewed.

Regarding the State Forest building for elections, the Forest Service will continue to allow the use, but have asked for the County to pay for the repairs to the women's toilet, as a courtesy for the use of the building all these years. Commissioner Hunt moved to approve up to \$500 to repair the plumbing fixture at the Armory building in lieu of rent for its use for the election; Commissioner Rossman seconded. No further discussion. Carried.

Regarding the survey received from FOCUS, Deputy Clerk Morrison reported that it is targeted for individuals to complete, vice completion by a government entity. No action was taken.

Regarding the old phone, the Board agreed to dispose of the twelve (12) phones from the previous phone system, as no County auction is planned in the near future.

ADMINISTRATIVE ASSISTANT

Administrative Assistant Dan Blakeman reported that there will be issues to be addressed with the reopening of the Event Center building at the Fairgrounds. Administrative Assistant Blakeman recommended that the Fair Board receive all telephone inquiries and requests going forward; he also suggested a letter from the Chairman to present a checklist of duties. Administrative Assistant Blakeman will draft a list to be included in the letter. Deputy Clerk Morrison advised that rather than a letter, that Commissioner Lambert and Administrative Assistant Blakeman address the Fair Board in

person, to present the list of requirements and responsibilities, including duties and costs associated with the Event Center building, i.e., fire suppression system and its contact roster, cleaning requirements, utilities, etc.

Administrative Assistant Blakeman reported that Road and Bridge will be available via phone in the Courthouse building, at least during business hours (8 hours per day). The position requires a new computer, as the old computer is XP and is not updatable to current programs. The old computer will be disposed of, along with the old phones. Golden West will also provide internet services at the Pinnacle Bank building. Administrative Assistant Blakeman is coordinating that service. Commissioner Rossman moved to authorize the Administrative Assistant to purchase a computer for the Road and Bridge, up to \$2750; Commissioner Barton seconded. No further discussion. Carried.

Administrative Assistant Blakeman presented Task Order No. 2 regarding the Youth Building at the Fairgrounds, to install a new metal roof. County Attorney Curley asked for clarification on upper limit for the roofing project as it is not stated in the task order, as well as copies of the terms and conditions clause mentioned under Part 3.0 of that task order.

Commissioner Barton moved to authorize the Chairman's signature on Task Order No. 2 between HDR and the County on the roof replacement of the Youth Building, pending review by the County Attorney and Administrative Assistant and their recommendations; Commissioner Rossman seconded. No further discussion. Carried.

Administrative Assistant Blakeman will be out of the office Aug 10-12, 2016.

Commissioner Barton asked about the evaluation for the Administrative Assistant that was discussed at the previous meeting. Administrative Assistant Blakeman had discussed with Commissioner Lambert about using a Facilitator to complete the evaluation. It is a well-established process, and the Board agreed that Administrative Assistant Blakeman will set it up for the September meeting.

Commissioner Lambert opened the floor for public comments. There were none.

VOUCHERS

066 NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,115.11, Blue Cross Blue Shield, financial admin, \$56,190.52, Circuit Court, payroll ded, \$656.66, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,645.00, WEBT, financial admin, \$176.00, WC Clerk, financial admin, \$43,560.85, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$1,901.48, WY Retirement System, financial admin, \$29,418.15, 21 Electric LLC, repair/maint, \$449.00, Alpha Communications, tower rent, \$55.00, American Institute of Toxicology, coroner exp, \$250.00, AT&T Mobility, comm, \$1,684.05, BH Chemical & Janitorial, brd of prisoners, \$1,051.41, BH Energy, util, \$3,967.68, BH Plumbing, repair/maint, \$1,953.96, BH Urgent Care, pre-employment, \$30.00, Byrand Streeter, contract wage, \$1,158.75, C&J Newcastle Hardware, repair/maint, \$948.72, Cambria Supply, repair/maint, \$87.35, Century Companies, airport runway, \$76,970.70, Children's Home Society, investigations, \$125.00, City of Newcastle, util/dispatch/circuit crt/pub def/p-hlth exp, \$7,984.58, Collins Communications, misc, \$400.00, Crook County, comp software, \$10,750.00, Culligan Water Conditioning, misc, \$41.00, Cynthia Crabtree, coroner exp, \$6.68, Decker's Market, janitor supp/ext serv exp, \$87.13, Double D Obsolete Parts, repair/maint, \$288.10, Election Systems & Software, election supp, \$8,099.50, Fastenal Company, repair/maint, \$141.95, Finkey Law LLC, spec attny, \$112.50, Fisher Sand & Gravel, grvl/rd mtrl, \$1,967.56, Fred's Welding Service, repair/maint,

\$307.38, Frontier Home Ranch & Hardware, supp/ext serv exp, \$142.94, Godfrey's Brake Service, repair/maint, \$77.00, Golden West Technologies, comp software/p-hlth exp, \$2,229.77, Heartland AG Business Group, comm, \$50.00, Hermes Consolidated, oil/gas, \$26,048.21, Hillyard/Sioux Falls, janitor supp, \$152.22, Jodi Brooks, wic, \$8.20, KASL, print/publ, \$75.00, Kelly Philipsen, coroner exp, \$70.00, Lisa K. Finkey, special attny, \$519.25, Matthew Bender & Co, law library, \$152.10, Max Masters, gis land records, \$1,900.00, Morrison Maierle Inc, airport runway, \$12,048.78, Motor Power Equipment, repair/maint, \$1,235.53, Newcastle Ambulance Service, jail medical, \$740.00, Newcastle Fire Suppression, repair/maint, \$111.79, Newcastle Motors, veh maint, \$587.38, News Letter Journal, office exp/p-hlth exp, \$2,464.80, Office Ally, p-hlth exp, \$19.95, Osage Improvement & Service Dist, coroner rent, \$300.00, Pam Brackett, attny exp, \$30.00, Paul Reed Construction & Supply, fair bldg exp, \$86,334.08, Powder River Energy Corp, util, \$1,014.19, Power Plan OIB, repair/maint, \$8.21, Preventive Health & Safety Division, p-hlth exp, \$14.00, Ringer Law PC, spec attny, \$574.24, Roadrunner Disposal Service, util, \$60.00, Rocky Mt Info Network, pub rel, \$50.00, Round Up Feed & Ranch Supply, supp, \$7.89, RT Communications, comm, \$2,908.77, Servall Uniform/Linen Co, janitor supp, \$231.50, ShopKo, janitor supp, \$16.94, Sofia Baeza, other employee, \$1,410.00, Source Gas, util, \$158.21, Sundance Equipment, repair/maint, \$145.18, Top Office Products, supp/p-hlth exp, \$528.34, Tyler Technologies, comp software, \$35,410.27, Urbin Law Office LLC, spec attny, \$488.61, US Forest Service c/o Citibank, ext serv exp, \$1,209.28, Vaisala Inc, awos, \$1,373.75, Verizon Wireless, p-hlth exp, \$182.48, Vertex Companies, financial admin, \$19,610.76, VISA, financial admin, \$410.74, WACO, mile/trvl/meals, \$295.00, WD Larson Co LTD Inc, repair/maint, \$288.05, West End Water District, util, \$60.00, West Payment Center, law library, \$759.83, WC 4-H Council, ext serv exp, \$577.27, WC Gazette, print/publ, \$1,854.40, WC Health Services, jail medical, \$20.00, WC Road & Bridge, veh maint/fuel, \$3,101.19, WC Sr Services, brd of prisoners, \$3,202.00, WC Weed & Pest, repair/maint, \$177.40, Weston Engineering Inc, engineer srvs, \$1,000.00, William Curley, attny exp, \$82.00, Wireless Advanced Communications, officer equip/veh maint, \$8,160.38, Wiss Janney Elstner Assoc Inc, maj repairs, \$1,534.54, Woody's Food Center, brd of prisoners, \$279.45, WY Automotive, repair/maint, \$725.31, WY Co Commissioners Assoc, school exp, \$7,155.00, WY Dept of Health, p-hlth exp, \$16,837.76, WY Guardian Ad Litem, spec attny, \$1,483.56, WY Machinery, repair/maint, \$4,630.43, WY Network, financial admin, \$250.00. Net Payroll, \$138,518.13.

There being no further business to be brought before the Board, the meeting was adjourned at 4:41 p.m.

Bill Lambert
Chairman

Attest:
Jill Sellers
Weston County Clerk