

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
December 4, 2018

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Tony Barton, Bill Lambert, Marty Ertman, Tracy Hunt, and Ed Wagoner, and Clerk Jill Sellers were present. Commissioner-Elect Nathan Todd and Clerk-Elect Becky Hadlock were also in attendance. Commissioner Wagoner opened the meeting with prayer, and Clerk-Elect Hadlock led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Barton added Change Order #3 under Old Business, and Predator Board and Prairie Dog meeting updates under New Business. Commissioner Wagoner moved to approve the agenda as discussed; seconded by Commissioner Hunt. Ayes: Lambert, Hunt, and Wagoner. Nays: Ertman. Carried.

APPROVAL OF CONSENT AGENDA

Vice Chairman Lambert moved to approve the consent agenda, which includes payroll and vouchers in the amount of \$273,670.56; vouchers in the amount of \$439,461.93; collections for County Clerk in the amount of \$10,725.40; collections for District Court in the amount of \$1,975.00; and minutes of November 20, 2018; seconded by Commissioner Hunt. Carried.

SLIB Grants paid: Powder River Heating and Air for \$36,000.00.

WEIGHT LIMITS

Superintendent Rick Williams introduced discussion on increased truck traffic and weight limits on county roads. Converse County Deputy Nathan Hughes reported on their road management procedures to issue county permits and check truck size and weight. He explained permits, revenue, enforcement, and citations, as well as personnel, scale, and equipment requirements. He stressed the training of, and communication with, industry companies. He also provided copies of their establishing resolution and rules & regulation manual, all of which were based on state law. Converse County is developing Memorandums of Understanding with other counties to jointly manage industry impacts on county roads. He noted that the program does not make money, but it has helped to mitigate road damage and resulting maintenance costs. Sheriff Colvard noted that he currently does not have adequate personnel and equipment to manage such a program, but it could be considered and implemented over time.

ROAD & BRIDGE

Superintendent Rick Williams presented Encroachment Permits from ONEOK Pipeline for signature. Commissioner Wagoner moved to authorize the Chairman's signature on eight (8) Encroachment Permits from ONEOK Pipeline; seconded by Vice Chairman Lambert. Carried.

Administrative Assistant Brookelyn Weigel recommended starting the application for the FY2020 Industrial Road Project (IRP) grant for Cheyenne River Road, for Bentonite Performance Minerals. Commissioner Ertman moved to authorize the Chairman's signature on Resolution 2018-14: Request for Industrial Road Project (IRP) funds from Wyoming Department of Transport for Cheyenne River Road; seconded by Commissioner Hunt. Carried.

Vice Chairman Lambert moved to appoint Rick Williams as the viewer for the proposed Industrial Road Project; seconded by Commissioner Ertman. Carried.

BUDGET AMENDMENT HEARING

At 11:00 a.m., Chairman Barton opened the budget amendment hearing. Chairman Barton called for public comments three times; there were none. Vice Chairman Lambert moved to approve budget amendment, which includes to receive funds in the amount of \$20,000.00 for the Energy Improvement Retrofit Grant into 355.50.56.0169000.0619; to increase LEPC 2019 Hazardous Materials Emergency Preparedness (500.00.83.0104000.0919) by \$5,875.00; to increase the grant match (100.00.20.00799000.0000) by \$7,500.00 for the Energy Improvement Retrofit Grant from Building and Grounds (100.00.26.0621000.0000); to decrease State Homeland Security Program (SHSP) 2018 Emergency Communications Grant (515.10.92.0214000.0521) to \$0.00; to increase SHSP Regional Preparedness Grant (515.10.92.0214000.0620) by \$8,625.00; to decrease SHSP 2018 School Safety Grant (515.10.92.0215000.0521) to \$0.00; to increase SHSP 2018 School Safety Grant (515.10.92.0215000.0620) to \$50,000.00; and to increase CMAQ 2019 (418.00.96.0104000.0000) to \$225,000.00; seconded by Commissioner Hunt. Carried.

OLD BUSINESS

Vice Chairman Lambert moved to approve Change Order #3 on the courtroom remodel for window sills and security roll up doors on the Office of District Court in the amount of \$9,363.19; seconded by Commissioner Wagoner. Ayes: Lambert, Hunt, Wagoner. Nays: Ertman. Carried.

NEW BUSINESS

John Patik of the Airport Board presented an airport project proposal, which includes a taxi lane, fencing, and security gate. The grant breaks down as follows: Federal contribution of \$457,200.00; State of \$30,840.00; and County and City of \$10,160.00 each. City of Newcastle approved their contribution on December 3, 2018. Commissioner Hunt moved to provide \$10,160.00 in the FY2020 budget for the taxi lane and security project at Mondell Airport; seconded by Vice Chairman Lambert. Carried.

Ed Wagoner reported that due to the mill levy, the Weston County Solid Waste board will not be utilizing the \$7,500.00 allocation from the FY2019 Budget. They selected Solid Waste Professionals of Wyoming as their engineering firm and are moving forward looking at tracts of land for the landfill.

The January 2019 meetings are scheduled on January 8, 2019 and January 15, 2019.

Assessor Tina Conklin presented a tax roll correction for signature. Commissioner Wagoner moved to approve Tax Roll Correction #1250; seconded by Commissioner Ertman. Carried.

Chairman Barton opened the discussion on employee bonuses. Commissioner Ertman moved to provide a \$250.00 bonus to county employees in December 2018 (FY2019); seconded by Commissioner Hunt. No line item was identified from which it would be authorized. Cost would be approximately \$12,500-15,000.00 including payroll taxes for 44 employees on county payroll, plus library and fairgrounds employees. Vice Chairman Lambert spoke against the motion, citing that during the budget workshops the Commissioners had discussed reviewing employee raises in the next budget, allowing a full year to determine the impact of the elected officials raises' and to ensure revenue stability. Ayes: Ertman and Hunt. Nays: Lambert and Wagoner. The Chairman vacated the chair to vote nay. Failed.

The January board appointments were announced as follows:

- Airport: 1 opening (unexpired 4-year term ending in July 2023)
- Fair: 1 opening (4-year term)
- Central Weston County Solid Waste (Osage): 2 openings (4-year term)
- Growth & Development (Planning & Zoning): 2 openings (3-year term)
- Historic Preservation: 2 openings (3-year term); 1 opening (unexpired 3-year term ending in Jan 2021)
- Predator: Sportsman #1 (3-year term); Sportsman #2 (unexpired 3-year term ending in Jan 2020)
- Recreation (Mallo): 2 openings (4-year term); 1 opening (unexpired 4-year term ending in Jan 2022)
- Weed & Pest (1, 2 & 3): 3 openings (4-year term)
- Weston County Solid Waste: 2 openings (3-year term)

The openings are advertised in the newspaper and on the website. Clerk Sellers will contact the current board members to gauge their interest in continuing their service.

Vice Chairman Lambert reported on the Annual Predator Board meeting held on December 3, 2018, stating that Jason Williams will likely reapply to serve on the Predator Board.

Vice Chairman Lambert reported on the Prairie Dog meeting held on November 27, 2018 regarding possible changes in legislation and non-governmental organizations.

ADMINISTRATIVE REPORT

Administrative Assistant Brookelyn Weigel reported that our CMAQ application for 13 miles of Morrissey Road is awaiting WYDOT approval. She is also reviewing the courtroom remodel grants with SLIB.

Howard White Construction and Michael's Construction will be contacted to submit bids to replace the remaining windows at the courthouse; Hein Bond will also be asked for input on the project, which must be completed by June 30, 2019. Commissioner Wagoner moved to obtain two bids for the courthouse window replacement project; seconded by Vice Chairman Lambert. Carried.

Ms. Weigel set up meetings in Cheyenne with Treasurer Curt Meier, Secretary of State Edward Buchanan, and Superintendent of Public Instruction Jillian Balow on January 16, 2019. She is awaiting response from Governor Gordon and Auditor Kristi Racines.

An Honor Camp work crew completed the kitchen project in the Annex.

COURTROOM REMODEL PROJECT

Clerk of District Court Gidget Macke reported on her request for a quote from CLT for window blinds for the courtroom and offices. Clerk Macke and Maintenance Foreman Steve Price reviewed the furniture in storage and most is too big for the new space. Architect Randy Hein has recommended other furniture options, and custom counters have also been considered. The Commissioners directed Clerk Macke to research and select furniture at her discretion.

Ms. Weigel contacted Mr. Hein about existing documentation on the cupola. Hein Bond will do another review if requested by the Commissioners.

Homeland Security Coordinator Denise Bradshaw reported that the security cameras in the remodeled courtroom will likely need to be relocated to optimize coverage; Mark Parette of Golden West Technology has also noted similar concerns that GWT will address.

Maintenance Foreman Price reported that the louvers in Change Order #3 were ordered to provide a heat release mechanism in the cupola, to allow the HVAC system to perform at peak efficiency. Mr. Price also reported on a drainage issue at the law enforcement building, which was discovered during the removal/replacement deck project. The Commissioners authorized Maintenance to resolve.

EXECUTIVE SESSION

Chairman Barton reconvened the meeting at 1:05 p.m. to conduct an exit interview with former County Administrator Dan Blakeman. Commissioner Wagoner moved to go into Executive Session, per W.S. 16-4-405(a)(ii); seconded by Vice Chairman Lambert. Commissioner Ertman requested that Clerk-Elect Hadlock and Commissioner-Elect Todd be invited to stay for the Executive Session because discussion could impact the coming term. Commissioner Hunt stated that the purpose of the exit interview is to evaluate the vacated position, not future considerations. Attorney Curley stated that it was at the employee's discretion. Mr. Blakeman requested that only current officials be present. Ayes: Lambert, Wagoner, and Hunt. Nays: Ertman. The Chairman vacated the chair to vote aye. Carried. Executive Session began at 1:09 p.m.; regular meeting reconvened at 1:57 p.m. No decisions were made in Executive Session.

PUBLIC COMMENT

None.

With no further business, the meeting was adjourned at 1:59 p.m.

Tony Barton
Chairman

Attest: Jill Sellers
Weston County Clerk