

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
October 3, 2017**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Marty Ertman, and Ed Wagoner, and Clerk Jill Sellers were present. Commissioner Wagoner opened the meeting with prayer, and Chairman Lambert led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Sellers added Jerry Hunt of Weston Engineering and a water repair at Public Health building to the agenda. Commissioner Wagoner moved to approve the agenda as discussed; seconded by Chairman Lambert. Carried.

APPROVAL OF PAYROLL AND VOUCHERS

Vouchers for advertising and architecture on the emergency grant were approved to be paid out of the Grant Match (100.00.20.0799000.0000). Commissioner Ertman moved to approve the payroll and vouchers for September; seconded by Commissioner Wagoner. Carried.

APPROVAL OF MINUTES

Commissioner Ertman moved to approve the minutes of September 19, 2017; seconded by Commissioner Wagoner. Under Administrator, the question of the “subcontractors” for the emergency courthouse repairs was discussed; it was agreed that it should be clarified in the minutes to appropriately record the project and its bid process. Failed. The minutes of September 19th will be added to the October 17th meeting for discussion and reconsideration.

VERMILION ENERGY COMPANY

Randy Frederick, Operations Manager for Vermilion Energy, addressed the truck traffic on Cheyenne River and Morrissey Roads. The concerns remain dust control and safety on those roads. His suggestions included speed limit and livestock signage. Mr. Frederick reported that there are currently six wells in Niobrara County, and two in Weston County, which are each serviced once a day. The only other operator in the area is Powder River Energy. Mr. Frederick will meet with the pumpers serving the wells off those roads, and determine mitigation possibilities, and will return with a report on road usage.

ROAD AND BRIDGE

Administrative Assistant Brookelyn Weigel reported that a RIP meeting is scheduled for Thursday, October 5th to continue work on RIP 003.

Jerry Hunt of Weston Engineering reported on the Bruce Road project and easement requirements. JW Services will begin on October 16th, with materials arriving on October 20th. Substantial completion is required within 45 days (November 29, 2017); 60 days for achievement (December 14, 2017). The easement agreements were approved on September 5, 2017. Attorney Curley will complete one agreement to the Tavegie Trust for signatures. Clerk Sellers will schedule a budget amendment hearing, in order to move funds into the budget for this project.

Commissioner Wagoner moved to approve the Notice to Proceed with JW Services for the Bruce Road project; seconded by Commissioner Ertman. Carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Ertman moved to go into Executive Session for personnel, per Wyoming Statute 16-4-405(a)(ii); seconded by Commissioner Wagoner. Carried. Executive Session began at 1:04 p.m.; regular meeting reconvened at 1:38 p.m.

Clerk Sellers presented a letter of appreciation from Cassandra Munoz for receipt of the Commissioners' Scholarship.

During a fire system inspection at the public health building, Western States Fire discovered that the domestic backflow device is leaking, which could backflow and contaminate the water supply. The cost of the repair should be less than \$500.00. No special repair arrangements are necessary, so Clerk Sellers advised to repair it same day if possible, or schedule it to be repaired at the next scheduled inspection.

WYOMING ASSOCIATION OF COUNTY OFFICERS

Clerk Sellers reported on discussions regarding draft legislation for duplicate titles, election offenses, campaign finance, and electioneering activities. An Elections Task Force will be pursuing options to fund replacement of election equipment; town halls may be considered by all County Clerks in order to gather input from the electorate statewide.

The Census Bureau reported on the importance of the census, especially regarding federal and state funding to counties and municipalities. The first step toward an accurate census is completing the Local Update of Census Addresses (LUCA) process. Our GIS contractor, Max Masters, has been engaged for this task, and Clerk Sellers and Assessor Tina Conklin are coordinating its completion for Weston County.

The Transportation Committee will meet at the Weston County Event Center on October 26-27, 2017, beginning at 8:00 a.m. each day.

ATTORNEY

Attorney Curley reported the resignation of Deputy Attorney Alex Berger, and the hire of Robert Jackson as his replacement at \$50,000.00 salary.

PRAIRIE DOGS

Bob Harshbarger, 4W Ranch Owner, reported on his meeting with U.S. Forest Service Chief Tony Tooke on September 22, 2017; Mr. Harshbarger hopes this liaison will help open discussion with the USFS on the topic of land utilization. The next prairie dog meeting is scheduled for October 11, 2017.

PUBLIC COMMENT

Jim Darlington, Weston County landowner, commented that he is investigating if he is being taxed for Highway 450 that runs through his property. He was redirected to the Assessor, who can properly address his inquiry.

Mr. Darlington reported that private landowners continue to meet regarding prairie dog issues. The Commissioners are not involved at all in those meetings, and made no official comment.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,467.11, Blue Cross Blue Shield, financial admin, \$51,796.66, Great West Trust Co, payroll ded, \$2,225.00, Office of Child Support, payroll ded, \$175.00, WEBT, financial admin, \$179.45, WC Clerk, financial admin, \$42,542.00, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,272.35, WY Retirement System, financial admin, \$30,150.63, Weston County Library, block alloc, \$23,567.32, WY Dept of Fire Prevention, fuel tank maint, \$849.50, Pitney Bowes Global Financial Srvcs, misc, \$774.00, 21 Electric LLC, maj repairs,

\$1,959.00, Ad Pro, supp, \$880.13, ADI Insurance Agency, insurance, \$59,171.00, Advanced Communications, officer equip, \$30.00, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,399.11, Axis Forensic Toxicology, coroner exp, \$500.00, Axon Enterprise Inc, officer equip, \$8,316.00, BH Energy, util, \$3,918.53, BH Plumbing, repair/maint, \$240.00, Bob Barker, brd of prisoners, \$267.20, Byrand Streeter, contract wages, \$1,158.75, Cambria Car Wash, veh maint/fuel, \$200.00, Cambria Supply, repair/maint, \$988.08, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,889.56, Clerk of District Court, misc, \$384.86, Comtronix, misc, \$162.00, Connie James, wic, \$6.59, Culligan Water Conditioning, misc, \$34.50, Decker's Market, ext serv exp, \$62.35, Eastern WY Equipment, veh maint/fuel, \$70.57, Finkey Law, special attny, \$7.50, Fisher Sand & Gravel, grvl/rd mtrl, \$1,162.55, Fred's Welding Service, repair/maint, \$144.31, Frontier Home Ranch & Hardware, repair/maint, \$90.08, Galls, new equip, \$1,710.00, Golden West Technologies, comp software/p-hlth exp, \$2,470.30, Great Western Tire, repair/maint, \$1,759.80, Hansen Equipment, repair/maint, \$18.00, Hein Bond, grant match, \$34,281.39, Jones Construction, Imbr/clvrts/brdg, \$1,920.00, Kara Fladstol, other employees, \$401.20, Kregel Towing & Recovery, veh maint/fuel, \$386.20, Lori Bickford, p-hlth exp, \$32.10, MasterCard, jailor school, \$1,019.22, Matthew Bender & Co, attny exp, \$496.46, Max Masters, gis land records, \$1,900.00, Minuteman Lube Center, veh maint/fuel, \$284.96, Newcastle Ambulance Service, ambulance, \$1,250.00, Newcastle Motors, veh maint/fuel, \$52.63, News Letter Journal, supp/print publ, \$6,006.49, Occupational Research & Assessment, coroner exp, \$225.00, Office Ally, p-hlth exp, \$19.95, Osage Improvement & Service Dist, coroner exp, \$300.00, Pitney Bowes, supp, \$198.60, Porter Muirhead Cornia & Howard CPAs, financial admin, \$10,000.00, Powder River Energy, util, \$1,028.86, Powder River Heating, repair/maint, \$1,319.70, Preventive Health & Safety Division, p-hlth exp, \$14.00, Ringer Law, special attny, \$240.00, Roadrunner Disposal Service, util, \$60.00, Round Up Feed & Ranch Supply, repair/maint, \$67.20, RT Communications, comm, \$1,998.87, Sanofi Psteur, p-hlth exp, \$2,365.65, SCB Sales & Service, veh maint/fuel, \$260.10, Secure Instant Payments, supp, \$105.00, Servall Uniform/Linen, janitor supp, \$123.54, ShopKo, hmlnd sec exp, \$28.35, Susan K. Overman, mile/trvl, \$258.94, Top Office Products, supp, \$636.21, Tyler Technologies, comp software, \$3,360.00, Ultra Max, equip/ammo, \$1,559.20, UW Admin Business Office, ext serv exp, \$5,833.50, Verizon Wireless, comm, \$274.23, VISA, hmlnd sec exp/comm admin, \$600.77, Voelker's Autobody, veh maint/fuel, \$958.00, WC Sheriffs Search & Rescue, srch/rescue, \$731.94, West End Water District, util, \$60.00, WC 4-H Council, ext serv exp, \$205.00, WC Fairboard, block alloc, \$29,669.10, WC Gazette, grant match, \$914.26, WC Health Services, misc, \$85.00, WC Library, block alloc, \$23,567.32, WC Road & Bridge, veh maint/fuel, \$4,165.61, WC Sr Services, brd of prisoners, \$824.00, Weston Engineering, engineering, \$18,390.00, Woody's Food Center, brd of prisoners, \$407.02, WY Assoc of Sheriffs & Chiefs, pub rel/youth services, \$587.00, WY Automotive, repair/maint, \$368.77, WY Dept of Health/Rental, p-hlth exp, \$253.00, WY Guardian Ad Litem, special attny, \$935.96, WY Machinery, repair/maint, \$761.96, WY Network, financial admin, \$209.20. Net Payroll, \$141,761.84.

With no further business, the meeting was adjourned at 2:22 p.m.

Bill Lambert
Chairman

Attest: Jill Sellers
Weston County Clerk