

**WESTON COUNTY BOARD OF COMMISSIONERS**  
**OFFICIAL MINUTES**  
**September 19, 2017**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Marty Ertman, and Tracy Hunt, and Clerk Jill Sellers were present. Chairman Lambert opened the meeting with prayer, and Clerk Sellers led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Chairman Lambert added Homeland Security Grant under New Business on the agenda. Commissioner Hunt moved to approve the agenda as discussed; seconded by Chairman Lambert. Carried.

**APPROVAL OF MINUTES**

Commissioner Hunt moved to approve the minutes of September 5, 2017; seconded by Commissioner Ertman. Carried.

**OLD BUSINESS**

Clerk Sellers presented a county property value list from ADI Insurance for review. Administrator Blakeman will provide recommendations regarding insurance on properties, contents, etc. and amounts of coverage; and prioritize a list of maintenance requirements for properties and equipment.

Denise Bradshaw, Homeland Security Coordinator, presented a grant opportunity to obtain a portable smartboard for use in an emergency operations center, for approximately \$3,000.00. Grant match would be 50/50, so \$1,500.00 would need to be added to our current budget. Ms. Bradshaw also reviewed the key components of emergency planning and support functions, which would be more efficient with the smartboard capability. It was agreed that \$700.00 will come out of New Equipment, and the remainder would come out of the Homeland Security department budget. Commissioner Ertman moved to appropriate \$700.00 out of New Equipment (100.00.13.0051000.0000) to match the EMPG grant for a smartboard for Homeland Security; seconded by Commissioner Hunt. Carried.

**NEW BUSINESS**

Commissioner Ertman moved to approve Tax Roll Correction #1202 (\$15.21) and #1203 (\$94.73); seconded by Commissioner Hunt. Carried.

Attorney William Curley reported on the Bruce Road project and the Tavegie easement agreement. The easement agreements were not approved by the county attorney due to ownership discrepancies that he discovered. Road & Bridge Superintendent Rick Williams will contact Jerry Hunt of Weston Engineering to determine feasible options for the Bruce Road project.

Clerk Sellers presented a new letter of engagement from Porter, Muirhead, Cornia and Howard (PMCH) for the FY2017 Audit in the amount of \$47,800.00. This is a reduction of \$8,000.00 since PMCH determined a single audit was unnecessary due to the amount of federal funding received in FY2017.

The Youth Services contract between the City of Newcastle, Weston County, and Weston County School District #1, wherein the parties agree to share equally in the funding at \$14,956.00 each. Commissioner Hunt moved to approve the Youth Services contract; seconded by Commissioner Ertman. Carried. The Commissioners commended Deb Sweet for her dedicated work on this program.

Flu shots will be available for County employees on October 20<sup>th</sup> at the detention center.

### **ABSTRACTS**

Treasurer Susie Overman presented the Treasurer's Abstract for the Wyoming Department of Audit for the Chairman's and Clerk's signatures, which will be published in the official newspaper and posted to the website.

Treasurer also reported on the delinquent tax sale held on August 28, 2017, where all but one property were sold. The one that did not sell is the property where the Upton Hotel burned. According to statute, if it does not sell, then the County is obligated to take it over. Treasurer Overman will research the issue further and report back to the Commissioners with recommendations and options.

Clerk Sellers presented the Clerk's Abstract for the Wyoming Department of Audit, which will be published in the official newspaper and posted to the website.

### **ADMINISTRATOR**

Administrator Dan Blakeman reported that bids were opened on the flood damage project at the courthouse; low bid of \$158,055.00 was received from Howard White Construction. Other contractors on the project will be Powder River Energy (\$15,741.00), 21 Electric (20,700.00), and Golden West Technologies (\$8,911.33) for a total of \$203,407.33.

Commissioner Ertman moved to accept the bid of Howard White Construction at \$158,055.00 for the flood damage repairs to the first floor and basement offices; seconded by Commissioner Hunt. Carried.

Commissioner Ertman moved that \$93,407.33 be appropriated from Building Grounds & Major Repairs (100.00.26.0621000.0000) for the flood damage repairs to the first floor and basement offices; seconded by Commissioner Hunt. Carried.

Administrator Blakeman reported on a call from Craig McOmie of DEQ about gravel at the Central Weston County Solid Waste Disposal District. On June 6<sup>th</sup>, the Commissioners voted to approve payment of the electrical bill only for CWCSWD, not the gravel. Administrator Blakeman will clarify the information to Mr. McOmie. Joe Wood, Jr. will plan to appear before the Commissioners in the future to report on the status of the closure process for CWCSWD.

Administrator Blakeman and Sheriff Colvard will meet on September 20<sup>th</sup> to discuss the Law Enforcement and Dispatch agreement, which was signed in 2006 and needs to be updated.

The installation of the fire alarm system is progressing on schedule. The upper parking lot will be dug up in order to connect it to city water lines.

Direct funding from the State was discussed at length. Chairman Lambert suggested inviting our representatives to appear before the Commissioners to discuss direct funding. Administrator Blakeman will coordinate invitations and scheduling with the Clerk.

The Grieves Road CMAQ project is being researched for completion in the spring; a budget amendment will be required.

**ROAD & BRIDGE**

Superintendent Williams reported on permit issues with initiating the fuel tank project.

The 2006 Peterbilt truck engine (Unit 38) will cost \$30,000.00 to replace.

Superintendent Williams also met with Caleb Thompson of Mallo Camp to discuss Road and Bridge working to install a road loop to allow drive-through access to the motel. Cost would be approximately \$7,000.00 for materials.

Complaints continue about dust on Morrissey, Lynch, Upton-Fairview Roads, etc. Conditions remain dry, and heavy truck traffic compounding the problem. Administrator Blakeman will research if the County can participate in the permit process.

**ROAD IDENTIFICATION PROJECT**

Attorney Curley reported on RIP 003, on which no action was taken. Landowner Ty Checketts will be contacted for clarification of the roads in RIP 003; the matter will be left pending to allow time for further investigation.

**PUBLIC COMMENT**

Joe Wood, Jr. asked about the Road Identification Project and public notices thereof. No roads are established or vacated by the RIP process. The purpose of RIP is to identify and determine the legal status of roads, per Wyoming Statute 24-3-203.

With no further business, the meeting was adjourned at 12:01 p.m.

Bill Lambert  
Chairman

Attest: Jill Sellers  
Weston County Clerk