

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
June 6, 2017

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Tony Barton, Marty Ertman, Tracy Hunt, and Ed Wagoner, and Clerk Jill Sellers were present. Commissioner Wagoner opened the meeting with prayer, and Vice Chairman Barton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Lambert added Central Weston County Solid Waste District to the agenda following the tax roll corrections. Vice Chairman Barton moved to approve the agenda as discussed; seconded by Commissioner Wagoner. Carried.

APPROVAL OF PAYROLL AND VOUCHERS

Commissioner Wagoner moved to approve the payroll and vouchers; seconded by Vice Chairman Barton. The roof vouchers will be paid from the monies being moved in the budget hearing this date. Carried.

APPROVAL OF MINUTES

Vice Chairman Barton moved to have the original minutes of May 2, 2017 stand as the official minutes of that meeting, which will not include the change made on May 16, 2017 regarding the funding to the vault project; seconded by Commissioner Wagoner. Discussion then included funding options and the possibility of using consensus funds for the vault project, which was discussed on May 2nd but was not included in the motion to approve the vault project. Carried.

Commissioner Ertman moved to approve the minutes of May 16, 2017 with the following corrections: under New Business: "Hunt" was added to identify the Commissioner who made the motion to approve Flying V catering permit; and under WCCA, County Road Fund was modified to "County Road Maintenance and Construction Fund;" seconded by Commissioner Hunt. Carried.

ADMINISTRATOR

Administrator Dan Blakeman reported that the Fairgrounds' Youth Building roof is complete, except for trim which will be done once materials arrive. Courthouse roof project is nearly done.

Judge Michael Deegan was appointed as the leader of the courthouse security group.

Heath Turbeville and Mike Oakley (HDR Engineering) appeared to discuss bridges on Bruce Road and Upton-Fairview Road, and presented a scope of work for each. The projects would install culverts in these locations. They also presented a proposed schedule for each project, which allow for surveying and other requirements for an August bid process and start dates in September, and cost estimates for both projects. Vice Chairman Barton moved to authorize HDR Engineering to proceed with the Bruce Road/Wildcat Creek crossing and Upton-Fairview Road/Soda Creek crossing projects with HDR Engineering; seconded by Commissioner Wagoner. Given the cost estimates and that there are not public safety concerns at stake, the Commissioners will consider other options, including WYDOT completing the projects. Therefore, Vice Chairman Barton rescinded his motion; Commissioner Wagoner rescinded his second to the motion. Administrator Blakeman will work with HDR to submit

revised proposals, which will address approved uses of County Road Maintenance and Construction Funds.

CENTRAL WESTON COUNTY SOLID WASTE DISTRICT

Administrator Blakeman presented the bill to pay for the electrical work by Pittman Electrical at the Central Weston County Solid Waste District. Commissioner Wagoner also presented the gravel and closure bids for discussion. Issue at hand was to decide on using the consensus monies to pay the electrical invoice, gravel and closure costs from those funds. Vice Chairman Barton moved to allow \$29,538.50 of the consensus fund (355.50.54.0183000.0000) to go to the CWCSWD to pay the electrical bid submitted; seconded by Commissioner Wagoner. Discussion included payments already made and what is the balanced owed. The intent is to send the money to the Central Weston County Solid Waste District to pay the electrical bill. Carried.

Vice Chairman Barton moved to approve the signatures of the Commissioners on the Biennium Fiscal Year Joint resolution funding to move \$26,434.00 in consensus funds and \$120,460.00 of EOC Phase II funds into a new line number for the Courthouse Improvement grant; seconded by Commissioner Ertman. Carried.

Courtroom Remodel Project will come before the State Loan and Investment Board (SLIB) for funding consideration on June 15, 2017.

BUDGET HEARING

At 10:00 a.m., Chairman Lambert opened the public hearing for the budget amendment hearing, in order to adjust line item 355.50.56.0168000.0000/Federal Mineral Royalty Grant 2012 EOC Phase II. The FY2017 Budget Appropriation amount will be increased by \$367.73 in order to update the total grants funds available for the project; and to adjust line item 355.50.56.0168000.0000/Federal Mineral Royalty 2012 EOC Phase II and CWC 13417 Criminal Evidence Building. The remaining balances in the amounts of \$71,149.50 and \$6,342.70, respectively, will be allocated to line item 355.50.54.0181000.0000/Federal Mineral Royalty 2015 Courthouse Improvements.

Chairman Lambert called three times for public comments. As none were heard, the public hearing portion was closed. Vice Chairman Barton moved to approve the budget amendment; seconded by Commissioner Wagoner. Commissioner Ertman asked if a resolution was required to move these monies. Administrator Blakeman noted that a resolution was not necessary in this case. Commissioner Ertman voted nay. Carried.

RESCISSION OF TRANSACTION

Treasurer Susie Overman presented a rescission of transaction document to revoke license plates due to a non-sufficient funds check; the Treasurer contacted Tami Lynn Rezendez on multiple occasions to resolve the transaction, without result. Commissioner Wagoner moved to approve the Chairman's signature on the rescission; seconded by Vice Chairman Barton. Carried. Per procedure, Treasurer Overman will notify Sheriff Colvard to remove the license plates.

TAX ROLL CORRECTION

Assessor Tina Conklin presented tax roll corrections. Vice Chairman Barton moved to approve tax roll corrections #1196, 1197, 1198, and 1199; seconded by Commissioner Ertman. Carried.

Assessor Conklin reported that valuation decreased by approximately \$65,382, which includes estimates for assessed value of railroad companies. Essentially, valuation remains the same as last year.

At 10:58 a.m., the Board of Commissioners adjourned, in order to convene as the Board of Equalization.

BOARD OF EQUALIZATION

At 11:00 a.m., the Board of Equalization convened to consider the approval of the 2017 Abstract Roll Assessment. Assessor Conklin presented the Abstract, which will be sent to the State Board of Equalization upon approval. Commissioner Ertman moved to authorize the Commissioners' signatures on the 2017 Abstract Roll Assessment; seconded by Commissioner Wagoner. Carried.

With no further business for the Board of Equalization, their meeting was adjourned at 11:02 a.m.

At 11:05 a.m., the Board of Commissioners reconvened.

PUBLIC COMMENT

None.

Break was called for lunch at 11:35 a.m.; Commissioner Wagoner departed the meeting at this time. The meeting reconvened at 1:00 p.m.

OLD BUSINESS

Given the new state laws for liquor license holders, Clerk Sellers reviewed the current liquor license resolutions, Resolutions 96-01 and 14-08, which provide for opening hours and age restrictions for dining rooms, respectively. Commissioner Ertman noted, however, that each of those resolutions are based on state statutes that will be removed as of July 1, 2017. Clerk Sellers will coordinate with Attorney Curley to draft a resolution for consideration on June 20, 2017.

NEW BUSINESS

Clerk Sellers presented the ENDOW Initiative letter from the Governor Meade's office, which asks the county to respond to a survey to help identify economic development initiatives in Northeast Wyoming. A survey was not included with the letter, nor was one available online. Clerk Sellers will attempt to find options to respond, and report again on June 20, 2017.

Vicki Hayman and Stacy Buchholz, UW Extension Office, appeared to discuss the Extension Office salary agreement for the 4-H Educator and the renewal of the five-year Memorandum of Understanding (MOU) with the University of Wyoming for Extension staffing and services. Commissioner Hunt moved to approve the UW Extension Office MOU with effective dates of July 1, 2017 through June 30, 2018 and to authorize the Chairman's signature on the MOU; seconded by Commissioner Ertman. Clerk Sellers will provide a signed copy to the University of Wyoming, and note the change in effective dates approved by the Commissioners. The rationale for changing the effective dates included making it an annual agreement, which will allow for regular review and input by the Board of Commissioners; and the Commissioners expressed concern in obligating future Boards to an extended contract, especially given the questions surrounding Extension funding by the University going forward.

Commissioner Ertman moved to authorize the Chairman's signature on the annual salary agreement between Weston County and the University of Wyoming for the 4-H Educator position; seconded by Vice Chairman Barton. Carried.

Stacy Buchholz invited the Commissioners to judge the 4-H project demonstrations on June 27, 2017 at 2:00 p.m. at the Weston County Events Center.

Commissioner Hunt moved to approve the catering permit for West End Bar & Grill on June 9-11 for RPM Days at the Weston County Fairgrounds; seconded by Vice Chairman Barton. Carried.

Clerk Sellers reported on a letter received regarding the potential development of a Wyoming Association of Special Districts (WASD) organization. Lacey Sloan of the Weston County Natural Resource Conservation District is working with the WASD, and will apprise the Commissioners of its progress, specifically regarding the development of special district training.

PRAIRIE DOGS

Bob and Jean Harshbarger, 4W Ranch owners, appeared before the Commissioners. Mr. Harshbarger reported that he is encouraged by the changes in Department of Interior leadership and hopes it positively affects the regional USFS rangers and their approach to the land management issues. He noted his disappointment that all the Commissioners did not attend the Grasslands tour on May 9th; Chairman Lambert responded that a Commissioners' meeting was already scheduled for that date, and that Commissioner Ertman attended as their representative. The next USFS Coordinator Group meeting is on June 7, 2017 at the Campbell County Fire House; Mr. Harshbarger compelled all of the Commissioners to attend. Mr. Harshbarger will be at that meeting as a citizen, though he will not be permitted to speak under their parliamentary rules; thus, he needs the Commissioners to attend and speak in representation of Weston County citizens. Mr. Harshbarger asked for the Commissioners to step up their support for the future of land use in Weston County.

BUDGET WORKSHOP

The Fiscal Year 2018 budget is currently under development. Treasurer Susie Overman presented the bank statements from First State Bank, the Treasurer's Cash Report, and explained the details of each account.

Clerk Sellers presented a summary of the budget workshops. The Commissioners agreed to provide copies of the summary to the press, in order to inform the public of the topics discussed. No actions are taken in the budget workshops.

Next budget workshop is scheduled for June 13, 2017 at 9:00 a.m.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,539.86, Blue Cross Blue Shield, financial admin, \$58,731.82, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$2,125.00, WEBT, financial admin, \$179.45, WC Clerk, financial admin, \$44,337.21, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,234.31, WY Retirement System, financial admin, \$30,584.54, WY Dept of Workforce Services, financial admin, \$75.54, Circuit Court, payroll ded, \$168.47, Michelle Sweet, p-hlth exp, \$660.00, Mt. States Employers Council, financial admin, \$5,400.00, Morrison Maierle, airport master plan, \$52,620.00, FFA Metals, bldg/equip upgrade, \$1,352.40, Hermes Consolidated, oil/gas, \$15,574.21, ECN, hmlnd sec exp,

\$7,500.00, 21 Electric, new equip, \$11,337.12, Ad Pro, supp/new equip/p-hlth exp, \$2,627.93, Alpha Communications, tower rent, \$55.00, American Welding & Gas, repair/maint, \$33.56, AT&T Mobility, comm, \$2,869.46, Axis Forensic Toxicology, coroner exp, \$250.00, BH Chemical & Janitorial, brd of prisoners, \$257.04, BH Energy, util, \$3,528.96, BH Plumbing, repair/maint/maj repairs, \$772.00, Burns Insurance, attny exp, \$50.00, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, repair/maint, \$141.82, Cambria Supply, repair/maint, \$154.49, Casper Star Tribune, supp, \$106.07, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,399.59, Clinton Whitney, bldg/equip upgrade, \$59.00, Control Solutions, p-hlth exp, \$102.00, County Clerks Assoc of WY, mile/trvl, \$100.00, Culligan Water Conditioning, misc, \$28.00, Dixon Bros, oil/gas/lube, \$492.48, Double D, repair/maint, \$507.64, Eastern WY Equipment Co, repair/maint, \$187.42, Elliott Chiropractic, jail medical, \$80.00, Family Dollar, supp, \$29.75, Fastenal Company, Imbr/clvrts/brdg, \$290.75, Finkey Law LLC, special attny, \$727.39, Fisher Sand & Gravel, grvl/rd mtrl fund, \$4,437.79, Frontier Home Ranch & Hardware, officer equip, \$105.12, Gillette Steel Center, Imbr/clvrts/brdg, \$6,479.00, Godfrey's Brake Service, repair/maint, \$120.09, Golden West Technologies, comp software/p-hlth exp, \$2,407.80, Great Western Tire, repair/maint, \$74.80, Hillyard/Sioux Falls, janitor supp, \$149.74, Kara Fladstol, other employee, \$412.50, KASL, p-hlth exp, \$235.60, Leighton's Garage, veh maint/fuel, \$80.00, Lori Bickford, p-hlth exp, \$533.91, Marina Podio, coroner exp, \$100.00, MasterCard, brd of prisoners/jailor schools/mile/trvl, \$1,981.65, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$95.00, Migali Scientific, p-hlth exp, \$4,888.88, Monica Vaughn, attny exp, \$15.00, Mt. Peak Builders, crthse repairs, \$44,679.74, Neve's Uniforms, uniforms, \$150.13, Newcastle Ambulance Service, ambulance, \$1,250.00, Newcastle Fire Suppression, repair/maint, \$559.77, Newcastle Motors, veh maint/fuel, \$1,429.96, News Letter Journal, attny exp/supp, \$820.17, Northern WY Mental Health, jail medical, \$160.00, Osage Improvement & Svc Dist, coroner exp, \$300.00, Postmaster c/o Sheriff, post/freight, \$98.00, Powder River Energy Corp, util, \$1,189.10, Preventive Health & Safety Div, p-hlth exp, \$79.00, Renegade Paint & Pipes, bldg/equip upgrade, \$1,300.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,555.37, Sanofi Pasteur, p-hlth exp, \$67.68, Servall Uniform/Linen Co, janitor supp/misc, \$326.78, ShopKo, janitor supp, \$68.26, Shred's, misc, \$267.90, Susan K. Overman, mile/trvl, \$360.50, Tina Conklin, post/freight, \$23.75, Top Office Products, supp/new equip/p-hlth exp, \$3,263.82, Upton Co-op Assn, officer equip, \$22.47, Verizon Wireless, p-hlth exp/attny exp, \$187.94, Vicki Hayman, ext serv exp, \$196.88, VISA, financial admin/hmlnd sec exp, \$970.68, WC Solid Waste District, wcswd, \$8,100.66, West End Water District, util, \$60.00, Weston Co Children's Ctr, chld ctr, \$3,187.50, WC Gazette, print/publ, \$804.58, WC Health Services, misc, \$35.00, WC Peace Officers Assoc, pub rel, \$255.00, WC Public Health, jail medical, \$10.00, WC Road & Bridge, veh maint/fuel, \$2,966.83, WC Sr Services, brd of prisoners, \$3,116.00, Weston Engineering, engineer srvs, \$2,000.00, Wheeler Lumber, Imbr/clvrts/brdg, \$19,801.60, Woody's Food Center, brd of prisoners/janitor supp, \$532.41, WY Automotive, repair/maint, \$78.86, WY Dept of Health, p-hlth exp, \$253.00, WY Guardian Ad Litem, special attny, \$785.49, WY Law Enforcement Academy, school exp, \$435.00, WY Network, financial admin, \$259.20, Y Environmental, engineer srvs, \$5,256.75. Net Payroll, \$142,907.47.

With no further business, the meeting was adjourned at 3:37 p.m.

Bill Lambert
Chairman

Attest: Jill Sellers
Weston County Clerk