

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
May 1, 2018**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Tony Barton, Bill Lambert, Marty Ertman, Tracy Hunt, and Ed Wagoner and Clerk Jill Sellers were present. Commissioner Wagoner opened the meeting with prayer, and Commissioner Ertman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Barton added the May 30th meeting in Gillette of the State of Wyoming Select Federal Natural Resource Management Committee under Old Business and WCCA Budget under New Business; Vice Chairman Lambert moved to approve the agenda as discussed; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Commissioner Hunt moved to approve the consent agenda, which includes payroll and deductions of \$307,418.93; accounts payable vouchers of \$288,734.69; collections for County Clerk of \$9,441.50; collections for District Court of \$2,138.00; and executive session minutes of April 17, 2018, less the minutes of April 17, 2018; seconded by Vice Chairman Lambert. Carried.

Regarding projects with SLIB Grants, Hein Bond Architecture voucher in the amount of \$10,652.36 included county grant match for the courtroom remodel project in the amount of \$8,052.36, and courthouse roof project in the amount of \$2,600.00.

ADMINISTRATOR

Administrator Dan Blakeman reported on a RIP Committee meeting regarding Upton-Fairview Road, which will be completed in three segments. County Attorney Curley is reviewing the resolutions.

Morrissey and Grieves Roads CMAQ packets will be modified to meet WYDOT requests. Jerry Hunt, Weston Engineering, will deliver the bid documents for two culvert projects, which are awaiting WYDOT authorization to proceed. Two four-foot culverts will be added to the Fiddler Creek project. These projects and Soda Creek Crossing project will all require easements; Administrator Blakeman and Attorney Curley will coordinate the easement agreements. Weston Engineering will compile the bid packets; once the easements are in place, it will be ready to bid. The Commissioners approved for Administrator Blakeman to call if he needs their backing to make progress on the easements.

Commissioners Lambert and Ertman, County Administrator Blakeman and Sheriff Colvard will meet on Wednesday, May 9, 2018 at 10:00 a.m. regarding the law enforcement building agreement.

Administrator Blakeman reported on an adjustment to the courtroom remodel plan; the teller window for Circuit Court has been relocated in the design to accommodate for the structural load of the cupola on the courthouse.

The RIP Committee decided to identify RIP area 003 as publicized in the official paper, without Cheyenne River Rd #54 in T41N R68W. The committee agreed that RIP cannot establish a road. Administrator Blakeman recommended that the Commissioners proceed to properly establish segments 1, 2, and 3 of Upton Fairview Road. Attorney Curley is reviewing the resolutions.

Tyler Tetrault Mineral Resource Coordinator from Bentonite Performance Minerals LLC, has contacted Weston County, regarding the use of Cheyenne River Road to haul bentonite; they are willing to make improvements to it in order to use it. A survey is completed; easements would be required. Attorney Curley will review and make recommendations.

Administrator Blakeman reported that ONEOK has changed their pipeline project timeline, and possibly the pipeline route as well. A potential road use agreement with ONEOK Pipeline is being developed for consideration. Wyoming Statute 31-18-802 defines weight and size restrictions and would need to be officially adopted by Weston County, in order to be recognized in such an agreement. The strategic goal would be to determine a procedure for such projects impacting county roads in order to prepare for other projects in the future. Agreements should be standardized to cover all industries and include language on the possibility of seeking damage reimbursement and appropriate references to statute. Attorney Curley will review Title 31 and draft agreements for consideration.

Vice Chairman Lambert moved to authorize the Chairman's signature on SLIB grant agreement to move the Road & Bridge Foundation funds in the amount of \$26,434.00 to a new line item for CWC-11349 WE for Courthouse Improvements; seconded by Commissioner Wagoner. Carried.

Commissioner Wagoner moved to authorize the Chairman's signature on the Certificate of Final Completion for the fire sprinkler system; seconded by Vice Chairman Lambert. Carried. The final completion will be advertised three times, and after 41 days, a final payment will be issued, should no problems arise.

Commissioner Hunt departed the meeting at 10:40 a.m., and returned at 1:00 p.m. for the afternoon session.

OLD BUSINESS

Clerk Sellers, Prevention Officer Kristi Lipp and Public Health Nurse Lori Bickford are working together to complete the application for the new prevention coalition funding from the State, awaiting the State to publish the new application.

Weston County Extension Shooting Trailers have been added to the County insurance policy with ADI Insurance at no increase in premium. Both the trailers and their contents are covered.

Vice Chairman Lambert reported on the April 19th Thunder Basin National Grasslands meeting; and reported that some producers seem optimistic about the USFS commitment to prairie dog management. Forest Supervisor Russ Bacon appears to have the best interest of the land and landowners. Commissioner Ertman reported that the Department of Agriculture would be a good choice to facilitate future meetings, but they still need to determine a structure to conduct meetings.

Commissioner Ertman reported on the April 20th tour of the Thunder Basin National Grasslands, noting that there are mixed messages from the USFS; for instance, the USFS allowed sagebrush to be planted, but tells landowners that they shouldn't disturb the soil to do the same.

Either Commissioner Lambert or Ertman, or both, will attend the State of Wyoming Select Federal Natural Resource Management Committee meeting in Gillette on May 30, 2018 for Weston County.

Regarding Wyoming County Commissioners Association (WCCA) Budget, Commissioners' dues were increased by \$243.00. If the increase in dues is based on PILT, the increase conflicts with the WCCA recommendation for a 40% reduction in PILT. Commissioner Ertman will ask WCCA for justification of this increase.

NEW BUSINESS

The Information Technology Audit Request for Proposal is prepared, and will be advertised for two weeks, closing on May 11, 2018. Bids will be opened on May 14, 2018 at 10:00 a.m. at the Weston County Courthouse Annex.

Vice Chairman Lambert moved to appoint Robert Hartley to the Weston County Solid Waste District (WCSWD) Board; seconded by Commissioner Ertman. Commissioner Wagoner abstained from voting since he currently serves on the WCSWD Board but noted he was pleased that Mr. Hartley wished to serve. The Chairman vacated the Chair to vote aye. Carried.

Commissioner Ertman moved to authorize the Chairman's signature on Resolution 2018-05: Historic Preservation Proclamation for May 2018; seconded by Commissioner Wagoner. Carried.

The Commissioners discussed elections and the request from Wyoming State Forestry for funding for their lighting project. Commissioner Ertman moved to authorize payment of up to \$1,000.00 to the Wyoming State Forestry for the 2018 Elections for use as the Newcastle polling place; seconded by Vice Chairman Lambert. Carried. Clerk Sellers will contact Wyoming State Forestry to negotiate a reasonable rate for its use in 2018.

Commissioner Ertman moved to award the 2018-2019 Weston County Commissioners' Scholarships to Sarah Henkle and Payton Watt, and the renewal scholarship to Anna Gettinger; seconded by Vice Chairman Lambert. Carried.

Commissioner Ertman moved to appoint Shaye Walker as the alternate for the 2018-2019 Weston County Commissioners' Scholarship; seconded by Vice Chairman Lambert. Carried.

~~* * EXPUNGED BY ORDER OF THE BOARD ON 5/15/2018: Commissioner Wagoner moved to accept the resignation of Superintendent Rick Williams, effective June 28, 2018, with regret; seconded by Vice Chairman Lambert. Carried. The Commissioners expressed their sincere regret in accepting his resignation and their appreciation of his 42 years of hard work and commitment to Weston County. * *~~

APPROVAL OF THE MINUTES

Clerk Sellers reviewed the recording of the April 17th meeting during the lunch break. Commissioner Ertman requested that her comments on the Elected Officials' salaries on the amendment discussion be amended as follows: following "Commissioner Ertman spoke against the motion citing budget concerns," add "including the decrease in Bankhead Jones funds and the uncertainty of PILT in the future." and following "Commissioner Ertman spoke for the motion, replace "noting her previous comments" with "noting that future boards may wish to consider whether or not to include the health care benefits as part of the commissioners' overall compensation package." Commissioner Ertman moved to approve the amended minutes of April 17, 2018; seconded by Commissioner Wagoner. Vice Chairman Lambert spoke against the motion, noting that if each comment was to be included in the minutes, then the recording should become the official minutes. Commissioner Ertman wanted the minutes to reflect her comments regarding health care benefits, instead of just referring to the previous

comments, if those comments were not included. Ayes: Ertman, Hunt, and Wagoner. Nays: Lambert. Carried.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,227.65, Blue Cross Blue Shield, financial admin, \$50,014.45, Great West Trust Co, payroll ded, \$2,045.00, WEBT, financial admin, \$177.25, WC Clerk, financial admin, \$50,286.76, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$550.00, WY Dept of Workforce Services, financial admin, \$2,704.89, WY Retirement System, financial admin, \$34,243.43, Hermes Consolidated, oil/gas/lube, \$17,171.13, 21 Electric, maj repairs, \$19,486.00, 307 Security Solutions, repair/maint, \$370.30, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,222.19, Axis Forensic Toxicology, coroner exp, \$275.00, Bam Document Destruction & Recycling, misc, \$847.80, BH Chemical & Janitorial, brd of prisoners, \$408.34, BH Energy, util, \$4,362.01, BH Plumbing, repair/maint, \$160.00, Byrand Streeter, contract wage, \$1,158.75, Cambria Car Wash, veh maint/fuel, \$200.00, Cambria Supply, repair/maint, \$178.34, Central WC Solid Waste Dist, cwcswd, \$1,875.00, Christina Cote, other employee, \$31.25, City of Newcastle, util/dispatch/pub def/p-hlth exp/misc, \$8,420.13, Clinton Whitney, repair/maint, \$330.00, CLT Flooring & Furnishings, maj repairs, \$6,307.00, Collins Communications, repair/maint, \$900.00, Culligan Water Conditioning, misc, \$28.00, Cynthia Crabtree, coroner exp, \$45.81, Decker's Market, misc/ext serv exp, \$143.59, Derek's Field Service, cntrct/equip/brdg, \$159.00, Dixon Bros, oil/gas/lube, \$177.27, Double D, repair/maint, \$1,545.00, Drive Train Industries, repair/maint, \$1,583.52, Eastern WY Equipment, repair/maint, \$608.22, Election Systems & Software, supp, \$4,673.00, Family Dollar, supp, \$29.25, Finkey Law, special attny, \$456.00, Fisher Sand & Gravel, gravel/rd mtrl, \$10,885.36, Frontier Home Ranch & Hardware, repair/maint, \$495.59, Golden West Technologies, comp software/p-hlth exp, \$2,816.13, Great Western Tire, veh maint, \$225.00, Harris Govern Ft Collins User Group, mile/trvl, \$150.00, Hein Bond, maj repairs, \$10,652.36, Hillyard/Sioux Falls, janitor supp, \$132.78, Hurricane Services 21, maj repairs/janitor supp, \$5,889.82, Intab, supp, \$299.43, Kara Fladstol, ext serv exp, \$32.70, KASL, misc, \$96.00, Kelly Cummings, coroner exp, \$100.00, Law Enforcement Targets, school exp, \$83.16, Local Govt Liability Pool, insurance, \$22,685.00, MasterCard, invstgtns/jailor schools, \$1,501.18, Max Masters, gis land records/hmlnd sec exp, \$1,975.00, Michelle Sweet, p-hlth exp, \$225.00, Minuteman Lube Center, veh maint/fuel, \$134.99, Motor Power Equipment, repair/maint, \$914.63, National Public Safety Info Bureau, supp, \$149.00, Neela Beardsley, other employees, \$200.00, Newcastle Ambulance Service, ambulance, \$1,250.00, Newcastle Chamber of Commerce, chmbr, \$725.00, Newcastle Fire Suppression, misc, \$77.79, News Letter Journal, supp/hmlnd sec exp, \$816.45, Northern WY Mental Health, mntl hlth, \$2,125.00, Office Ally, p-hlth exp, \$19.95, Office of the State Public Defender, pub def, \$15,156.15, Onsolve, hmlnd sec exp, \$7,500.00, Osage Ambulance, ambulance, \$3,750.00, Osage Improvement & Service Dist, coroner exp, \$300.00, Porter Muirhead Cornia & Howard, financial admin, \$10,275.00, Powder River Energy Corp, util, \$1,639.92, Preventive Health & Safety Division, p-hlth exp, \$42.00, Reserve Acct-Pitney Bowes, post/freight, \$4,750.00, Roadrunner Disposal Service, util, \$60.00, Rocky Mtn Propane, util, \$1,035.00, RT Communications, util, \$2,978.68, Sanofi Pasteur, p-hlth exp, \$71.06, Servall Uniform/Linen, janitor supp, \$174.17, ShopKo, misc, \$214.87, Team Lab Chemical Corp, repair/maint, \$444.80, Thomas L. Bennett, coroner exp, \$2,000.00, Top Office, supp, \$1,295.60, Town of Upton, landfill/comm garden, \$2,193.75, Unemployment Tax Division, unemployment, \$1,840.00, Upton Ambulance, ambulance, \$3,750.00, Upton Chamber of Commerce, chmbr, \$425.00, Upton Co-op Assn, oil/gas, \$23,846.77, Upton Senior Center, sr citizens, \$531.25, Verizon Wireless, attny/p-hlth exp, \$274.41, Vicki Hayman, ext serv exp, \$32.70, VISA, mile/trvl/maj repairs, \$1,655.18, SC Sheriff's Search & Rescue, srch/rescue, \$350.00, WC Solid Waste District, wcswd, \$3,750.00,

West End Water District, util, \$60.00, WC Children's Center, child cntr, \$3,187.50, WC 4-H Council, supp, \$70.87, WC Gazette, print/publ, \$639.54, WC Humane Society, humane soc, \$637.50, WC Library, block alloc, \$23,567.32, WC Natural Resource Dist, nat res garden/hazard, \$1,168.75, WC Road & Bridge, veh maint/fuel, \$2,464.03, WC Sr Services, sr citizens/brd of prisoners, \$9,180.50, WC True Value, repair/maint, \$223.92, Weston Engineering, engineer, \$1,000.00, Wilder Graphic Designs, supp, \$94.79, Woody's Food Center, brd of prisoners, \$358.19, WY Assoc of Sheriff's & Chief's, jailor school, \$185.00, WY Automotive, repair/maint, \$381.51, WY Dept of Health, p-hlth exp, \$16,752.24, WY Dept of Health/Rental, p-hlth exp, \$253.00, WY DEQ WQD, repair/maint, \$100.00, WY Network, financial admin, \$209.20. Net Payroll, \$164,893.50.

With no further business, the meeting was adjourned at 1:11 p.m.

A planning workshop was conducted beginning at 1:11 p.m. through 2:22 p.m. No decisions were made during the planning workshop.

Tony Barton
Chairman

Attest: Jill Sellers
Weston County Clerk