

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
APRIL 18, 2017**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Tracy Hunt, Tony Barton, Ed Wagoner, and Marty Ertman, and Deputy Clerk Shawnda Morrison. Commissioner Wagoner opened the meeting with prayer, and Commissioner Ertman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lambert asked to have the Tax Roll Correction of a Correction be moved from new business to the Assessor's 10:45 slot. Under new business add 2nd dispensing room permit for the Pizza Barn. Add under Administrator Update Project Completion & Certification Report. Commissioner Ertman asked to add under new business WCCA dues.

Commissioner Hunt requested that the Commission give the UEDB adequate time and adjust the agenda accordingly. Commissioner Wagoner moved to approve the agenda as amended, seconded by Commissioner Barton. Carried.

APPROVAL OF APRIL 4, 2017 MINUTES

Commissioner Ertman requested several corrections, one being under BCBS premium FY 2018. Deputy Clerk Morrison stated that she would have to listen to the tape for that clarification. Chairman Lambert requested to put the approval to the May 2, 2017 meeting.

Upton Economic Development Board (UEDB)

John Marshall introduces to the Commission, Richard Maury, Charles Sorenson and McKenna Sorenson from Atlas Coal. Nathan Todd, Upton City Council, Carmen Diehl, Upton Economic Development Board, Brandi Harlow, Wyoming Business Council, Don Bartels, David Upton, Scott Evans, citizens of the Town of Upton. Commissioner Barton welcomed everyone and thanked them for coming. Several topics were discussed: sales tax income, property taxes created, number of employees for Atlas Coal and the supporting businesses and where these employees might live. The main topic was the time frame when the Wyoming Business Council and SLIB need the application. Several people stated their concerns with the UEDB rush into the project. Ms. Harlow related that the WBC and SLIB could possibly add a special meeting to help out. Also that all aspects of the project be as transparent as possible. A question was asked that with the coal and oil production down how this would affect the project. Atlas representatives stated that all rail cars need to be cleaned, inspected, and maintained. The Commissioners asked for another site visit and that the board goes slow and steady and be transparent with the project.

Liquor License Renewals

Chairman Lambert read off the liquor license renewals:

- Buckhorn Bar & Grill
- Flying V Cambria Inn
- West End Bar & Grill
- Fountain Inn

Canyon Springs Stage Stop Steakhouse
Pizza Barn
VFW Club
Cedar Pines Country Club
Beer Hut

Chairman Lambert asked three times for public comments. Being no comments, Commissioner Hunt moved to approve the list as stated and to have the chairman sign all applications. Commission Barton seconded. Carried.

COUNTY ASSESSOR UPDATE

County Assessor Tina Conklin stated to the Commission affidavit #1187 should have been a rebate not a cancellation on acres. Affidavit #1189 was a write off from a 2009 bankruptcy. County Treasurer Susie Overman related that she was in contact with the County Attorney Curley on this matter.

Ms. Conklin also stated that her notices have been sent out and she expects an appeal. Ms. Conklin also brought to light that since the retirement of Fran Lehman, she has had several calls on Planning & Zoning questions along with county road questions and what is the plan for replacing that position due to the fact that steps are being missed in the process of subdividing acres.

The question was asked by Chairman Lambert to County Treasurer Overman about the monies in the bank account. Ms. Overman relayed that there has been overspending in the county and that she had to cash in a \$1 million dollar time open (CD). The other reason for the negative account balance is the grant money is not coming in as fast as the county thought it would. Commissioner Barton asked the three elected officials when they would have the encumbered column filled out on the budget spreadsheet so it would be easier for the commissioners to know when certain accounts have been encumbered and are not available. Commissioner Ertman stated that she has been in contact with the county's auditor and the county may have to go to another accounting system.

Commissioner Barton moved to approve the tax roll correction of a correction affidavit #1189 and 1187. Commissioner Wagoner seconded. Carried.

SUNSET RANCH WATER DISTRICT: ENLARGEMENT PETITION

Chairman Lambert read aloud the advertisement. Chairman Lambert called three times for public comment. Being no public comment, Commission Barton moved to approve the Sunset Ranch Water District: enlargement petition. Commissioner Wagoner seconded. Carried.

PRAIRIE DOG MEETING UPDATE

Chairman Lambert reported that he and Commissioner Ertman attended the Thunder Basin National Grassland Cooperative Working Group meeting number two on Thursday, April 13, 2017. Commissioner Ertman also attended the collaborative learning workshop on April 12, 2017. The workshop meeting included members of the public who were allowed to express their concerns and issues concerning the current conditions on the Thunder Basin Grassland. After a brief lesson on how the Forest Service operates under several different plans and they prioritize each required duty, the working group was given the task of providing input to help

the Forest Service use limited resources to provide prairie dog control. Each county presented a map listing the most critical areas in need of immediate action. Both commissioners expressed their frustrations with the current system but it was agreed to continue with the meetings until another course of action is warranted. The next workshop is in June.

BUDGET AMENDMENT HEARING: SLIB GRANT FOR EMERGENCY COURTHOUSE REPAIRS

At 11:30 a.m., Chairman Lambert opened the budget amendment hearing. Chairman Lambert called for public comment three times; hearing none, he closed the public hearing and asked for discussion from the Commissioners. Commissioner Ertman relayed there needs to be a line item number add to the amendment. Line item number to be 100.00.13.0021000.000.

Commissioner Ertman moved to approve the budget amendment, SLIB grant for emergency courthouse repairs. Commissioner Barton seconded. Carried.

Deputy County Clerk Morrison relayed to the Commission that after giving Mona Wineteer (AP) the line item number mentioned above, Ms. Wineteer informed Ms. Morrison that the line item number has to be from the 355 accounts due to it is grant monies coming in. The Commission agreed. The correct line item number is 355.50.55.0187000.0000.

PUBLIC COMMENTS

None.

TITLE 25/GATEKEEPER PROGRAM

Paul Demple and Jennifer White from Northern Wyoming Mental Health presented an update to help on the Gatekeeper Resolution 2016-04. This Gatekeeper Grant is to be used for crisis stabilization services to find an independent party for the services for the patient to help treat the patient in the process in being in the facility. Mr. Demple asked for \$140,000 from the state grant and received \$65,000.00. Mr. Demple is in contact with Community Partners Inc. out of Tucson in designing systems. Mr. Demple's goal is to find a 1-2 bedroom facility in Newcastle to cut down the cost of transporting the patient to the Sheridan facility and to find an examiner for each patient. This examiner will also have to decide if the patient needs a couple of hours to calm down or in fact does need intensive care. Commissioner Barton asked that County Attorney Curley work with Mr. Demple.

P & Z UPDATE

Rick Dunford, chairman of the Planning & Zoning Board, came before the board to ask for a replacement for the board's secretary position, office space and the records that the former secretary kept. Mr. Dunford stated that since Ms. Lehman's retirement they have not had any subdivisions request until recently and that they are in need of the position to be filled and an office space. After a lengthy discussion Chairman Lambert commented that they are looking into a position to be filled for several part-time jobs for the county.

Mr. Dunford also brought up the airport zoning that was brought to the Commission's attention at the April 4, 2017 meeting. Commissioner Barton again stated that Mr. Dunford and County Attorney Curley work together on this matter.

OLD BUSINESS

Fee schedules: County Attorney Curley stated this new Resolution 2017-07 was to update the public research fees and he approved the resolution. Commissioner Wagoner moved to

approve Resolution 2017-07: Revised Fee Schedule. Commission Barton seconded. Discussion: Commissioner Ertman brought to the table additions that the State of Wyoming is using for fees and thinks they would be beneficial to the county. County Attorney Curley reviewed the fees and advised that the Commission should adopt the resolution and at a later date consider an amendment. Motion carried.

Public Health MOU: County Attorney Curley stated that he still has not heard from the State of Wyoming requesting clarification of the MOU and advised the Commission not to sign the MOU. No action taken.

Fairground concert: Ellen McKenzie informed the Commission that she has set up a concert for Thursday night of the County Fair to start at 9:00 p.m.

NEW BUSINESS

Golden West Technologies contract renewal: County Attorney Curley asked if the renewal includes the fee for the public records request that the County Clerk has implemented into the fee schedule. Ms. Morrison will relay to the County Clerk to talk to Golden West for this information and to bring back to the next Commissioners meeting.

First State Bank payroll agreement: Commissioner Barton moved to have the Chairman sign the yearly First State Bank ACH payroll agreement. Commissioner Wagoner seconded. Carried

Seconded Dispensing Room Permit for the Pizza Barn: Commission Ertman moved to approve the seconded dispensing room permit for the Pizza Barn for April 24th & 25th, 2017 in the east side of the building. Commissioner Wagoner seconded. Carried.

WCCA Dues: Commissioner Ertman informed the Commission of the WCCA spring meeting and that the dues for Weston County are \$7,263.00, which is an increase of \$108.00. Commissioner Barton stated he is still in favor of being a member of the WCCA. Commissioner Wagoner will try to go with Commissioner Ertman to the next meeting in Gillette.

ADMINISTRATOR UPDATE

County Administrator Dan Blakeman updated the Commissioners that he has sent an email to the CWCSWD last week for copies of all the documents pertaining to the construction of the new transfer station and that he has not heard back yet. Mr. Blakeman asked the commission if they want to request the information through a "Public records Request". Chairman Lambert replied no and to try again.

The court house roof is 90% done.

Randy Hein has reviewed the fire alarm design and will address it with Mr. Blakeman. Bids for the repairs to the courthouse caused by the flood will be advertised the first week in May and will run for three weeks.

Courtroom security monies have been requested and confirmed. Mr. Blakeman will send a thank you to the state for the monies since he was not able to be there in person.

Rick Williams, manager of Road & Bridge gave an update on the Lynch Road Bridge, structure #DYN. The Wyoming DOT has inspected the bridge and told Mr. Williams it needs completely redone. Old 85 Beaver Creek bridge structure #EFJ also needs major repairs possibly new culverts and will ask Gerry Carr about straightening the road. Mr. Williams stated he is waiting on reports from WYDOT and Jerry Hunt. With Lynch Road and Beaver Creek bridges being on the top of the list, the Upton Fairview will probably not be happening this summer. Chairman Lambert will contact with Mr. Hunt.

Project Completion & Certification Report: Homeland Security coordinator Denise Bradshaw received a report for the State of Wyoming for the completion of the Plum Creek Road from 2013. Mr. Williams reviewed the report and stated to the Commission that yes this project was completed in 2013 and that Chairman Lambert could sign off. Commissioner Ertman moved for the Chairman to sign the Project Completion & Certification Report for the Plum Creek Road. Commissioner Barton seconded. Carried.

Resolution for Road and Bridge: Chairman Lambert stated that the resolution is not necessary, Mr. Williams and Mr. Blakeman have a good working relationship.

Ms. Morrison asked for an update on the janitorial position for the annex. Mr. Blakeman said he does have a person in mind and will be in contact with them. This brought up the subject to fill the part time positions of P & Z secretary, RIP and GIS that has been vacant for several months. Dan Blakeman will be working on this matter.

PUBLIC COMMENT

Pam Brackett asked the Commission what the pay was for the janitorial position at the annex and was told to consult with Mr. Blakeman.

Meeting adjourned at 3:38 p.m.

Bill Lambert
Chairman

Attest: Deputy County Clerk
Shawnda Morrison