

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
April 3, 2018

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Tony Barton, Marty Ertman, Tracy Hunt, and Ed Wagoner, and Clerk Jill Sellers were present. Commissioner Ertman opened the meeting with prayer, and Commissioner Wagoner led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Wagoner added the Sage Grouse meetings under New Business. Vice Chairman Lambert moved to approve the agenda as discussed; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Vice Chairman Lambert moved to approve the consent agenda, which includes payroll of \$145,030.39; payroll deductions of \$127,874.45; accounts payable vouchers of \$316,152.26; collections for County Clerk of \$9,540.00; collections for District Court of \$1,757.00; and minutes of March 20, 2018; seconded by Commissioner Wagoner. Carried.

SLIB Grant vouchers approved included Howard white Construction for \$19,937.60 and Powder River Heating for \$7,713.09.

ASSESSOR UPDATE

Assessor Tina Conklin reported that Notices of Assessment are being mailed this date. Any inquiries should be directed to the Assessor's Office, in order to avoid any conflict with a possible Board of Equalization. Assessor Conklin reported on valuation for tax year 2018 estimated at \$138,775,000.00, approximately \$2.5 million increase from 2017.

CANDIDATE FOR GOVERNOR

Harriet Hageman appeared on behalf of her candidacy for governor. Discussion included management of Thunder Basin National Grasslands; possible pilot projects for state and local management of federal lands; reclaiming mineral rights on federal lands; diversification of our economy; building new refineries; 3D printing, blockchain and other technology industries; simplification and long-term strategy for the state budget; redistricting; citizen boards such as the livestock board; review and simplification of state regulations; and the education deficit. Overall, Ms. Hageman stated that she is running on a platform based on her experience battling federal overreach and returning power to the state level and to citizen representation.

PLANNING AND ZONING

Single Land Division application was presented by Matt Goodson of Bear Lodge Engineering and Surveying on behalf of Clay Andersen for T45NR61W, Section 33, Lots 1 & 2. The application process was successfully completed; all fees paid; and the Planning and Zoning Commission recommends its approval. Vice Chairman Lambert moved to approve the Chairman's signature on the Andersen Single Land Division for T45NR61W, Section 33, Lots 1 & 2; seconded by Commissioner Wagoner. Carried.

WESTON COUNTY HISTORICAL PRESERVATION BOARD

Chairman Lucille Dumbrill and Budget Officer Betty Petranek, Weston County Historical Preservation Board, presented the FY2019 budget for the Weston County Historical Preservation Board in the amount of \$435.00.

USDA

Black Hills Forest District Ranger Tracy Anderson reported that a response from Regional Forester Brian Ferebee to the Commissioners' letter from February 20, 2018 is forthcoming. Supervisor Mark Van Every is working to extend the short-term lease for the Newcastle Field Office as the interim solution for up to three years. Thereafter, the District will work with the Government Services Administration (GSA) to establish long-term requirements for building space and may consider collocating with Bureau of Land Management (BLM). For fire management, five engines will be located in the south region of the Black Hills, with three in Custer and two in Newcastle. Four additional, seasonal fire management officers will also be hired for Newcastle. Black Hills Resilient Landscape (BHRL) is the large-scale analysis project, which will be approved after a comment and objection period ending on April 30, 2018. The USFS are working on a non-motorized trail policy for recreation use. Ranger Anderson will schedule to appear on a quarterly basis.

PUBLIC HEALTH

Lori Bickford presented information on the public health contracts, the process for which have been streamlined from the state. House Bill 155 passed; applications for the prevention office contracts will be available soon, which will allocate state general funds for use at the local level for prevention programs. Kristi Lipp of Weston County Prevention Task Force, Clerk Sellers, Administrator Blakeman and Commissioners Lambert and Ertman will work as a subcommittee to complete the application process and recommend its place in county organization structure, as well as in the budget.

ADMINISTRATOR

Administrator Dan Blakeman reported on successfully moving District Court to the basement offices and the Assessor back to the flood-repaired space. He noted the need to determine a plan for the old, now-vacant Commissioners' Room, which could include renovation and mold removal, and then returning the Commissioners' meetings to the courthouse.

Michael's Construction began demolition of the courtroom on April 2, 2018. All reusable fixtures have been stored in the Youth Building at the Fairgrounds, including the courtroom benches, which will be refinished. Once the courtroom is completed, all servers will be located on the main floor in a locked, climate-controlled room. Fiber optic cable will be installed by July 31, 2018.

Administrator Blakeman will develop a county road priority plan and will work on bid packets for CMAQ projects. Administrator Blakeman will work with Road & Bridge Supervisor Rick Williams to develop the plan. Attorney Curley must obtain the easements on Upton-Fairview and Cheyenne River Roads, and then grants can be pursued to complete those projects. The Commissioners are supportive of the road plan and will encourage scheduling and completing road projects.

Administrator Blakeman, Attorney Curley, and Commissioners Lambert and Ertman met with City of Newcastle officials regarding the law enforcement building agreement. They will continue to develop the details.

OLD BUSINESS

Attorney Curley recommended against the County paying the Title 25 voucher from Wyoming Behavioral Health for \$4,110.00, as the circumstances do meet the statutory requirements. The voucher will be presented for formal consideration, in order to begin the refusal process.

Weed & Pest Right of First Refusal for the Renew Building is being reviewed by the County Attorney and is scheduled for decision on April 17, 2018.

The Mallo Camp Board approved the new Mallo Camp Manager job description. Vice Chairman Lambert moved to approve the modifications to the Mallo Camp Manager job description; seconded by Commissioner Ertman. Carried.

NEW BUSINESS

Commissioner Wagoner reported on the Sage Grouse meetings in Casper and Rock Springs, where it was reported from the Department of Agriculture Secretary Sonny Perdue that the USDA will continue with the current policy for now and no changes are expected.

Clerk Sellers reported that Wyoming State Forestry is not basing our usage of their building for elections on our commitment to paying for the lighting upgrades. The Clerk will investigate the option and feasibility of moving the Newcastle polling place to the Weston County Event Center.

Clerk Sellers presented the Golden West Technologies contracts for renewal. Administrator Blakeman recommended an audit of our information technology systems overall. Vice Chairman Lambert moved to authorize a 90-day agreement with Golden West Technologies on their three renewal contracts and authorized an RFP for an IT audit; seconded by Commissioner Ertman. Carried.

Elected Officials' salaries were discussed and potential figures were reviewed. No decisions were made. Deadline is May 1, 2018.

County Clerk Spring Meeting is scheduled for May 8-11, 2018. Clerk Sellers will attend in order to discuss the Help Americans Vote Act (HAVA) funding, which includes \$3 million for Wyoming.

Vice Chairman Lambert moved to accept proposed Budget Workshop Schedule as follows: Commissioners' Workshop on April 26 at 2:00 p.m.; and Department Workshops on May 2, 22 and 29 at 9:00 a.m.; seconded by Commissioner Wagoner. Carried.

Commissioner Hunt volunteered to attend USFS meeting on May 31, 2018.

PUBLIC COMMENT

Garrett Borton presented information on budget impact if the Fair Board was dissolved and asked if dissolution had been considered. The Commissioners have not scheduled a working session or further discussion.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,410.69, Blue Cross Blue Shield, financial admin, \$48,936.74, Great West Trust Co, payroll ded, \$2,025.00, WEBT, financial admin, \$180.70, WC Clerk, financial admin, \$41,292.04, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$550.00, WY Dept of Workforce Services, financial admin, \$2,208.39, WY Retirement System, financial admin, \$29,994.89, Pitney Bowes Global Financial Services, misc, \$774.00, Eaton Sales & Service, fuel tank

maint, \$120,809.11, 21 Electric, maj repairs, \$5,763.00, 307 Security Solutions, repair/maint, \$517.90, Ad Pro, supp, \$344.48, Advanced Communications, comm, \$50.00, Alpha Communications, tower rent, \$55.00, American Solutions for Business, supp, \$364.02, Architectural Specialties, repair/maint, \$441.00, AT&T Mobility, comm, \$1,464.07, Axis Forensic Toxicology, coroner exp, \$550.00, Bam Document Destruction & Recycling, misc, \$743.80, BH Chemical & Janitorial, brd of prisoners, \$875.01, BH Energy, util, \$4,913.31, Byrand Streeter, contract wage, \$1,158.75, Cambria Supply, repair/maint, \$521.73, Carmen Simon, p-hlth exp, \$11.90, CDW Government, p-hlth exp, \$665.29, City of Newcastle, util/dispatch/pub def/p-hlth exp/hmlnd sec exp, \$5,451.72, Civil Air Patrol Magazine, pub rel, \$395.00, CLT Flooring & Furnishings, maj repairs, \$2,457.25, Collins Communications, inmate program, \$1,494.76, Comtronix, misc, \$162.00, Creative Culture Insignia, officer equip, \$264.30, Culligan Water Conditioning, misc, \$43.00, Cynthia Crabtree, coroner exp, \$138.33, Decker's Market, p-hlth exp, \$24.86, Eastern WY Equipment, veh maint/fuel, \$26.00, Finkey Law, special attny, \$1,031.50, Fisher Sand & Gravel, gravel/rd mtrl, \$3,209.15, Fred's Welding Service, repair/maint, \$938.84, Frontier Home Ranch & Hardware, repair/maint, \$523.36, Golden West Technologies, comp software/p-hlth exp, \$2,407.80, Hagen Glass, bldg/equip upgrade, \$1,080.00, Hillyard/Sioux Falls, janitor supp, \$160.98, Hopkins Medical Products, wic, \$91.80, Howard White Construction, crthse emerg repairs, \$19,937.60, Jacki Hubbard, veh maint/fuel, \$21.60, Jill Sellers, mile/trvl, \$312.83, John Francis Masonry, maj repairs, \$500.00, Kara Fladstol, ext serv exp, \$32.70, Kasseburg Canine Training Center, officer equip, \$4,000.00, Kelly Cummings, coroner exp, \$50.00, Lori Bickford, p-hlth exp, \$85.00, Lubnau Law Office, special attny, \$2,055.64, MasterCard, jailor schools, \$98.70, Max Masters, gis land records, \$1,900.00, Minuteman Lube Center, veh maint/fuel, \$320.21, Monica Vaughn, hlth insurance, \$286.25, Motor Power Equipment, repair/maint, \$262.93, Neela Beardsley, other employees, \$400.00, Newcastle Ambulance Service, ambulance, \$1,250.00, Newcastle Fire Suppression, repair/maint, \$364.79, Newcastle Motors, veh maint/fuel, \$2,200.52, News Letter Journal, supp/p-hlth exp, \$545.33, Occupational Research & Assessment, coroner exp, \$225.00, Office Ally, p-hlth exp, \$19.95, Osage Improvement & Service Dist, coroner exp, \$300.00, Perspective Enterprises, wic, \$160.00, Porter Muirhead Cornia & Howard, financial admin, \$20,800.00, Powder River Energy Corp, util, \$1,473.22, Powder River Heating & AC, crthse emerg repairs, \$15,741.00, Power Plan OIB, repair/maint, \$4,291.40, Roadrunner Disposal Service, util, \$60.00, RT Communications, util, \$2,532.61, Sarah Thompson, mile/trvl, \$263.78, Servall Uniform/Linen, janitor supp, \$138.64, ShopKo, supp, \$90.94, Short Stop Fuel Mart, oil/gas, \$4,474.84, Steven Titus & Associates, special attny, \$1,237.10, Susan K. Overman, mile/trvl, \$196.64, The RT Cox Law Firm, special attny, \$880.00, Thomas L. Bennett, coroner exp, \$2,000.00, Timberline Services, gravel/rd mtrl, \$8,719.51, Top Office, supp, \$927.33, Uline, misc, \$560.14, Upton Co-op Assn, oil/gas, \$17,819.82, UW-Admin Business Office, ext serv exp, \$2,625.00, Verizon Wireless, p-hlth exp, \$274.50, Vicki Hayman, ext serv exp, \$172.22, VISA, mile/trvl, \$614.79, West End Water District, util, \$60.00, WC 4-H Council, ext serv exp, \$239.88, WC Detention Center, brd of prisoners, \$12.96, WC Gazette, print/publ, \$501.02, WC Library, block alloc, \$23,567.32, WC Road & Bridge, veh maint/fuel, \$3,352.15, WC Sheriff's Office, postage/freight, \$48.91, WC Senior Services, brd of prisoners, \$4,038.00, WC True Value, brd of prisoners, \$22.28, Wilder Graphic Designs, hmlnd sec exp, \$25.00, Woody's Food Center, brd of prisoners, \$280.56, WY Assoc of Sheriff's & Chief's, pub rel, \$737.00, WY Automotive, repair/maint, \$567.90, WY Dept of Health, p-hlth exp, \$253.00, WY Forensic Conference, coroner exp, \$200.00, WY Law Enforcement Academy, jailor school/coroner exp, \$891.40, WY Network, financial admin, \$209.20. Net Payroll, \$145,030.39.

With no further business, the meeting was adjourned at 4:05 p.m.

Tony Barton
Chairman

Attest: Jill Sellers
Weston County Clerk