

**WESTON COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
February 20, 2018**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Tony Barton, Marty Ertman, and Tracy Hunt, and Clerk Jill Sellers were present. Vice Chairman Lambert opened the meeting with prayer, and Commissioner Hunt led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Ertman asked to add Legislative Update under New Business. Vice Chairman Lambert moved to approve the agenda as discussed; seconded by Commissioner Hunt. Carried.

**APPROVAL OF MINUTES**

Commissioner Hunt moved to approve the minutes of February 6, 2018; seconded by Vice Chairman Lambert. Carried.

Vice Chairman Lambert moved to authorize the Chairman's signature on the approval of deposit of public funds from First State Bank; seconded by Commissioner Hunt. Carried.

**TREASURER**

Treasurer Susie Overman presented the Treasurer's Reports from January for signature.

**OLD BUSINESS**

FY2017 Audit Report has been rescheduled for March 6<sup>th</sup> at 10:00 a.m., due to the recent snowstorms.

Extension Office presented quotes to insure the extension office and 4-H trailers. The Commissioners proposed to Vicki Hayman, Extension Office Director, to jointly title the trailers, so that they can be included under the Weston County policy, as opposed to purchasing a separate policy at additional cost. Clerk Sellers will coordinate with ADI and the extension office.

Vice Chairman Lambert moved to appoint Sam Haptonstall to the Weston County Solid Waste District Board; seconded by Commissioner Hunt. Carried.

Remaining board openings as follows: Planning & Zoning (1); Mallo (1); and Solid Waste (1).

**NEW BUSINESS**

Vice Chairman Lambert moved to approve Tax Roll Corrections #1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, & 1219; seconded by Commissioner Ertman. Carried.

Vice Chairman Lambert moved to approve the letter to Chief Justice Burke of the Supreme Court regarding the judicial vacancy; seconded by Commissioner Hunt. Carried.

Commissioner Ertman moved to approve the letter to USFS; seconded by Vice Chairman Lambert. Carried.

DRU Consulting, LLC submitted a letter outlining their costs for legal support for prairie dog issue. Concerns included whether Weston would be equally represented in our issues along with Campbell and

Converse Counties. Commissioner Ertman will contact DRU to further define the scope of work, and return to the Board for approval.

Chairman Barton, Commissioner Ertman, and Clerk Sellers reported on legislative meetings in Cheyenne from February 12-16, 2018.

#### **ADMINISTRATOR**

Administrator Dan Blakeman reported on the SLIB Grant requests. A total of \$61,606.92 has been submitted to SLIB for reimbursement: MRG-17042/Grant Request #1 for \$14,778.43; CHS 17002/Grant Request #1 for \$17,291.96; MRG 17026/Grant Request #3 for \$13,583.95; and Grant Request #4 for 15,946.58. Clerk Sellers reported that the SLIB Audit is being reviewed by the SLIB Director, and should be sent to us soon.

Administrator Blakeman reported on courtroom remodel meeting to coordinate the temporary spaces, moving requirements, and construction schedules. A meeting with White Construction will also be scheduled regarding the completion timeline for the Assessor's Office and basement offices.

SLIB Grant Checklist was presented for approval as a standard procedure. Administrator Blakeman indicated that it is a working document, which can be changed with approval if necessary, but currently reflects the process according to SLIB Guidelines. Consensus included that the checklist become a living document to allow for continued work by the departments, but can also be modified by the Commissioners as needed. Commissioner Hunt moved to approve the SLIB Grant Checklist as discussed; seconded by Vice Chairman Lambert. Carried.

Administrator Blakeman noted leaks from the roof are being addressed with the roofing contractor and the architect. Ice will be removed by Hurricane Services.

#### **ROAD & BRIDGE**

Superintendent Rick Williams reported that Road and Bridge has been moving snow, due to the heavy snowfall over Presidents' Day weekend. Delays are inevitable given that 75% of the county was hit with heavy snow; Road & Bridge works off of the priority schedule developed in 2013. Maintenance includes repairs to the blade. Projects include coordinating with oil & gas companies proposing work in Weston County. The Commissioners asked if ONEOK had contacted him or not; they have not.

Vice Chairman Lambert asked if Road & Bridge will be requesting replacement of equipment in their FY19 Budget. Superintendent Williams is reviewing the equipment list and is concerned about the motor grader. Commissioner Ertman asked about the buy-back program; he has considered using it.

#### **WESTON COUNTY PREVENTION TASK FORCE**

Kristi Lipp, Director of Weston County Prevention Task Force, reported that she had hoped to ask for support in applying for a federal grant, however, the grant match requirement was prohibitive. Weston County will continue to focus on alcohol, tobacco, opioid and suicide prevention, despite concerns about marijuana and methamphetamine abuse. House Bill 155, which would allocate money from the state general fund for use at the local level for suicide prevention programs, is currently in appropriations.

Break for lunch at 11:41 a.m.; reconvened at 1:00 p.m.

#### **UPTON RAILCAR PROJECT**

On behalf of Tom Barritt, Chairman Barton reported that the Upton Town Council passed a resolution at their last meeting that County Road 20A is a county road, and that the Town of Upton has no claim to it. Tiger Transport, LLC is working on a scope of work for moving the road within the railcar park. The County Attorney will review the agreement and procedures to alter the road and vacate the old road, according to state statute.

**EXECUTIVE SESSION**

Commissioner Ertman moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Commissioner Hunt. Carried. Executive session began at 1:42 p.m. and ended at 2:08 p.m. No action was taken in Executive Session.

**PUBLIC COMMENT**

None.

With no further business, the meeting was adjourned at 2:09 p.m.

Tony Barton  
Chairman

Attest: Jill Sellers  
Weston County Clerk